1. Call to Order 3:05 p.m.
2. Adopt Agenda –MSA (Adams/Mayfield)
3. Approval of Minutes of October 22, 2013—MSA (Adams/Stave)
4. Public Comments (non-Senators): Elsa Brisson, long-time adjunct instructor, commented that more needs to be done to support part-timers’ professional development. She hopes this issue is included in future contract negotiations.

5. President’s Report: Tony Anderson informed senators that the agenda for the board meeting that night included approval of contracts for parking garage surveillance and site plan development for the Facilities Master Plan. Faculty representatives are needed for Professional Development Council.

6. Reports
   A. Plenary Session Update—Carol Kimbrough shared handouts and reported that resolutions regarding accreditation dominated.
   B. Full-Time Hiring Committee—David Beymer—tabled
   C. Bookstore Presentation—Chelsea Hard reported all textbook adoptions will be done electronically by next year, which will be easier for all. Open Source materials will soon be listed under required materials rather than a note to “see your instructor.”
   D. Student Success Orientation—Mark Sanchez gave a brief presentation on the future online orientation to be required of all incoming students. The program will provide orientation, assessment, and information on developing an education plan. He encouraged faculty to assist with the development. It will be ready April 2014 to be piloted in summer and then implemented in F2014.
   E. Jorge Sanchez gave a brief report on the DE committee handbook pages, action plan, and resolution regarding the creation of a faculty liaison. These documents will be discussed at the next meeting.
7. Action Items
   A. Appointments
      1. Student Affairs Council—MSA (Adams/Kimbrough) with one abstention to appoint Yoshiko Matsushita-Arao
      2. Human Resources Diversity Committee—MSA (Adams/Moss) to appoint Ann DeJesus-Riley and Liz Estrella
   B. PPA Outcomes and Assessment Committee Handbook—MSA (Adams/Stave) to approve
   C. Resolution: Support DE Action Plan and Faculty Liaison—tabled
   D. Resolution: Limits on Probationary Faculty as Principal Investigators—tabled

8. Discussion Items
   A. Sabbatical—MSA (Adams/Moss) to take action on 11/26/13 to re-establish this standing committee. Tony will send out request for committee participation so sabbatical committee can reconvene and begin sabbatical application/approval process for 2015-16.
   B. Continued Discussion re. Distance Education—Jorge Sanchez, DE chair, will send three documents to be discussed further and/or approved at next meeting.
   C. Committee membership turnover—discussion on how to encourage newer faculty to participate. Senate has many openings; this needs to be addressed in area meetings with deans.
   D. SSC (BSI) Committee Handbook pages—Senators looked at minor changes. MSA (Stave/Kimbrough) to bring back for approval at next meeting.
   E. State Academic Senate Foundation—Tony encouraged us to join.

9. Announcements (Senators)--none
10. Adjournment 5:00 p.m.