Present: Tony Anderson, Carol Kimbrough, Larry Adams, Christopher Moss, Carol King, Nancy Schur-Beymer, Melissa Hornstein, Steve Triano, Peggy Mayfield, Hetty Yelland, Liz Estrella
Absent: Melissa Stave
Guests: Stephanie Low, Shannon Bliss, Brian Lofman

1. Call to Order 3:12 p.m.
2. Adopt Agenda MSA (Kimbrough/Moss)
3. Approval of Minutes as amended MSA (Kimbrough/Moss)
4. Public Comments: Liz Estrella stated Alisal Campus is very safe and has never had any problems.
5. President’s Report: Tony Anderson asked faculty to submit grades in a timely manner since it is especially important for Financial Aid to determine students’ eligibility. Tony stated faculty serving on the new councils need to report back to the senate on a regular basis. Currently, the Student Affairs Council is considering a change in enrollment priorities; since this issue is under senate’s purview, a subcommittee needs to work with Admissions and Records to determine any new policy.
6. Reports
   A. Calendar for Spring 2014—first steering will be Feb. 4; first full senate meeting will be Feb. 11.
   B. Update from the Dean of Institutional Planning and Effectiveness--Dr. Lofman distributed a list of priorities, which focus on establishing a permanent process and timeline for program planning and assessment for all programs and services on campus.
7. Action Items
   A. Board/Administrative Policies
      1. BP/AP 3410 Nondiscrimination—MSA (Adams/Schur)
      2. BP/AP 3720 Computer Network Use—Motion to approve was defeated. Sent back to councils with following comments: (1) language too strict--change “must” to “should”; (2)include some examples of real-world common sense exceptions (i.e., a counselor replying to student who is not in system yet); (3)college needs infrastructure in place so students must use their Hartnell email AND cannot change their addresses on Etudes or PAWS; (4) faculty need access to official Hartnell email addresses for all students (often this is not what is available on PAWS.)
      3. BP/AP 3420 Equal Opportunity—Motion to approve was defeated. Sent back to councils with the following comments: (1) Senators oppose language that EEO Advisory Committee determines Hartnell will promote hiring faculty who have themselves graduated from community colleges; (2) grant-funded faculty positions must be included and subject to same EEO procedures.
4. BP/AP 5520 Student Discipline—MSA (Kimbrough/Moss)
5. BP/AP 6200 Budget Preparation—MSA (Adams/Kimbrough)
6. BP/AP 6250 Budget Management—MSA (King/Moss)
7. BP/AP 6300 Fiscal Management—MSA (Schur-Beymer/Moss)

B. Steering as proxy for Senate votes until the first meeting in February—MSA (Moss/Mayfield)

8. Discussion Items
   A. College values—back in February as action item (Mission Statement already approved by College Planning Council)
   
   B. Partnering with the Foundation—Melissa Hornstein informed the senate that she had discovered a failed grant proposal that would have created a “new” civil engineering department, but Hartnell already has an engineering department. Senators agreed the Foundation must partner with academic departments/faculty. Steve Triano stated this language must be included in the revision of Hartnell’s Procedure for the Initiation and Discontinuance of Programs. (Chris Moss, Carol Kimbrough, and Steve Triano are members of the task force working with IPE and Brian Lofman to finalize this process.)
   
   C. Clarification of SLO logistics/progress—Chris Moss commented on the conflicting messages from administrators.
   
   D. Probationary faculty as Principal Investigators—Melissa Hornstein and Steve Triano will work with Kelly Locke to develop a possible resolution for Feb. meeting.

9. Announcements: Peggy Mayfield announced the library would open at 7:30 a.m. during finals week. Larry Adams stated Silvia Millan-Vossler had received funding for the Math Initiative she presented in November.

10. Adjournment 5:05 p.m.