Academic Senate  
February 25, 2014

Present: Tony Anderson, Carol Kimbrough, Liz Estrella, Ann Wright, Lisa Storm, Christopher Moss, Carol King, Melissa Hornstein, Steve Triano, Peggy Mayfield, Hetty Yelland, Melissa Stave  
Absent: Nancy Schur-Beymer

Guests: Willard Lewallen, Mark Sanchez, Kelly Locke, Shannon Bliss, Mary Dominguez, Jackie Cruz, Stephanie Low, Bronwyn Moreno

1. Call to Order  3:07 p.m.

2. Adopt Agenda with Action #7D (Curriculum handbook pages) deleted— MSA (Kimbrough/Triano)

3. Approval of Minutes from February 11, 2014—MSA (Kimbrough/Stave)

4. Public Comments: Kelly Locke reported that the Student Success Center workgroup has begun revising a grant proposal (not awarded two years ago) in response to an identified need. Many disciplines listed having a student success center as a major goal in their program plans. Kelly suggested this procedure—addressing identified needs in annual program planning—serve as a model in our grant-proposal process.

5. President’s Report: (Tony Anderson gave time to Dr. Lewallen and Mark Sanchez.) Dr. Lewallen addressed the grant concept form and said a signature line for Academic Senate President would be added. He also stressed that timelines for proposal submissions were often very fast so observing deadlines would be crucial. In addition, a process to get funding for good ideas to assist students/other faculty is being developed. He asked for suggestions as to how to get faculty involvement in front-end grant development.

Mark Sanchez reported that multiple measures will be part of the placement process beginning Fall 2014. He distributed a draft list of potential measures that will be used. A Faculty Inquiry Group (FIG)—Liz Estrella, LaVerne Cook, Carol King—has been meeting and working with math, English, and ESL faculty to finalize that list.

6. Reports: 
   Foundation : Jackie Cruz and Bronwyn Moreno announced Hartnell would be submitting a proposal for a CA Career Pathway Trust Grant by 3/28/14. The grant will strengthen the pathway from K-12 to higher ed. Hartnell will take the lead and team up with Gavilan, MPC, and CSUMB, as well as community organizations. Bronwyn stated realistic faculty input on the academics/course sequencing was needed.

7. Action Items:
   A. Resolution: Faculty Service on the Foundation Board--tabled
B. Accreditation Draft Report—MSA (Moss/Kimbrough) Carol Kimbrough reported Academic Affairs Council has approved all 12 recommendations and final updates were completed 2/24/14. College Planning Council has not yet approved Recommendations 2, 3, 4, and 9, which were just revised. Dr. Lewallen stated any errors of facts would be corrected. Senators are encouraged to read this draft carefully.

C. Priority Registration Schedule—MSA (Moss/Kimbrough)

D. Curriculum handbook—deleted

E. Program Establishment/Discontinuance Process—MSA (Moss/Triano) Faculty expressed satisfaction that a documented process exists to introduce new programs and to help programs needing revitalization.

F. BP 3430 Prohibition of Harassment—MSA (Kimbrough/Moss) AP 3430—MSA (Kimbrough/Storm) with the removal of the Academic Freedom section, to be reported on official routing slip.

8. Discussion Items

A. Evaluation Tool for Counseling—Tony Anderson reported more changes will be made.

B. Board Policies and Administrative Procedures—MSA (Kimbrough/Stave) to make all action items

1. AP 4225 Course Repetition (language updated in accordance with Title V)—MSA (Stave/Kimbrough)

2. AP 4260 Prerequisites and Corequisites (language updated in accordance with Title V)—MSA (Stave/Kimbrough)

3. AP 4030 Academic Freedom—MSA (Stave/Kimbrough)

4. BP/AP 7100 Commitment to Diversity—MSA (Kimbrough/Stave) with wording provided by Liz Estrella and noted on routing slip

5. BP/AP 6150 Designation of Authorizing Signatures—MSA (Moss/Kimbrough)

6. BP/AP 6365 Accessibility of Information Technology—MSA (Moss/Kimbrough) with minor changes advised by Lisa Storm and listed on routing slip

7. BP/AP 7110 Delegation of Authority—MSA (Stave/Moss)

9. Announcements: Ann Wright announced CPC meets Thursday, Feb. 27 to approve the Accreditation Report

10. Adjournment 5:05 p.m.

"In accordance with the Ralph M. Brown Act and SB 751, minutes of the HC Academic Senate record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."