1. Call to Order 3:08 p.m.

2. Adopt Agenda with addition of Action F—MSA (Moss/Kimbrough)

3. Approval of Minutes—MSA (Kimbrough/Stave)

4. Public Comments: Shannon Bliss reported the Foundation’s grant concept form has been changed to include a signature line for Academic Senate. Nancy Schur-Beymer brought cake and treats to honor Melissa Hornstein, who was just awarded tenure. Melissa Stave said the Safety Committee would hold a spring clean-up the first week of April. Faculty will have a chance to discard books, and dumpsters will be made available for those piles of unwanted papers.

5. President’s Report: Tony Anderson acknowledged all of the accreditation work done by faculty. He has asked for administrative support for Academic Senate, and Dr. Lewallen is considering that request. He also asked senators to read through the email discussion between the Union and Matt Combs regarding AP 3720 (computer use) and how it might affect students.

6. Reports
   A. CTE Perkins Committee—Pam Wiese and Jerri Nemiro will work with Molly Lewis
   B. Career Pathway Grant—tabled

7. Action Items
   A. Counseling/Librarian Evaluation Documents—MSA (Schur-Beymer/Moss) to recommend these to Union to include in negotiations. Counseling evaluation document will not include “excellent” as a choice.

   B. Appoint Silvia Millan-Vossler to Advancement Council—MSA (Schur-Beymer/Moss)

   C. Add SLOs to the Course Outline of Record (move from cover sheet)—MSA (Schur-Beymer/Moss) Carol Kimbrough stated SLOs will be moved automatically before F2014. There was some discussion about how future changes to SLOs would be
made; having an annual open-enrollment period is one option. Curriculum and Outcomes & Assessment Committees will discuss future procedures.

D. Academic Senate Resolutions—none

E. Senate Election Committee—MSA (Wright/Moss) to appoint Melissa Stave and Nancy Schur-Beymer. Slate of officers will be announced at the second meeting in April; nominations can be made from the floor at the next two meetings.

F. Carol Kimbrough appointed as delegate to Spring Plenary in April—MSA (Schur-Beymer/Moss)

8. Discussion Items
   A. Curriculum Committee Handbook—Carol Kimbrough distributed updated information to be brought back for approval on March 25.
   B. Campus visit by State Academic Senate President Beth Smith; President of CCLC Scott Lay—Monday, April 21. They will have lunch and meet with faculty and the Board. A flyer will be distributed campus-wide.
   C. Spring Plenary Session—April 10-12 at Westin SF Airport—Lisa Storm will present a break-out session on MOOCS.
   D. Area B Meeting—March 21 at Las Positas College in Livermore
   E. Committee Meeting/Membership Matrix—Tony will put something together to distribute to faculty (especially second-year faculty) so they can choose a committee/council that fits their interests and schedules. Senators discussed having non-voting members or alternates on committees so they have an opportunity to learn from long-standing committee members.
   F. Senate Constitution and Bylaws Update—Chris Moss distributed hard copies and asked senators to review these for the next meeting. Since 60% of the fulltime faculty must vote to make any changes, this might be accomplished at either graduation or convocation.

9. Announcements—none
10. Adjournment 4:50 p.m.

"In accordance with the Ralph M. Brown Act and SB 751, minutes of the HC Academic Senate record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."