Academic Senate Minutes
March 25, 2014

Present: Tony Anderson, Carol Kimbrough, Christopher Moss, Carol King, Nancy Schur-Beymer, Melissa Hornstein, Peggy Mayfield, Hetty Yelland, Melissa Stave, Lisa Storm, Ann Wright
Absent: Liz Estrella, Steve Triano
Guests: Pam Wiese, Bronwyn Moreno, Jackie Cruz, Shannon Bliss, Brian Lofman, Romero Jalomo

1. Call to Order 3:00 p.m.
2. Adopt Agenda—MSA
3. Approval of Minutes—MSA
4. Public Comments: Melissa Stave (Safety Committee) announced Spring Cleaning Week, April 2-4. Boxes and shredding will be available, and faculty are encouraged to clean out their offices. Lisa Storm announced money is available for State Academic Senate Spring Plenary since she received a scholarship to attend. (She will also be presenting one breakout session.)
   A. President’s Report: Tony Anderson reported he did not attend Area B Meeting on March 21, but he did attend Equity conference in Oakland. He will work to assure inclusion of all at Hartnell. He also stated being on College Planning Council has been frustrating since it seems to have taken charge of faculty training and hiring even though these issues are under the Senate’s purview, specifically through Faculty Development and Faculty Hiring Committees.

5. Reports
   A. 1. Brian Lofman reported on the implementation of the Strategic Plan. Last fall, groups developed 6 strategic priorities; 11 strategic goals including 38 outcomes and 78 Key Performance Indicators (KPIs) have been developed since. First report will come out early Fall 2014. Faculty (as all constituents on campus) will be required to tie future budget requests to those 11 strategic goals.
   2. Brian also reported ACCJC now expects colleges to set and track Student Achievement Outcomes (such as persistence or completion rates.) Romero Jalomo added that the college will be required to develop a student equity plan and a student success plan next year.
   3. Brian also reminded us that data on SLO and PPO assessments will be moved over to eLumen software in Fall 2014.
   B. 1. Pam Wiese reported she now has release time for being chair of Faculty Development Committee. We need an advisory committee with shared
governance representation, (a fact she learned when attending a workshop on FLEX.)

2. Pam also reported that pending legislation would make professional development required for all college employees.

3. Hetty Yelland volunteered to serve on the Staff Development Committee, which needed another faculty representative. Right now, there are funds but no process to get them; hopefully, that process will be finalized Fall 2014.

4. Pam announced that FLEX Fridays will be held April 25 and May 2, 12:00-4:00 p.m. with hour-long workshops available for those who haven’t completed their FLEX hours yet.

C. Career Pathway Grant—Bronwyn Moreno and Jackie Cruz reported that the proposal will be sent this week. Hartnell will lead this regional consortium that consists of 40 partners including MPC, Gavilan, 20 high schools, and local industries. The grant will create pathways and link high schools with 2-year and 4-year degrees.

D. Senate Election Committee—Nancy Schur-Beymer asked for volunteers to serve. Tony Anderson nominated Carol Kimbrough for President.

6. Action Items
   A. Curriculum Committee Handbook—MSA (Moss/Stave) with small changes, including Makes Recommendations and Reports To: Student Affairs Council and Counseling and Categorical Programs.
   B. Advancement Council Appointments—need additional faculty member--tabled

7. Discussion Items
   A. Hiring Committee Handbook—Tony brought a proposed page. He will send it to members of the Hiring Committee so they can meet to finalize this document for inclusion in the Senate Committee Handbook. Chris Moss suggested emailing Tony any recommended changes.
   B. Campus visit by State Academic Senate President Beth Smith; President of CCLC Scott Lay—Monday, April 21, 12:00-1:00.
   C. Spring Plenary Session Resolutions—Carol Kimbrough listed some to be voted on in April. She asked senators to look them over on the website and provide any feedback. She will be the delegate from Hartnell.
   D. Committee Meeting/Membership Matrix—Tony will compile this to be sent to second- and third-year faculty.
   E. Senate Constitution and Bylaws Update—Tony proposed forming a subcommittee to finalize changes.

8. Announcements

9. Adjournment—4:57 p.m.

"In accordance with the Ralph M. Brown Act and SB 751, minutes of the HC Academic Senate record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."