

HARTNELL COMMUNITY COLLEGE DISTRICT
Regular Meeting of the Governing Board

January 14, 2014

Main Campus, Building B, Room 208

411 Central Avenue, Salinas, CA 93901

5:00 p.m. – Open Session, Move to Closed Session

6:00 p.m. – Reconvene Public Session (time approximate)

411 Central Avenue

Salinas, CA 93901

Members of the Governing Board

Candi DePauw, President, Elia Gonzalez-Castro, Vice President

Patricia Donohue, Bill Freeman, Elia Gonzalez-Castro,

Ray Montemayor, Erica Padilla-Chavez, Demetrio Pruneda

Elaine Duran, Student Trustee

Dr. Willard C. Lewallen, Board Secretary

Superintendent/President

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college's website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President's Office. Typically, the agenda consists of the following:

- A. **CONSENT AGENDA**: These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. **REGULAR AGENDA**: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. **CLOSED SESSION**: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Wednesday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

I. OPEN SESSION, CALL TO ORDER, 5 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. PUBLIC COMMENTS ON CLOSED SESSION AGENDA

Ten minutes (three-minute maximum per person) set aside to receive public comments on closed session agenda.

III. BOARD OF TRUSTEES MOVE TO CLOSED SESSION

- Conference with Legal counsel - Anticipated Litigation (Government Code § 54956.9(d)(2))
Significant Exposure to Litigation: 1 Case

IV. RECONVENE PUBLIC SESSION

V. REPORT OUT FROM CLOSED SESSION, IF ANY (6:00 p.m. – time approximate)

VI. PUBLIC COMMENTS

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on the public session agenda or items not on the public session agenda, but within the jurisdiction of the board.

VII. REPORTS FROM ORGANIZATIONS AND LOCATIONS

- Associated Students – James Stephens, President
- Academic Senate – Tony Anderson, President
- Hartnell College Faculty Association – Christine Svendsen, President
- California Schools Employee Association – Stephen Otero, President
- L-39 – Dale Fuge, Steward
- Advancement – Jackie Cruz, Executive Director
- Academic Affairs – Dr. Lori Kildal, Vice President
- Center for Advanced Technology – Dr. Zahi Atallah, Dean
- South County and King City Education Center – Renata Funke, Dean
- Student Affairs – Dr. Romero Jalomo, Vice President
- Superintendent/President – Dr. Willard Lewallen

VIII. PRESENTATIONS

A. INDEPENDENT AUDITOR’S REPORTS

The governing board will receive a presentation on the Independent Auditor’s Report for the year ending June 30, 2013 for funds: 1) General (restricted and unrestricted to include Hartnell College Foundation), 2) Measure H Capital Bond Funds, and 3) Performance Audits.

B. COLLEGE BRANDING AND MARKETING

The governing board will receive a presentation on college branding and marketing.

C. TELEVISION PROMOTIONAL VIDEOS

The governing board will receive three television promotional videos that feature our students, their Hartnell story and their future goals.

IX. CONSENT AGENDA

A. MINUTES

Adopt the minutes of November 19, 2013 (Special/Development), and December 10, 2013 (Annual Organizational and Regular).

B. DISBURSEMENTS

Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. COMMERCIAL ENERGY OF CALIFORNIA

Authorize the administration to enter into an agreement with Commercial Energy of California to purchase natural gas effective January 1, 2014 through December 31, 2014.

D. NON-RESIDENT AND FOREIGN STUDENT TUITION FEES

Adopt the Non-Resident and Foreign Student Tuition Fees of \$188 per unit for academic year 2014-15. This represents an increase of \$4 from fiscal year 2013-14.

E. PERSONNEL ACTIONS

Approve or ratify personnel actions.

X. ACTION ITEMS

A. BUDGET REVISIONS

The governing board will consider ratifying the budget revisions numbered 10536 to 10559 and budget increase to restricted general fund.

B. CALIFORNIA COMMUNITY COLLEGE TRUSTEE BOARD NOMINATION

The governing board will consider nominating one board member to the California Community College Trustee Board for calendar year 2014.

C. BOARD TRAVEL

The governing board will consider approving travel for governing board members to attend the Association for Community College Trustees 2014 National Legislative Summit, Washington, D. C., Marriott, Wardman Park Hotel, February 10-13, 2014. The cost for registration, lodging, airfare, mileage, and meal reimbursement estimated at \$2,850 per trustee.

D. INDEPENDENT AUDITOR'S REPORT FOR YEAR ENDING JUNE 30, 2013

The governing board will consider accepting the Independent Auditor's Report for the year ending June 30, 2013. The reports for 2012-2013 include all funds: 1) General (restricted and unrestricted to include Hartnell College Foundation), 2) Measure H Capital Bond Funds, and 3) Performance Audits.

E. STUDENT WORKER PAY SCALES

The governing board will consider adopting the new student worker pay scales as presented.

XI. INFORMATION ITEMS

A. CONSTRUCTION PROJECTS

The governing board will receive a written report on the current construction projects.

B. FINANCIAL STATEMENTS

The governing board will receive financial statements for the period ending November 30, 2013.

C. BUDGET UPDATE

The governing board will receive a budget update from Alfred Muñoz, Vice President of Administrative Services.

D. DISTRICT BUDGET CALENDAR

The governing board will receive the district budget calendar for fiscal year 2014-15.

E. BOARD POLICY 1200 DISTRICT VISION, MISSION, AND VALUE STATEMENTS

The governing board will receive the first reading of Board Policy 1200, Vision, Mission and Value Statements.

F. SOCIETY OF PHYSICS STUDENTS

The governing board will receive correspondence from the Society of Physics Students recognizing the Hartnell College Chapter of the Society of Physics Students (SPS) as an Outstanding SPS Chapter based on the review of their report for academic year 2012-13.

G. BOARD OF TRUSTEES REPORTS

The governing board member will report on matters of interest to the college.

XII. NEXT MEETINGS

1. Regular Meeting – February 4, 2014, 5 p.m., Main Campus
2. Development – February 18, 2014, 5 p.m. Main Campus

XIII. ADJOURNMENT