

HARTNELL COMMUNITY COLLEGE DISTRICT
Regular Meeting of the Governing Board

February 4, 2014

Main Campus, Building B, Room 208

411 Central Avenue, Salinas, CA 93901

5:00 p.m. – Open Session, Move to Closed Session

6:00 p.m. – Reconvene Public Session (time approximate)

411 Central Avenue

Salinas, CA 93901

Members of the Governing Board

Candi DePauw, President, Elia Gonzalez-Castro, Vice President

Patricia Donohue, Bill Freeman, Elia Gonzalez-Castro,

Ray Montemayor, Erica Padilla-Chavez, Demetrio Pruneda

Elaine Duran, Student Trustee

Dr. Willard C. Lewallen, Board Secretary

Superintendent/President

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college's website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President's Office. Typically, the agenda consists of the following:

- A. **CONSENT AGENDA**: These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. **REGULAR AGENDA**: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. **CLOSED SESSION**: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Wednesday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

I. OPEN SESSION, CALL TO ORDER, 5 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL

II. PUBLIC COMMENTS ON CLOSED SESSION AGENDA

Ten minutes (three-minute maximum per person) set aside to receive public comments on closed session agenda.

III. BOARD OF TRUSTEES MOVE TO CLOSED SESSION

- Conference with Legal counsel - Anticipated Litigation
(Government Code § 54956.9(d)(2))
Significant Exposure to Litigation: 1 Case

IV. RECONVENE PUBLIC SESSION

V. REPORT OUT FROM CLOSED SESSION, IF ANY (6:00 p.m. – time approximate)

VI. PUBLIC COMMENTS

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on the public session agenda or items not on the public session agenda, but within the jurisdiction of the board.

VII. REPORTS FROM ORGANIZATIONS AND LOCATIONS

- Associated Students – James Stephens, President
- Academic Senate – Tony Anderson, President
- Hartnell College Faculty Association – Christine Svendsen, President
- California Schools Employee Association – Stephen Otero, President
- L-39 – Dale Fuge, Steward
- Academic Affairs – Dr. Lori Kildal, Vice President
- Center for Advanced Technology – Dr. Zahi Atallah, Dean
- South County and King City Education Center – Renata Funke, Dean
- Student Affairs – Dr. Romero Jalomo, Vice President
- Information and Technology Resources – Matt Coombs, Vice President
- Superintendent/President – Dr. Willard Lewallen

VIII. PRESENTATIONS

A. 2013 STUDENT SUCCESS SCORECARD

The governing board will review and discuss the Student Success Scorecard for the Community Colleges.

B. REFINANCING RESULTS FOR MEASURE H GENERAL OBLIGATION BOND PROGRAM

The governing board will receive a presentation on the refinancing results for Measure H general obligation bond program.

C. GUANAJUATO STUDY GROUP – MATH CLUB

The governing board will receive a presentation from the Math Club, 2014 Guanajuato Study Group.

D. CHILD DEVELOPMENT CENTER

The governing board will receive an update on the Alisal Campus Child Development Center.

- E. SNEAK PREVIEW OF HARTNELL COLLEGE REDESIGNED WEBSITE
The governing board will receive a sneak preview of the Hartnell College redesigned website.
- F. LEGISLATION UPDATE
The governing board will receive a presentation on new legislation affecting California Community Colleges.

IX. CONSENT AGENDA

- A. MINUTES
Adopt the minutes of January 14, 2014 regular meeting of the governing board.
- B. DISBURSEMENTS
Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.
- C. CURRICULUM COMMITTEE ACTIONS
Approve the actions taken by the Curriculum Committee from their December 5, 2013 meeting.
- D. APPOINTMENT TO THE CITIZENS' BOND OVERSIGHT COMMITTEE
Appoint Vearl Gish, member-at-large, to the Citizens' Bond Oversight Committee for a second, two-year term, effective April 2014.
- E. STATE REPORT: QUARTERLY FINANCIAL STATUS REPORT
Review and accept the Quarterly Financial Status Report (CCFS-311Q) for the quarter ended December 31, 2013.
- F. AGREEMENT BETWEEN HARTNELL CCD AND MONTEREY COUNTY OFFICE OF EDUCATION (MCOE)
Approve an agreement between Hartnell CCD and MCOE for use of facilities to provide clinical experiences for nursing and allied health students at sites administered by the MCOE, Special Education division effective February 10, 2014. The agreement is ongoing with a six-month, written termination clause by either party. There is no budget impact.
- G. GRANT APPLICATION: COLLEGE ASSISTANCE MIGRANT PROGRAM (CAMP)
Ratify the grant application to the United States Department of Education for the College Assistance Migrant Program (CAMP), accept the funds, if awarded, and authorize the administration to enter into agreements to execute the work per the grant application. The proposal is to develop a CAMP program at Hartnell College to assist migrant and seasonal farmworkers and members of their immediate family to complete their first academic year of college and to continue in postsecondary education. The amount, if awarded, could be up to \$425,000 each year for five years, effective July 1, 2014.
- H. GRANT APPLICATION: CALIFORNIA CAREER PATHWAYS TRUST (CCPT)
Ratify the grant application to the California Department of Education for the California Career Pathways Trust (CCPT) program, accept the funds, if awarded, and authorize the administration to enter into agreements to execute the work per the grant application. The proposal is to create 9–14 career pathway programs that provide students with a sequenced pathway of integrated academic and career-based education and training, aligned to current or emerging regional economic needs. The amount, if awarded, could be up to \$600,000 to \$6,000,000 over a four-year period beginning July 1, 2014.

- I. SUB-AWARD AGREEMENT WITH UNIVERSITY OF SANTA CRUZ (UCSC)
Approve a sub-award agreement between Hartnell CCD and UCSC to accept funds as a sub-recipient of the US Department of Agriculture grant, An Institutional Partnership Model for Sustainable Agriculture Curriculum Development and Recruitment of Underrepresented Students in California. The objective of the grant is to help increase the numbers of non-traditional and underrepresented students to agricultural science baccalaureate degrees and related careers. The total amount of the sub-award is \$75,000 over three years.
- J. PERSONNEL ACTIONS
Approve or ratify personnel actions.

X. ACTION ITEMS

- A. BUDGET REVISIONS
The governing board will consider ratifying the budget revisions numbered 10564 to 10583 and budget augmentations to the Capital Outlay Project and Cafeteria funds.
- B. BOARD TRAVEL
The governing board will consider approving travel for governing board members to attend the Association for Community College Trustees Governance Institute for Student Success, March 14-16, 2014, Chabot College. The estimated cost for registration, meals, lodging, and mileage reimbursement is \$1,400 paid from general funds allocated for the professional development of governing board members.
- C. BOARD POLICY 1200 DISTRICT VISION, MISSION, AND VALUE STATEMENTS
The governing board will consider approving Board Policy 1200, Vision, Mission and Value Statements.
- D. CONSTRUCTION OF NEW SCIENCE BUILDING
The governing board will consider awarding the construction contract and authorize the administration to enter into agreement for the new science building to the lowest, responsive bidder, Dilbeck and Sons, paid from Measure H funds at a cost of \$23,940,653.

XI. INFORMATION ITEMS

- A. CONSTRUCTION PROJECTS
The governing board will receive a written report on the current construction projects.
- B. FINANCIAL STATEMENTS
The governing board will receive financial statements for the period ending December 31, 2013.
- C. BUDGET UPDATE
The governing board will receive a budget update from Alfred Muñoz, Vice President of Administrative Services.
- D. CCFS 320 (APPORTIONMENT ATTENDANCE)
The board will receive the CCFS 320 Report, Apportionment Attendance for Period 1.
- E. BOARD OF TRUSTEES REPORTS
The governing board member will report on matters of interest to the college.

XII. NEXT MEETINGS

- 1. Development – February 18, 2014, 5 p.m. Main Campus
- 2. Regular Meeting – March 4, 2014, 5 p.m. Main Campus
- 3. Development – March 18, 2014, 5 p.m. Main Campus

XIII. ADJOURNMENT