

HARTNELL COMMUNITY COLLEGE DISTRICT
Regular Meeting of the Governing Board

March 4, 2014

Main Campus, Building B, Room 208

411 Central Avenue, Salinas, CA 93901

5:00 p.m. – Open Session, Move to Closed Session

6:00 p.m. – Reconvene Public Session (time approximate)

411 Central Avenue

Salinas, CA 93901

Members of the Governing Board

Candi DePauw, President, Elia Gonzalez-Castro, Vice President

Patricia Donohue, Bill Freeman, Elia Gonzalez-Castro,

Ray Montemayor, Erica Padilla-Chavez, Demetrio Pruneda

Elaine Duran, Student Trustee

Dr. Willard C. Lewallen, Board Secretary

Superintendent/President

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college's website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President's Office. Typically, the agenda consists of the following:

- A. **CONSENT AGENDA**: These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. **REGULAR AGENDA**: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. **CLOSED SESSION**: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

VISION STATEMENT: Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

MISSION STATEMENT: Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement, and success.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Wednesday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

I. OPEN SESSION, CALL TO ORDER, 5 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. PUBLIC COMMENTS ON CLOSED SESSION AGENDA

Ten minutes (three-minute maximum per person) set aside to receive public comments on closed session agenda.

III. BOARD OF TRUSTEES MOVE TO CLOSED SESSION

- Public Employee Discipline/Dismissal/Release/Complaint
(Government Code Section 54957)
- Public Employee Performance Evaluation
(Government Code Section 54957)
Title: Tenure Track Faculty
- Public Employee Performance Evaluation
(Government Code Section 54957)
Title: Superintendent/President

IV. RECONVENE PUBLIC SESSION

V. REPORT OUT FROM CLOSED SESSION, IF ANY (6:00 p.m. – time approximate)

VI. PUBLIC COMMENTS

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on the public session agenda or items not on the public session agenda, but within the jurisdiction of the board.

VII. REPORTS FROM ORGANIZATIONS AND LOCATIONS

- Associated Students – James Stephens, President
- Academic Senate – Tony Anderson, President
- Hartnell College Faculty Association – Christine Svendsen, President
- California Schools Employee Association – Stephen Otero, President
- L-39 – Dale Fuge, Steward
- Institutional Advancement – Jackie Cruz, Executive Director
- Academic Affairs – Dr. Lori Kildal, Vice President
- Center for Advanced Technology – Dr. Zahi Atallah, Dean
- South County and King City Education Center – Renata Funke, Dean
- Student Affairs – Dr. Romero Jalomo, Vice President
- Superintendent/President – Dr. Willard Lewallen

VIII. PRESENTATIONS

A. ANNUAL REPORT INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE

The governing board will receive a presentation on the Annual Report from the Independent Citizens' Bond Oversight Committee for academic year 2012-13.

B. DIESEL TECHNOLOGY PROGRAM

The governing board will receive a presentation on the college's diesel technology program.

C. NASA SCIENCE, ENGINEERING MATHEMATICS AND AEROSPACE ACADEMY

The governing board will receive a presentation on the Hartnell College NASA Science Engineering Mathematics and Aerospace Academy.

D. TITLE V CUSP AND TITLE V STP

The governing board will receive a presentation on the US Department of Education Title V CUSP & Title V STP grant programs.

IX. CONSENT AGENDA

A. MINUTES

Adopt the minutes of February 4, 2014 regular meeting of the governing board.

B. DISBURSEMENTS

Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. CURRICULUM COMMITTEE ACTIONS

Approve the actions taken by the Curriculum Committee from their February 6, 2014 meeting.

D. TENURE REVIEW AND EVALUATION OF PROBATIONARY FACULTY

Approve the Superintendent/President's recommendation to extend contracts for first and second year academic employees and grant tenure to a fourth year academic employee.

E. AFFILIATION AGREEMENT: PALO ALTO MEDICAL FOUNDATION SUTTER HEALTH

Approve to enter into agreement with Palo Alto Medical Foundation for use of clinical facilities for Nursing and Allied Health students for three years beginning March 10, 2014. There is no budget impact.

F. EXTEND AGREEMENT: BAY PROPERTY MANAGEMENT

Approve to extend the agreement with Bay Property Management for an additional two years, effective, February 1, 2014 through January 31, 2016. The approximate annual cost of services is equal to 10% of total rent collected each month (approx. \$359 per month), \$4,308 annually.

G. SITE LICENSE AGREEMENT: EUREKA CALIFORNIA CAREER INFORMATION SYSTEM

Approve the agency/user site license agreement with Eureka, the California Career Information System to access EurekaJr. The site license will provide access and technical support to middle school students to support activities associated with the CTE Community Collaboratives grant, effective June 1, 2014 through May 31, 2015. The cost is \$3,000 paid by the grant.

H. PERSONNEL ACTIONS

Approve or ratify personnel actions.

X. ACTION ITEMS

A. BUDGET REVISIONS

The governing board will consider ratifying the budget revisions numbered 10584 to 10620 and budget augmentations for fiscal year 2013-14.

B. ACCREDITATION FOLLOW-UP REPORT

The governing board will consider approving the Accreditation Follow-up Report 1.

XI. INFORMATION ITEMS

A. CONSTRUCTION PROJECTS

The governing board will receive a written report on the current construction projects.

B. FINANCIAL STATEMENTS

The governing board will receive financial statements for the period ending January 31, 2014.

C. BUDGET UPDATE

The governing board will receive a budget update from Alfred Muñoz, Vice President of Administrative Services.

D. LEGISLATION UPDATE

The governing board will receive new legislation affecting California Community Colleges.

E. GOVERNING BOARD SELF-EVALUATION PROCESS FOR 2013-14

The governing board will review and discuss the instrument used as part of the last self-evaluation and will discuss the process to be used for this academic year.

F. BOARD POLICIES

The governing board will review the first reading of board policies.

G. ADMINISTRATIVE PROCEDURES

The governing board will receive the administrative procedures for board policies.

H. BID MATRIX

The governing board will receive an updated bidding procedure matrix. The matrix is updated on a regular basis according to the California Department of Education's annual adjustment schedule. The bidding threshold for calendar year 2014 increased to \$84,100, which reflects a 0.858% increase over the prior year's threshold of \$83,400.

I. BOARD OF TRUSTEES REPORTS

The governing board member will report on matters of interest to the college.

XII. NEXT MEETINGS

1. Development – March 18, 2014, 5 p.m. Main Campus
2. Regular Meeting – April 8, 2014, 5 p.m., Main Campus
3. Development – April 22, 2014, 5 p.m., Main Campus

XIII. ADJOURNMENT