MISSION STATEMENT
Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

VISION STATEMENT
Hartnell College shall provide its diverse communities and student population with equal opportunities for educational access and success.

Hartnell College shall implement programs and services that recognize its culturally diverse community, and provide fair and ethical treatment of its entire population.

Hartnell College shall actively recruit, support and retain the best personnel.

Hartnell College shall seek and dedicate resources to be a technologically advanced institution.

Hartnell College shall support a learning environment that rewards creativity, innovation, and risk-taking.

Hartnell College shall anticipate and respond to change.

Hartnell College shall be a valuable resource and facilitator of change for its communities.

Hartnell College shall enhance its local and global community partnerships and outreach activities.

Hartnell College shall excel in the recruitment, retention, and placement of students.

STRATEGIC PRIORITIES (will eventually become college goals)

Strategic Priority 1 - Student Success
Strategic Priority 2 - Student Access
Strategic Priority 3 - Employee Diversity and Development
Strategic Priority 4 - Effective Utilization of Resources
Strategic Priority 5 - Innovation and Relevance for Educational Programs and Services
Strategic Priority 6 - Partnerships with Industry, Business, Agencies, and Education
MEMBERSHIP (and terms of service)

◊ Vice President of Academic Affairs (co-chair, permanent)
◊ Academic Senate President or designee (co-chair, permanent)
◊ Dean of Student Affairs or designee (permanent)
◊ Vice President of Information and Technology Resources or designee (permanent)
◊ Associate Vice President of Human Resources or designee (permanent)
◊ Accreditation Liaison Officer (permanent)
◊ College Curriculum Committee Chair (permanent)
◊ 2 Deans of Academic Affairs (2-year term, to be selected by the Vice President of Academic Affairs)
◊ 1 Manager, Supervisor, or Confidential (2-year term, to be appointed by superintendent/president)
◊ 4 Faculty (2-year term, to be appointed by Academic Senate)
◊ 2 Classified Employees (2-year term, to be appointed by CSEA and L-39)
◊ 2 Students, (1-year term, to be appointed by Associated Students)

FREQUENCY OF MEETINGS
Monthly during academic year

PURPOSE
Working collaboratively with other councils and committees, the Academic Affairs Council provides opportunities for educational access and student success by serving as a recommending body to the College Planning Council.

RECEIVES INFORMATION FROM
The following sources appropriate to the work of the Council, including but not limited to: Other Councils and Committees, Academic Senate, Program Reviews, SLOs, Accreditation, Performance Indicators, Site Visits, Institutional Effectiveness Outcomes, Existing Plans and Initiatives, Labor Market Information, Community and Partner Input, Other Trends and/or Forecasts.

MAKES RECOMMENDATIONS TO
◊ College Planning Council
◊ Other Councils, Committees, Academic Senate

COUNCIL RESPONSIBILITIES

1. COUNCIL RECOMMENDATIONS
◊ Provide leadership in the development, planning, preparation, and assessment of instructional programs.
◊ Recommend staffing needs based on data provided by the assessment of instructional programs.
◊ Make recommendations for Flex/Duty Day activities.
2. BOARD POLICIES & ADMINISTRATIVE PROCEDURES
   ◊ Review and recommend approval to the College Planning Council for new or revised Board policies and administrative procedures related to instruction.

3. ACCREDITATION
   ◊ Review and keep knowledge current regarding accreditation standards, eligibility requirements, and policies related to the Academic Affairs Council.
   ◊ Provide input when appropriate to accreditation processes.
   ◊ Promote a campus culture that is focused on accreditation, inclusive of but not limited to institutional activities that foster assessment, evidence building and continuous improvement.

4. BUDGET
   ◊ Make recommendations to the College Planning Council for the academic affairs budget.
   ◊ Identify priorities for instructional facilities and resources and make recommendations for allocations.
   ◊ Identify priorities for technology issues related to instruction and make recommendations to Technology Planning Council and College Planning Council.

5. PLANNING/RESEARCH
   ◊ Review Academic Affairs goals and key performance indicators regularly and report to the College Planning Council.
   ◊ Promote the use and understanding of data related to instruction as a basis for institutional decision-making and reporting requirements to state and federal agencies.
   ◊ Promote staff development activities for faculty and staff to improve their individual effectiveness consistent with the college mission, vision, and goals.
   ◊ Review annual reports from Deans for Flex Calendar Activities.

6. PROGRAM REVIEW
   ◊ Provide leadership in the development and supervision of the timely review of instructional programs.
   ◊ Provide reports to the College Planning Council containing a summary of findings, goals and action plans resulting from program review.
   ◊ Review recommendations pertaining to academic program discontinuance and make recommendations for action to the College Planning Council.

7. STUDENT LEARNING OUTCOMES
   ◊ Support the development, implementation, and assessment of student learning outcomes at the course, program, and degree levels.
   ◊ Provide reports to the College Planning Council on student learning outcomes assessment.

8. EVALUATION OF COUNCIL EFFECTIVENESS
   ◊ Conduct annual evaluation of the effectiveness of the Council (spring semester).