CALL TO ORDER & INTRODUCTIONS

Meeting called to order at 12:07 p.m.
ACTION ITEMS

1. Approve Recommendations 2, 3, 4, and 9  
   Ms. Kimbrough made the motion to approve; Mr. Stephens seconded.  
   
   a. Recommendation 2 – Dr. Lofman explained integrated program planning process and made 
      suggested changes during the meeting.  
      
      “Next Steps”: Dr. Lofman said we need to become more systematic in our reporting amongst 
      councils.  
      
      “Conclusion”: Dr. Lofman stated the whole recommendation is partially complete. Ms. Wright 
      wants this to say that “we are putting processes in place, and providing evidence in our 
      processes.” Dr. Lewallen said he is not uncomfortable with saying the “Recommendation is 
      complete. Processes are in place. The actual cycle of certain things will not be completed until 
      (name date).” Dr. Lofman preferred to keep as is. All agreed recommendation complete for 
      now.  
      
   b. Recommendation 3 – Dr. Lofman made changes as proposed at Council meeting on Feb. 18, 
      2014. Ms. Low suggested another change and Dr. Lofman revised during meeting. Dr. Kildal 
      concluded that everyone reviewed recommendation thoroughly at last meeting, so all agreed 
      that it’s complete.  
      
   c. Recommendation 4 – Ms. Mendelsohn explained that this recommendation has to do with 
      outcomes at all levels. She reported much historical data; most courses had been assessed, 
      but had not been documented. Ms. Mendelsohn said we’re heading in the right direction, and 
      assessment needs to be an ongoing process.  
      
      Ms. Low had Ms. Mendelsohn make a slight change during the meeting, and congratulated her 
      on job well done with this recommendation. Ms. Mendelsohn thanked the collaborators who 
      met with her on February 21, 2014 to reformat the recommendation narrative. Mr. Stephens 
      commended sub-committee for their work with Ms. Mendelsohn. He appreciated ASHC being 
      offered the opportunity to read, review, reflect, and provide feedback.  
      
   d. Recommendation 9 – Dr. Lofman made changes as suggested by Ms. Low. No other changes 
      proposed.  
      
   All recommendations were approved unanimously. Follow-up report to be consolidated by Dina 
   Hayashi and emailed to Lucy Serrano and Dr. Lewallen this afternoon.  

FORMATION/DISCUSSION/PRESENTATIONS  
None  

OTHER ITEMS/BRIEF ANNOUNCEMENTS  

Dr. Kildal announced Recommendations 1, 5, 6, 7, 8, 10, 11, and 12 were approved by CPC on Feb. 19, 
2014.  

Dr. Kildal stated Accreditation Council will continue to meet to work on next year’s timeline, etc. for the 
report that is due March 2015. Dr. Lewallen announced that the ACCJC should arrive around April; he 
hasn’t been notified of exact date yet. He also shared that ACCJC may want to meet the Council.

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NEXT MEETING(S)

- Monday, March 17, 2014
- Monday, April 21, 2014
- Monday, May 19, 2014

ADJOURNMENT
Meeting adjourned at 1:25 p.m.

Lori Kildal