HARTNELL COMMUNITY COLLEGE DISTRICT

Accreditation Council
Minutes
Monday, March 16, 2015, 3-5 PM
E-112

MEMBERS

<table>
<thead>
<tr>
<th>Name</th>
<th>Representing</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lori Kildal</td>
<td>Administration</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Carol Kimbrough</td>
<td>Academic Senate/Faculty</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Brian Lofman</td>
<td>Administration</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Zahi Atallah</td>
<td>Administration</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Matt Coombs</td>
<td>Administration</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Mary Dominguez</td>
<td>Administration</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Celine Pinet</td>
<td>Administration</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Augustine Nevarez</td>
<td>Administration</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Debra Pyle</td>
<td>C.S.E.A.</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td>L-39</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Mitzi Alexander</td>
<td>Faculty</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Rebecca Fields</td>
<td>Faculty</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Dan Petersen</td>
<td>Faculty</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Ann Wright</td>
<td>Faculty</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Frank Juarez</td>
<td>ASHC</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td>ASHC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guests</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CALL TO ORDER & INTRODUCTIONS
Meeting called to order at 3:10pm.

Lori Kildal

ACTION ITEMS

1. Consider Approval of Minutes – January 26, 2015
   Motioned (Lofman), Seconded (Dominguez), unanimously approved.

2. Consider Approval of Minutes – February 17, 2015
   Motioned (Pinet), Seconded (Kimbrough), unanimously approved.

3. Consider Approval of Non-Administrative Co-Chair Selection Process
   Motioned (Lofman), Seconded (Kimbrough), unanimously approved. Dr. Kildal opened the
   conversation to the members for suggestions on a process. Agreement has already been made to

Hartnell College Vision Statement: Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

Hartnell College Mission Statement: Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.
have a Co-Chair for two years. VPIT Coombs asked for clarification on the purpose of Co-Chair. Dr. Kildal explained that the Co-Chairs would share the duties of planning agendas, running the meetings, and making sure work is getting done. Co-Chair would also be helpful going forward with the mid-term review. Dr. Lofman proposed, and Ms. Kimbrough seconded, that this Council make a recommendation to the College Planning Council (CPC) that the handbook be changed to allow for a Co-Chair of the Council, which would be selected from the current membership. Dr. Lofman amended his motion, and Ms. Kimbrough seconded, that the Co-Chair be a current faculty member of the Council, selected by the current membership of the Council, and is selected for a two-year term (2015-2016 and 2016-2017). Unanimously approved.

Dr. Wright nominated Dr. Fields, and Dean Dominguez seconded. Unanimously approved by Council.

INFORMATION/DISCUSSION/PRESENTATIONS
1. Commission Actions on Policies
   Lori Kildal
   Dr. Kildal asked if there are any policies that need feedback sent to the Commission. Comments are due to ACCJC by 5:00pm on April 20, 2015

   a) Policy on Substantive Change
      This policy stood out the most as positive. There is strength in having individuals with experience be in a committee to submit substantive change.

   b) Policy on Closing an Institution
      No comments.

   c) Policy on Evaluation of Institutions in Multi-College/Multi-Unit Districts or Systems
      This policy doesn’t apply to Hartnell.

   d) Policy on Commission Good Practices in Relations with Member Institutions
      Dr. Fields asked about the changes in items 21a-d (page 3). Dr. Kildal explained that the language in black, bold, italic is new. She further assured the Council that everything is held confidential until the Commission acts on the institution’s accredited status. Hartnell has not been doing anything incorrectly.

   e) Policy on Commission Actions on Institutions
      Page 1: “Accreditation Cycle” - Dr. Lofman recommended the maximum be raised from 7 years to 10 years to match the senior WASC universities. Dr. Kildal will submit this recommendation to the Commission.

   f) Policy on Eligibility to Apply for Accredited Status
      Hartnell has accredited status.

   g) Policy on Access to Commission Meetings
      No comments.

   h) Bylaws of the ACCJC
      No comments

2. Follow-Up Report #2
   Lori Kildal
   Dr. Kildal passed a few copies of the final report for perusal by the Council. She asked everyone to mark their calendars for the visit from the ACCJC Team on Friday, April 10, 2015. We will have the same Chair (Dr. Jowel Laguerre) and one returning Team member (Dr. Lynn Wright) from last year,
and will welcome new Team members (Dr. Marlon Hall and Dr. Daniel Walden). We don’t know who the Team will want to see, but will notify those requested by the Visiting Team.

OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. CCCC0 Press Release
   Dr. Kildal shared the press release from the Chancellor’s Office. Dr. Fields will share any faculty information that deals with accreditation.

2. Summer registration began this morning. We are looking for a health summer enrollment. FTES is going up on what we need to generate.

3. Dr. Lofman is still seeking clarification on this (ACCA conference). Set goals for institutional effectiveness are due before July 2015, because the Chancellor’s Office has to place all goals in their website. He sought clarification by the new Vice Chancellor, but hasn’t received a reply yet.

4. Ms. Kimbrough shared that in Standard I and Standard II, we have to follow desegregated populations. Our BSI and SSSP plans supposedly do this, but at the program level we need to follow this.

NEXT MEETING(S)
- Monday, April 20, 2015
- Monday, May 18, 2015

ADJOURNMENT
Meeting adjourned at 4:26pm.

Lori Kildal