CALL TO ORDER & INTRODUCTIONS

Meeting called to order at 3:09 p.m.

ACTION ITEMS

1. Approval of Minutes – February 18, 2014
   Ms. Low made the motion to approve; Ms. Dominguez seconded.
   Minutes were approved unanimously.

2. Approval of Minutes – February 24, 2014 (Special Meeting)
   Ms. Kimbrough made the motion to approve; Ms. Wright seconded.
   Minutes were approved unanimously; Ms. Dominguez abstained.
INFORMATION/DISCUSSION/PRESENTATIONS

1. ACCJC Actions on Eligibility Requirements & Accreditation Standards, Jan. 2014  
   Lori Kildal
   Dr. Kildal asked if everyone read, reviewed, and reflected on the documents from Jan. 2014.  
   Comments/concerns are due to ACCJC on April 30, 2014.
   a. Memo gives overview of some changes for specific components
   b. Accreditation Standards (1st Reading, Jan. 2014)
      Dr. Kildal clarified that purpose is to tighten up Institution’s language. Council members agreed to the following:
      i. Page 5, paragraph 5: Missing “maintains current course outlines . . .”
      ii. Page 6, item 11: Four questions
          a. Who at Institution certifies that they’re comparable?
          b. No SLOs?
          c. Different SLOs?
          d. If SLOs aren’t comparable, do they transfer?
      iii. Page 6, item 12: Need to specify degree programs. Also, add “degree programs” in line 1 to match item 13.
      iv. Page 6, item 13: Does it include certificates?
      v. Page 7, item 17: To what extent would community education courses & programs have to evaluate?
      vi. Page 8, item 6: ER 16 should be ER 15
      vii. Page 10, item IIIA2: ER 14 should be ER 13
      viii. Page 17, item 6: Clarify ”key indicators”
      ix. Page 19, item 1: Clarify ”Academic Calendar and Program Length”
      Dr. Kildal will send to ACCJC by April 1, 2014. Members were asked to email any other comments/concerns to Dr. Kildal or Dina Hayashi.
   c. Eligibility Requirements for Accreditation (1st Reading, Jan. 2014)
      Dr. Kildal requested members to read, review, reflect and provide feedback, via email, to herself or Dina before the ACCJC deadline.

2. ACCJC Actions on Policies, Jan. 2014  
   Lori Kildal
   Dr. Kildal requested members to read, review, reflect and provide feedback, via email, to herself or Dina before the ACCJC deadline.

3. Establish timeline for Follow-Up Report #2  
   Lori Kildal
   Megan Blevins will help Dr. Kildal establish new timeline on different software. Dr. Kildal will draft a timeline and bring forward to Council.
Hartnell will be responding to both recommendations and planning agenda items in March 2015. All recommendations have been addressed; most planning agenda items overlap with the recommendations. Everyone will take the “Next Steps” and write.

Everyone agreed that it’s more efficient to have sub-committees from Council to assist the Lead Administrators.

OTHER ITEMS/BRIEF ANNOUNCEMENTS
Dr. Kildal announced that the ACCJC visiting team will be on-site on Friday, April 25, 2014. She asked everyone to “save the date” on their calendars.

Dr. Kildal shared the hard copy of the Follow-Up Report, which was sent to the ACCJC on March 10, 2014. The visiting team has requested four more hard copies, as well as thumb drives with all the Evidence and the Follow-Up Report.

NEXT MEETING(S)
- Monday, April 21, 2014
- Monday, May 19, 2014

ADJOURNMENT
Meeting adjourned at 4:19 p.m.

Lori Kildal