Accreditation Council Minutes
Monday, November 17, 2014, 3-5 PM
E-112

Approved 12/15/14

MEMBERS

<table>
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<tr>
<th>Name</th>
<th>Representing</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Lori Kildal</td>
<td>Administration</td>
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<tr>
<td>Carol Kimbrough</td>
<td>Academic Senate/Faculty</td>
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<td>Brian Lofman</td>
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<td>Zahi Atallah</td>
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<td>Matt Coombs</td>
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<td>Mary Dominguez</td>
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<td>Stephanie Low</td>
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<td>Augustine Nevarez</td>
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<td>Debra Pyle</td>
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<td>Mitzi Alexander</td>
<td>Faculty</td>
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<td>Rebecca Fields</td>
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<td>Dan Petersen</td>
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<td>Ann Wright</td>
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<td>Nadine Natividad</td>
<td>Associated Students</td>
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<td>Vacant</td>
<td>Associated Students</td>
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Others

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CALL TO ORDER & INTRODUCTIONS

Meeting called to order at 3:11 p.m.

ACTION ITEMS

1. Consider Approval of Minutes – October 20, 2014

   Motioned (Kimbrough), seconded (Low), unanimously approved.

   Lori Kildal

2. Consider Approval of Institution-Set Standards

   Dr. Lofman reported that the data is not complete, and suggested tabling to next month. Task Force co-leads Ms. Kimbrough, Dr. Kildal, and Dr. Lofman will meet as a sub-committee to discuss the timeline.

   Brian Lofman

Hartnell College Vision Statement: Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

Hartnell College Mission Statement: Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.
Dr. Lofman’s update was that the Committee needed to propose a minimum number of standards. The Task Force approved six measures.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Finalize/Review Handbook
   Lori Kildal
   Dr. Kildal reviewed the change approved by the Council at last month’s meeting (striking “Duty Day” from the handbook). She brought the topic back to the Council’s suggestion to add Co-Chairs to the membership. Discussion ensued regarding Co-Chairs of Standards being council members. Topic was tabled for the next meeting.

   Ms. Kimbrough suggested that Lead Administrators present to the council on a regular basis. This would help the council to feel connected to the responses to the ACCJC.

   Further review of items on page 2 led to the suggestion to change “Frequency of Meetings” to monthly, or more than once a semester. Tabled for consideration next month.

2. Team Assignments
   Lori Kildal
   a. Timeline
      Dr. Kildal announced that narratives were due on Friday, 11/14/14.
   b. Team Assignments
      - Recommendation 2 (Dr. Lofman) – Dr. Zahi Atallah & Ms. Debra Pyle
      - Recommendation 3 (Dr. Lofman) – Dr. Zahi Atallah & Ms. Debra Pyle
      - Recommendation 4 (Dean Mendelsohn) – Dr. Ann Wright, Mr. Augustine Nevarez, and Dr. Rebecca Fields
      - Recommendation 5 (Dean Mendelsohn) – VP Matt Coombs
      - Recommendation 7 (Associate VP Pyer) – Dr. Ann Wright & Dean Stephanie Low
      - Recommendation 9 (Dr. Lofman) – Dr. Zahi Atallah & Ms. Debra Pyle
      - Recommendation 11 (Dr. Lewallen) – Ms. Nadine Natividad & Ms. Carol Kimbrough

   Planning Agendas:
   - Ms. Dominguez - Dean Low
   - Dr. Kildal - Mr. Petersen
   - VP Coombs - Dr. Atallah
   - Dr. Jalomo – Dr. Kildal

   Dr. Kildal asked council members to spend the remainder of time to review the documents in the Google folder. If evidence is missing, they are to email their Team Leaders.

3. Professional Development Activities for Accreditation
   Lori Kildal
   Dr. Kildal announced that there have been two questions sent out over the last two weeks. We have had good participation from the college community. We received several prizes from Dean Dominguez in Financial Aid, and received a few more items from Associated Students. Director Nevarez will check into more prizes. Dr. Kildal will also contact Director Dan Teresa in Athletics.

   Dr. Kildal requested more questions with brief answers from council members. She would like them to revolve around Hartnell and ACCJC.

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