CALL TO ORDER & INTRODUCTIONS    Lori Kildal

Meeting called to order at 3:12 p.m.

ACTION ITEMS

1. Consider Approval of Minutes – November 17, 2014    Lori Kildal
   Motioned (Low), seconded (Kimbrough), unanimously approved.

2. Consider Approval of Institution-Set Standards    Brian Lofman
   Motioned (Kimbrough), seconded (Dominguez), unanimously approved. Dr. Lofman explained that
   the Task Force decided to change from six measures to four to align with Chancellor’s Office. These
   measures are: 1) Student Course Completions, 2) Student Retention, 3) Certificates, and 4) Degrees.

Hartnell College Vision Statement: Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

Hartnell College Mission Statement: Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.
INFORMATION/DISCUSSION/PRESENTATIONS

1. Finalize/Review Handbook
   Lori Kildal
   Dr. Kildal clarified that “Values” (on page 1) will be revised by all governance councils. Other item revised was “Frequency of Meetings” (on page 2) to: “At least once per semester or as needed (more frequent when self-evaluation process begins or when needed as a result of preparing progress reports, etc.).

   Dr. Kildal re-opened the topic of possible faculty Co-Chairs, and asked everyone to review “Membership” on page 2. Ms. Kimbrough suggested clarification be made that Co-Chairs for Standards specify five faculty and five managers. Discussion ensued, and recommendation was made by Dr. Lofman to have the Accreditation Liaison Officer (ALO) review how this would best work out.

   Ms. Kimbrough recommended a current non-administrative Council member be a Co-Chair with the ALO. All agreed that this will move forward as an action item in January 2015. Two year term.

2. Review Follow-Up Report #2
   Lori Kildal
   Dr. Kildal stated that all Team Leads should have been working with their volunteer members, and received all feedback. Dr. Kildal met with all the Team Leads last week to review their narratives. All Recommendations will show up in the Follow-Up Report #2 for reference, even if they’ve already been addressed and resolved in Follow-Up Report #1.

   Dr. Kildal asked the members to review the entire draft document today. If there are pieces missing, she requested everyone to email her or the Team Leader.

   The editing team consists of Associate VP, Terri Pyer and VP Student Affairs, Dr. Romero Jalomo. They will be reading, reviewing and providing feedback during the winter break.

OTHER ITEMS/BRIEF ANNOUNCEMENTS

- Dr. Kildal will invite the Team Leads to the Council’s meeting on January 26, 2015. They will report out to the Council; rough draft was sent to Academic Senate in November. In January, we will send our final draft.

- Dr. Kildal also shared that we’ve entered into Week 6 of the Accreditation Game. We’ve received several positive responses, and have winners from students, staff, and faculty. She requested members send her more questions as we will continue this game through spring 2015.

NEXT MEETING(S)

- Monday, January 26, 2015
- Tuesday, February 17, 2015
- Monday, March 16, 2015
- Monday, April 20, 2015
- Monday, May 18, 2015

ADJOURNMENT
Lori Kildal
Meeting adjourned at 4:50 p.m.