MISSION STATEMENT
In responding to the learning needs of its expanding communities, Hartnell College supports innovative applications of technology and methodology to create accessible, inspiring, and measurably effective learning opportunities for an increasingly diverse student population. The mission of the Hartnell College Distance Education Committee is to address the changing educational environment and students’ needs by growing and enhancing the Hartnell College Distance Education Program.

VISION STATEMENT
Hartnell College shall provide its diverse communities and student population with equal opportunity for educational access and success via the distance education modality.

Hartnell College shall increase its distance education course and program offerings to enhance the ability of every student to follow an educational plan, and eventually persist and obtain a certificate or degree of choice.

Hartnell College shall seek out and dedicate the same pedagogical resources and quality standards for courses offered in the distance education modality as for courses offered face-to-face.

Hartnell College shall anticipate and respond to both technological and regulatory change; and will develop policies and procedures to ensure that the Hartnell College Distance Education Program conforms to current standards.

Hartnell College shall be a valuable resource and facilitator of change for its communities.

STRATEGIC PRIORITIES
Strategic Priority 1 - Student Access
Strategic Priority 2 - Student Success
Strategic Priority 3 - Effective Utilization of Resources
Strategic Priority 4 - Innovation and Relevance for Educational Programs and Services

MEMBERSHIP (and terms of service)
It is open to all faculty and other interested parties:

◊ Chair: Faculty member elected by the committee;
◊ Distance Education Coordinator;
◊ Instructional Administrator;

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Hartnell College Mission Statement
Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.
◊ A minimum of six faculty, preferably from a variety of disciplines;  
◊ Instructional Technologist;  
◊ Student Senate;  
◊ Classified Senate;  
◊ CSEA Representative.

FREQUENCY OF MEETINGS
This committee meets monthly each semester of the academic year as determined by the membership. Currently, the DEC meets face-to-face every second Tuesday and at a distance every fourth Tuesday via the Etudes DEC project module.

Minute Taker:
As with other shared governance committees, a minute taker will be provided to take minutes during the face-to-face DEC meetings.

PURPOSE
The DEC is a shared governance committee whose function is to establish policy and procedures related to the Hartnell College Distance Education Program, review current practices, and provide recommendations to the Academic Senate, College Planning Council, and other pertinent bodies.

RECEIVES INFORMATION FROM
This committee receives information and requests for distance education policies and procedures from each academic area. The College Planning Council shall provide institutional priorities based on the Educational Master Plan. Budgetary information will be provided by the business office.

MAKES RECOMMENDATIONS TO
The Academic Senate, College Planning Council, and other pertinent governing bodies seeking recommendations and policies governing the development and maintenance of the Hartnell College Distance Education Program.

COMMITTEE RESPONSIBILITIES
◊ Establish policy and procedures related to the Hartnell College Distance Education Program;  
◊ Review current practices and suggest best practices;  
◊ Provide recommendations to the Academic Senate, College Planning Council, and other pertinent bodies.  
◊ Conduct annual evaluation of the effectiveness of the Committee (spring semester).