Facilities Master Plan (FMP) King City Education Center Community Forum

013354 | Hartnell Community College District Master Plan

Meeting Date: Monday, March 17, 2014 at 6pm
Meeting Location: King City Education Center
117 N Second Street, King City, CA 93930
Room 210-A

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1.1 | Introductions
Dr. Willard Clark Lewallen, Hartnell College President and Superintendent, introduced the community forum meeting and emphasized the importance of the facilities master plan (FMP) and the importance of the community forums to help identify current and future needs of the college and community. Dave Younger, Principal and Architect with Lionakis, introduced the design team working to produce the FMP; Jonathan McMurtry, Project Manager, and Ashley Kenneally, Project Designer, were introduced to the group. Joseph Reyes, Director of Facilities, Operations & Asset Management, is the key liaison for Hartnell College and the design team. Lists of the Core Group / Steering Committee and the Planning Group members were presented and the role of each group in the planning process was described.

1.2 | Agenda
1. Introductions
2. Facilities Master Plan Overview
   - Why are we here?
   - Where are we going?
3. Breakout sessions & feedback
   Brainstorming Ideas:
   - Student Success
   - Infrastructure
   - Secondary effects / renovation
   - Sustainability
   - Transportation
   - Community
4. Next Steps
   - Schedule

1.3 | Facilities Master Plan Overview
Dave described what a master plan is and what the main objectives for the FMP are. The master plan is a document guide for future campus development to enable Hartnell College to achieve current and future goals. The FMP is about big picture ideas and goals that relate to facilities. The three main objectives of the FMP are:
   1. Evaluate existing facilities
   2. Evaluate space utilization
   3. Develop a plan that supports goals and educational needs of Hartnell College
The forum purpose is to provide an open outlet to exchange information, expand developing ideas and views, and to discuss current and future needs of the College and Community.

1.4 | Facilities Master Plan Overview
The planning process and work plan phases were presented. The design team is currently in the research phase, gathering data and reviewing existing documentation. The design team
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has met with the Core Group, Planning Group, college forum, and has conducted several program interviews with program leads, including several Deans, Vice Presidents and Administrators as part of the research phase to identify potential issues, needs and themes for the College. The college and community forums are an important part of the research phase to help identify additional issues and information vital to the facilities master plan.

**Work Plan Phases**

1. Research Phase (January-March)
   - Gather data & review existing planning documents
2. Analysis Phase (April-May)
   - Needs Assessment
   - Prioritize program needs
   - Assess existing facilities
3. Explore Possible Solutions (May-June)
   - Opportunities & resources
   - Develop solution alternatives
4. Prepare Master Plan Document (May-September)
5. Final Approval of Governing Authority (October-November)

**Mission, Vision & Strategic Priorities**

The Hartnell College Mission and Vision statements and Strategic Priorities were presented and described as being an essential set of clearly defined goals and guidelines for addressing student learning and long-term planning for the College.

**Mission**

*Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.*

**Vision**

*Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.*

**Strategic Priorities**

1. Student Success
2. Student Access
3. Employee Diversity and Development
4. Effective Utilization of Resources
5. Innovation and Relevance for Educational Programs and Services
6. Partnerships with Industry, Business, Agencies, and Education

**Critical Success Factors**

During meetings with the Core Group and Planning Group, the design team has conducted exercises with each group to identify critical success factors for Hartnell College. The exercise is conducted in two components; the first component is a brainstorming session to identify pertinent issues relating to the facilities master plan, and second is a voting process by the group to rank each issue in order of importance. The final list below represents the consolidation of the list from the Core Group with the list from the Planning Group.

1. Assess current and future facilities needs
   a. Include spare capacity factor and future growth
   b. Provide for flexible / adaptable classrooms
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   c. Increase efficiency and minimize maintenance costs  
   d. Increase student head count per class to 35 students

2. Modernize aging campus facilities and infrastructure

3. Better integration and utilization of all campuses through engagement of programs  
   a. Wider spectrum of classes offered at Alisal and King City campus’  
   b. Identify and support the needs of the community

4. Create an interactive forum for communication with the College and Community  
   a. Shared governance to include community members who meet once / twice yearly

5. Take advantage of technology to enhance education and connect campuses (assess current use and leverage it)  
   a. Interactive catalog of available instructional spaces  
   b. Consider other technologies and software programs  
   c. Add and expand smart classrooms

6. Incorporate sustainable design in all future projects

7. Integrate the Facilities Master Plan with the Strategic Plan

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1.7 **Breakout sessions & feedback**

Community forum attendees, including many students and community members, were divided into two groups to brainstorm ideas and issues relating to the facilities master plan and created the following list. The group expressed they would like the opportunity to give feedback on the facilities master plan before it is finalized.

- Need wider variety of classes (Business, Communication, Computer, Biology, Theatre, Agriculture, Chemistry, Biology, Art, Medical, Water Technology, Music Lab)
- Only offer ‘the basics’ and limited classes at KCEC
- Unable to teach science lab courses at KCEC (Biology, Chemistry, etc) because science wet lab classroom at KCEC is inadequate and needs upgrades, equipment
- “KCEC is busting at the seams”: KCEC course offerings are limited by space
- Need to offer more classes that involve technology (Agriculture, Viticulture)
- Need to offer more introductory vocational courses at KCEC (Medical, Agriculture)
- Need more classroom space in King City Education Center (KCEC) to be able to offer more classes; current KCEC classrooms have high demand in evenings
- Need a bigger campus in King City to expand and provide for needs of nearby Greenfield and Soledad
- Need to look at growth in South County; growth will lead to a full campus
- Logistical issues for college courses held at local high schools (rushed when custodian needs to clean rooms, rooms often locked when class is scheduled to start, etc)
- Transportation and travel back and forth from KCEC to Main and Alisal Campuses is difficult and time consuming
- Travel time limits how many classes a student can take; 1 hour drive, or 2 hours by bus each way
- Many students work full or part time
- Distance Education classes are unfamiliar to many students; students prefer face-to-face interaction with instructors and classmates
- Distance Education technology in KCEC is very outdated and doesn’t work anymore
- “Our Campus”: Enhance Hartnell College presence to build sense of pride in college with communities in South County
- Need to communicate more information about Hartnell College to South County communities
- No space to offer vocational program classes
- Need to make KCEC a full service campus with full time student services, including full-
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<td>time Financial Aid staff, more counseling, tutoring, etc</td>
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<td>Need a larger library and more study spaces</td>
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<td>Need student gathering spaces with vending machines (like B279) at KCEC</td>
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<td>Need space for PE classes such as yoga at KCEC</td>
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<td>Sustainability is important and needs to be included in all programs and facilities</td>
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<td>Limited parking on Main and KCEC campuses</td>
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<td>Parking areas in KCEC, Main campus, and Alisal campus need better lighting and safety</td>
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<td>Bookstore in KCEC and transfer books to KCEC from Main campus</td>
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<td>Need textbooks in KCEC library</td>
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<td>Need more class offerings in Soledad</td>
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<td>Plaza adjacent to KCEC could be better utilized; add tables to plaza</td>
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<td>Need to keep up with technology; everything is computerized</td>
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<td>Need updated technology in classrooms that is easy to operate</td>
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<td>Need to engage local businesses that can partner with educational programs</td>
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<td>Need to create industry connections in health care, oil fields, power generation, aviation, fracking, lakes and water projects</td>
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1.8 **Next Steps**

Jonathan discussed next steps and important upcoming dates in the project schedule.

- **March 20th** – Community Forum (Main Campus Steinbeck Hall Student Center, 6pm)
- **March 25th** – Community Forum (Soledad High School Gym, 6pm)

These notes represent Lionakis’ understanding of the discussion and events of the meeting. These notes form the basis of future work. Should there be any incomplete or inaccurate information contained herein, please notify this office immediately for appropriate action. This report, if not corrected within five (5) days of receipt, shall be acknowledged as an accurate report of the events that took place at this meeting.