Facilities Master Plan (FMP) Community Forum at Soledad High School

013354 | Hartnell Community College District Master Plan

Meeting Date: Tuesday, March 25, 2014 at 6pm
Meeting Location: Soledad High School – Gym Building
425 Gabilan Drive
Soledad, Ca 93960

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| 1.1      | **Introductions**
|          | Dr. Willard Clark Lewallen, Hartnell College President and Superintendent, introduced the community forum meeting and discussed the importance of the facilities master plan (FMP) and the community forums to help identify current and future needs of the college and community. Dr. Candi DePauw, HCCD Board of Trustees President, introduced herself and expressed her enthusiasm for the FMP process. Jonathan McMurtry, Project Manager, introduced himself and Ashley Kenneally, Project Designer, the design team working to produce the FMP, and Joseph Reyes, Director of Facilities, Operations & Asset Management, the key liaison for Hartnell College and the facilities master plan. Lists of the Core Group / Steering Committee and the Planning Group members were presented and the role of each group in the planning process was described. |
| 1.2      | **Agenda**
|          | 1. Introductions
|          | 2. Facilities Master Plan Overview
|          |   • Why are we here?
|          |   • Where are we going?
|          | 3. Breakout sessions & feedback
|          |   Brainstorming Ideas:
|          |     • Student Success
|          |     • Infrastructure
|          |     • Secondary effects / renovation
|          |     • Sustainability
|          |     • Transportation
|          |     • Community
|          | 4. Next Steps
| 1.3      | **Facilities Master Plan Overview**
|          | Jonathan described what a master plan is and what the main objectives for the FMP are. The master plan is a document guide for future campus development to enable Hartnell College to achieve current and future goals. The FMP is about big picture ideas and goals that relate to facilities. The three main objectives of the FMP are:
|          | 1. Evaluate existing facilities
|          | 2. Evaluate space utilization
|          | 3. Develop a plan that supports goals and educational needs of Hartnell College
|          | The forum purpose is to provide an open outlet to exchange information, expand developing ideas and views, and to discuss current and future needs of the College and Community. |
| 1.4      | **Facilities Master Plan Overview**
|          | The planning process and work plan phases were presented. The design team is currently in the research phase, gathering data and reviewing existing documentation. The design team has met with the Core Group, Planning Group, college forum, and has conducted several
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program interviews with program leads, including several Deans, Vice Presidents and Administrators as part of the research phase to identify potential issues, needs and themes for the College. The college and community forums are an important part of the research phase to help identify additional issues and information vital to the facilities master plan.

Work Plan Phases

1. Research Phase (January-March)
   • Gather data & review existing planning documents

2. Analysis Phase (April-May)
   • Needs Assessment
   • Prioritize program needs
   • Assess existing facilities

3. Explore Possible Solutions (May-June)
   • Opportunities & resources
   • Develop solution alternatives

4. Prepare Master Plan Document (May-September)

5. Final Approval of Governing Authority (October-November)

1.5 Mission, Vision & Strategic Priorities

The Hartnell College Mission and Vision statements and Strategic Priorities were presented and described as being an essential set of clearly defined goals and guidelines for addressing student learning and long-term planning for the College.

Mission

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

Vision

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

Strategic Priorities

1 - Student Success
2 - Student Access
3 - Employee Diversity and Development
4 - Effective Utilization of Resources
5 - Innovation and Relevance for Educational Programs and Services
6 - Partnerships with Industry, Business, Agencies, and Education

1.6 Critical Success Factors

During meetings with the Core Group and Planning Group, the design team has conducted exercises with each group to identify critical success factors for Hartnell College. The exercise is conducted in two components; the first component is a brainstorming session to identify pertinent issues relating to the facilities master plan, and second is a voting process by the group to rank each issue in order of importance. The final list below represents the consolidation of the list from the Core Group with the list from the Planning Group.

1. Assess current and future facilities needs
   a. Include spare capacity factor and future growth
   b. Provide for flexible / adaptable classrooms
   c. Increase efficiency and minimize maintenance costs
d. Increase student head count per class to 35 students
2. Modernize aging campus facilities and infrastructure
3. Better integration and utilization of all campuses through engagement of programs
   a. Wider spectrum of classes offered at Alisal and King City campus’
   b. Identify and support the needs of the community
4. Create an interactive forum for communication with the College and Community
   a. Shared governance to include community members who meet once / twice yearly
5. Take advantage of technology to enhance education and connect campuses (assess current use and leverage it)
   a. Interactive catalog of available instructional spaces
   b. Consider other technologies and software programs
   c. Add and expand smart classrooms
6. Incorporate sustainable design in all future projects
7. Integrate the Facilities Master Plan with the Strategic Plan

1.7 Breakout sessions & feedback
Community forum attendees were divided into two groups to brainstorm ideas and issues relating to the facilities master plan and created the following list.

- Need an official Hartnell College campus in Soledad; Community support is strong! Soledad is a central location in South Monterey County & 7th safest city in California
- Soledad has space, infrastructure, demographics, young population to support a Hartnell campus
- Co-locate Soledad High School and Hartnell College; after high school classes end at 3:30 pm, the school becomes Hartnell College
- Need to offer concurrent enrollment for Soledad high school students
- Need to offer college courses during the school day in Soledad
- Need to co-locate and offer more classes and certificate programs in Soledad: ADJ, law enforcement, dental hygiene, business, computer science, languages, skilled trades, viticulture, soil science, CNA, digital arts, visual arts, photography, agriculture / green technology, green construction, water treatment, diesel technology, NASA
- When offering Hartnell classes at Soledad HS, please coordinate and work with Soledad HS and reach out to high school students; find out what classes students want to take and what their interests are for course offerings
- Offer classes and programs to meet community needs and bring value to region
- Need to create a pipeline for students, not just pathway to Hartnell College
- Students find pathways by being exposed to hands-on, applied experience with industries, outreach, etc
- Counseling at Hartnell College needs improvement for career, job readiness, job applications, new student orientation and career pathway identification; many new college students and high school students are confused about college and career opportunities available at Hartnell
- Need to have coordinate program classes so that they talk to each other and create cross-content across disciplines
- Need to find and fill in the G A P S of existing programs
- Need to offer personal development and career planning courses
- Need to incorporate sustainability into campuses with solar and wind technology; need to consider how to make careers and education sustainable
- Need a biotechnology center in Soledad that supports agriculture and other local area industries for associate degree
- Need to enhance existing ECE program at Main Campus; Need an early childhood
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development training center and certificate / associate degree program in Soledad
• Need a hospitality and culinary arts training center in Soledad that offers certificate and associate degree programs; proximity to Pinnacles, wineries
• Need workforce development for Soledad: opportunity to connect Administration of Justice (ADJ) program with local correctional training facility and local law enforcement in Soledad
• Maximize opportunities for all healthcare fields: social workers, psychology, RN, CNA, LVN, administrative and clerical, dental hygiene
• Need to develop stronger local partnerships and capitalize on local industries, industry tools, knowledge, assets and community outreach
• Leverage and partner with educational programs of nearby schools and colleges (Defence Language Institute & Monterey Institute of International Studies, Millenium High School MCOE Charter School); Increase pathways for students to go to Hartnell College or university
• Need to offer a summer “bridge” program in Soledad to high school students for college credit
• ROTC program for Hartnell College and Soledad High School
• Need to offer extracurricular camps for Hartnell College in Soledad
• Schedule challenges for students that work full or part time
• Transportation and commute challenges limit access to Hartnell College for many students
• Need to make transportation easier, more accessible
• Offer free wi-fi for Hartnell College students on buses so they can study and do school work while they ride
• Look at increasing transportation: trains, trolley, Amtrak, etc.
• Classes should have interactive instruction; students learn when instruction is meaningful and relevant to student interests
• Need to offer more distance learning at all campuses
• Need to create and use technology partnerships
• Need to train Hartnell College and Soledad HS staff on technology in the classroom
• There are many technology needs of the community not being met
• Fiber optics infrastructure in Soledad and South Monterey County must be provided and upgraded to meet technology needs and effectively utilize computer labs
• Need to ensure and enhance student success for all levels
• Make it easier to complete a course of study
• Look at Vision 20-20 document and why students and others do and don’t go to college

1.8  Next Steps
Jonathan discussed the next steps for the facilities master plan process in the upcoming months.

These notes represent Lionakis’ understanding of the discussion and events of the meeting. These notes form the basis of future work. Should there be any incomplete or inaccurate information contained herein, please notify this office immediately for appropriate action. This report, if not corrected within five (5) days of receipt, shall be acknowledged as an accurate report of the events that took place at this meeting.