April 10, 2014

Themes & Issues Identified List
(For full list, see page 2)

1. Centralized Student Success Center: a collaborative and coordinated student success center / tutoring center to serve students at all levels and at all campuses
2. Utilize existing space more efficiently and effectively
3. Classrooms need to be more flexible and have updated technology
4. Increase average student headcount per class from 31 up to 35
5. Need to upgrade aging building systems and infrastructure on the Main Campus
6. The “front door” of the Main Campus has moved from south to north and should be addressed in the open spaces and parking
7. Provide more small and large group study spaces throughout the campuses, both indoor and outdoor
8. Lack of space for certain programs on Main Campus is hindering growth and enrollment; i.e. Nursing does not fit in the B building
9. Expressed need for student health services at all campuses
10. Support for projected student population growth by area of the district
   a. Consider economical development regionally
   b. Local pockets of student participation
   c. Access for all potential students in District
   d. Soledad would like a full time permanent Hartnell College presence in their town
11. Provide complete Student Services at Centers; Admissions & Records, Financial Aid, Counseling, tutoring, Special Programs, Library services and food services
12. King City Education Center needs a full science wet lab to support wider variety of classes in all areas and needs room to grow
Color Code Legend:
Core Group, Planning Group & Program Interview Comments
Additions per College Forum
Additions per Community Forums

STRATEGIC PLANNING
- The needs of the facilities master plan need to mesh with the strategic priorities of the Strategic Plan
- Not all the facilities needs have been met by the H bond funding
- Consider the economic development regionally within the District, where growth and student demand is going to happen
- How can we address fluctuations in grant funding for programs and the effects on facilities?
- Will the potential to change to a 16-week schedule versus current 17.5-week schedule impact facilities?
- The facilities master plan must address the accreditation requirements
- Need more communication among faculty, staff and administration
- Coordinate with other colleges in the area to avoid duplicating services & programs
- Determine location of students attending the College for potential future service points
- Consider creating a Soledad campus to serve south district students
- Review Headcount to FTEs ratio, how can we get more full time students
- Public perception of going to community college vs. four-year institutions
- Need to use existing space more efficiently
- Counseling at Hartnell College needs improvement for career, job readiness, job applications, new student orientation and career pathway identification; many new college students and high school students are confused about college and career opportunities available at Hartnell
- Need to incorporate sustainability into campuses with solar and wind technology; need to consider how to make careers and education sustainable
- Need to ensure and enhance student success for all levels, including high school
- Make it easier to complete a course of study
- Look at Vision 20-20 document and why students and others do and don’t go to college

MAIN CAMPUS
- Building B is not being used for original intended purpose
- Lacking a front door / focal point for the Main campus
- Buildings on Main campus lack a record of history, heritage
- Need a collaborative and coordinated student success center to serve students at all levels; existing student success center is located in the Library with limited support and limited tutoring for basic skills only, space is too small and too noisy for adjacent Library spaces
- Better layout and utilization of plaza / plaza could use some renovation
- Need a DSPS small group testing space
- Need a student health center
- Potential to incorporate food services in Library building
- Need silent study space in Library
- Need archive space
- Combine food and studying into spaces
- Need multi-purpose flexible spaces for gathering, non-instructional use
- Need for traditional mid-size facilities for events, lectures, concerts that seat 225-250
- Value of “Rotarium” space with pendulum for student gathering in Merrill building N; potential to keep, move or replicate if building N is demolished or renovated
- Need costume storage; flood damage in Theater building basement
- Visual arts building J needs to be more useable
- Need to upgrade main stage sound and media infrastructure
- Repurpose handball courts
- Storage space in existing gym basement
- Place to play impromptu, informal sports and games casually on campus, beach volleyball
• Improve walkways on campus to encourage exercise
• Outside inspirational space (repurposing outside space of the quad)
• Student Services are not fully centralized at the Main Campus (DSPS, EOPS, Counseling, etc)
• Outdoor green landscape spaces are vital to student activities; potential for gathering, study, barbeques, etc
• Need to enhance landscape areas around Main Campus
• Would like to keep existing quad on Main Campus open and with grass
• Many streets near the Main Campus are problematic (too busy, dangerous turns)
• Building E classrooms on Main Campus are stuffy, cramped and very full (45-54 seats)
• Auditorium style lecture works well for large class sizes
• Stairs in the tiered lecture rooms in Merrill Hall building N are too steep

ALISAL CAMPUS
• Alisal campus has 140 acres that are not being effectively utilized
• Alisal as industrial park for Agricultural Technology
• Need a Library facility at Alisal campus
• Need a student success center / tutoring center
• Expansion of general education classes needed at Alisal campus to avoid commuting between campuses
• Alisal campus is underutilized during the day
• Need support services: Financial Aid, Counseling, tutoring, Library, special programs, food services needed at Alisal Campus; what is the critical mass of enrollment/demand to enable full services at Alisal?
• Alisal campus facilities are well supported by campus and community; need to replicate at other campuses; Students like intimacy of Alisal campus
• Need more classes and programs to be taught at Alisal
• Need more space for future programs at Alisal
• Need room for growth at Alisal
• Need access to shower(s) at Alisal with lockers for personal items for people commuting by bicycle
• Need a student health center at Alisal

KING CITY EDUCATION CENTER (KCEC) & South Monterey County
• Difficult to get faculty to teach at King City
• Own property near Cypress & Central – is it useful and being effectively utilized?
• What programs are appropriate for the KCEC?
• Classroom technology needs to be updated
• Need a student success center / tutoring center
• No room for growth in classrooms, labs, offices, parking
• Lack of space and infrastructure at King City campus
• Need support services: Financial Aid, Counseling, tutoring, Library, special programs, food services needed at KCEC; what is the critical mass of enrollment/demand to enable full services at KCEC?
• Needs of traditional learners in South County to have face-to-face interaction
• Need wider variety of classes at KCEC (Business, Communication, Computer, Biology, Theatre, Agriculture, Chemistry, Biology, Art, Medical, Water Technology, Music Lab)
• Only offer ‘the basics’ and limited classes at KCEC
• Unable to teach science lab courses at KCEC (Biology, Chemistry, etc) because science wet lab classroom at KCEC is inadequate and needs upgrades, equipment
• “KCEC is bursting at the seams”: KCEC course offerings are limited by space
• Need to offer more classes that involve technology (Agriculture, Viticulture)
• Need to offer more introductory vocational courses at KCEC (Medical, Agriculture)
• Need more classroom space in King City Education Center (KCEC) to be able to offer more classes; current KCEC classrooms have high demand in evenings
• Need a bigger campus in King City to expand and provide for needs of nearby Greenfield and Soledad
• Logistical issues for college courses held at local high schools (rushed when custodian needs to clean rooms, rooms often locked when class is scheduled to start, etc)
- Transportation and travel back and forth from KCEC to Main and Alisal Campuses is difficult and time consuming
- Travel time limits how many classes a student can take; 1 hour drive, or 2 hours by bus each way
- Distance Education technology in KCEC is very outdated and doesn’t work anymore
- “Our Campus”: Enhance Hartnell College presence to build sense of pride in college with communities in South County
- Need to communicate more information about Hartnell College to South County communities
- Need a larger library and more study spaces
- Need student gathering spaces with vending machines (like B279) at KCEC
- Need space for PE classes such as yoga at KCEC
- Sustainability is important and needs to be included in all programs and facilities
- Need a bookstore in KCEC and transfer books to KCEC from Main campus
- Need textbooks in KCEC library
- Plaza adjacent to KCEC could be better utilized; add tables to plaza
- Need a student health center at KCEC
- Need an official Hartnell College campus in Soledad
- Need to offer concurrent enrollment for Soledad high school students
- Need to offer college courses during the school day in Soledad
- Need to co-locate and offer more classes and certificate programs in Soledad: ADJ, law enforcement, dental hygiene, business, computer science, languages, skilled trades, viticulture, soil science, CNA, digital arts, visual arts, photography, agriculture / green technology, green construction, water treatment, diesel technology, NASA
- When offering Hartnell classes at Soledad HS, coordinate and work with Soledad HS and reach out to high school students; find out what classes students want to take and what their interests are for course offerings
- Offer classes and programs to meet community needs and bring value to region
- Need to create a pipeline for students, not just pathway to Hartnell College
- Students find pathways by being exposed to hands-on, applied experience with industries, outreach, etc
- Need to incorporate sustainability into campuses with solar and wind technology; need to consider how to make careers and education sustainable
- Need a biotechnology center in Soledad that supports agriculture and other local area industries for associate degree
- Need to enhance existing ECE program at Main Campus; Need an early childhood development training center and certificate / associate degree program in Soledad
- Need a hospitality and culinary arts training center in Soledad that offers certificate and associate degree programs; proximity to Pinnacles, wineries
- Need workforce development for Soledad: opportunity to connect Administration of Justice (ADJ) program with local correctional training facility and local law enforcement in Soledad
- Need to offer a summer “bridge” program in Soledad to high school students for college credit
- ROTC program for Hartnell College and Soledad High School
- Need to offer extracurricular camps for Hartnell College in Soledad

CLASSROOMS & LABS & STUDY SPACES
- Computer labs in building E are old, hot, and crowded
- Classrooms are too small to accommodate hybrid learning and/or the desired number of seats
- Need to improve building space efficiency and utilization
- Lack of adequately sized classrooms & computer labs for 40-60 students
- Need for flexible, interactive, hybrid learning environments
- Design facilities to enhance student engagement
- Need computer classroom labs or technology in classrooms to teach many classes more effectively
- Need quiet study spaces at all campuses
- Need group study spaces at all campuses
- Classes should have interactive instruction; students learn when instruction is meaningful and relevant to student interests
• Need to offer more distance learning at all campuses
• Need to train Hartnell College and Soledad HS staff on technology in the classroom
• There are many technology needs of the community not being met
• Fiber optics infrastructure in Soledad and South Monterey County must be provided and upgraded to meet technology needs and effectively utilize computer labs

FACULTY & STAFF OFFICES & MEETING ROOMS
• Need more space for current staff and faculty with storage and access to technology pipeline
• No room for growth and expansion as College population grows
• Counselors offices are too small and lack adequate ventilation
• Lack standards for office sizes
• Renovate former board room; potential to split into two meeting rooms
• Need more office space for adjunct faculty
• Need access to space for 200-300 people for events, conferences and workshops

PROGRAMS
• Nursing and Allied Health programs are very popular with twice as many applicants than capacity allows
• Nursing lacks public & private partners, which also limits size of program
• Nursing & Allied Health do not have sufficient space for instruction
• RN, LVN & RCP have to rotate space and this has a negative effect on instruction
• EMS program enrollments are limited due to lack of space
• Lack of adequate space for many programs to grow
• Lack of faculty to grow / support programs
• Increase average headcount per class to 35 students
• Need dance studio space
• Lack of rehearsal space in performing arts building K
• Collaborative space that supports the arts and sciences, etc
• Additional space needed to accommodate new and expanding special programs
• Need to expand childcare facilities for staff and students
• Nutrition program is an applied program of STEM and has a strong connection with Nursing & Allied Health programs (Nutrition is currently under umbrella of Physical Education)
• Nutrition classes prefer to be taught in chemistry lab with computers and access to instructional equipment storage; would like to be able to teach in new science building
• Nursing & Allied Health programs have a strong connection with science programs and adjacency with new science building will be important for Nursing & Allied Health
• Student clubs need access to auxiliary food prep area
• Need to offer personal development and career planning courses
• Maximize opportunities for all healthcare fields: social workers, psychology, RN, CNA, LVN, administrative and clerical, dental hygiene
• Need to coordinate program classes so that they talk to each other and create cross-content across disciplines
• Need to find and fill in the G A P S of existing programs

COMMUNITY
• Enhance community connections and partnerships
• Lack of communication among/with campus community
• Potential for growth in outlying areas such as South County not currently fully served by campuses
• Need to create industry connections in health care, oil fields, power generation, aviation, fracking, lakes and water projects
• Need to develop stronger local partnerships and capitalize on local industries, industry tools, knowledge, assets and community outreach
• Leverage and partner with educational programs of nearby schools and colleges (Defence Language Institute & Monterey Institute of International Studies, Millennium High School MCOE Charter School); Increase pathways for students to go to Hartnell College or university
TECHNOLOGY
- Wireless network does not meet current demand; often drops students
- Issues with distance education equipment
- Open access computers are available, but students are not aware of their availability and location
- Existing main server room is located under a restroom and should be moved to a larger space with area for computer work, storage and repair
- Need to consolidate IT department into one location
- Lack of technology in classrooms and labs; Need classrooms with easy-to-use smart technology at all three campuses, equivalent and consistent with Alisal Campus
- Need to synchronize and coordinate software needs and hardware capabilities on campus with instructors and AIS department
- Need adaptable technology to be able to change over time as needs change
- Need adequate electrical, wifi, ethernet, wireless access points and add outlets to accommodate user needs
- Need more technology support
- Storage capacities for old and new technology
- Computers in the library often crash and are too slow
- Do hybrid classes work better for students than pure distance education format?
- Etudes course management system is efficient and helpful for instructors and students
- Current Etudes tutorial is not detailed enough. Need an introductory class for Etudes and other online tools for new students
- New students need more introduction to college and help navigating educational programs and technology
- Technology is critical to student success
- Need to meet needs of IT and technology for future growth
- Need to offer more distance learning at all campuses
- Need to create and use technology partnerships
- Need to train Hartnell College and Soledad HS staff on technology in the classroom
- There are many technology needs of the community not being met
- Fiber optics infrastructure in Soledad and South Monterey County must be provided and upgraded to meet technology needs and effectively utilize computer labs
- Need to create and use technology partnerships

STORAGE
- Not enough storage on all three campuses
- Instructors often need classrooms adjacent to storage to keep instructional equipment

RENOVATION, MAINTENANCE & INFRASTRUCTURE
- Need to consider life cycle costs of facilities
- Building maintenance is a challenge
- Assess building life spans – determine when to demolish and when to build new
- What should be done with Merrill building? Demolition versus renovation
- Modernize existing facilities
- Keyless entry
- Several buildings are reported to have inadequate ventilation
- Need infrastructure for future growth
- Need adequate temperature control for effective instruction, example B204A
- Solar and alternative energy design for entire three campuses
- Modernization of gym buildings needed; working to upgrade existing bleachers

WAYFINDING
- No signage outside HR area
• More improvements to signage needed for the Main campus
• Improve public awareness of programs available on each campus
• Facilities should align with the pathways of students

ACCESSIBILITY
• Main campus is not easily accessible to disabled students
• Too far for students to drive or take public transportation to and from King City to main campus
• Several heavily used doors on campus are not automatic
• Some restrooms on campus have turn-around issues for wheelchairs
• Counseling offices and hallway in building B are too small/narrow to accommodate wide wheelchairs
• Need to make transportation easier, more accessible
• Offer free wi-fi for Hartnell College students on buses so they can study and do school work while they ride
• Look at increasing transportation: trains, trolley, Amtrak, etc.

PARKING
• Parking at clinical nursing sites is lacking
• Lack of parking for students near classes
• Cars parked on the street tend to get broken into
• Neighbors complain about cars parking on the street in front of houses
• Need better parking management and wayfinding
• As student population grows, how will parking needs be accommodated and managed?

SAFETY & SECURITY
• Need additional safety and security improvements at all campuses
• More lighting needed
• Area near the pool is very dark