Town Hall – Planning and Governance
May 22, 2013

Willard Lewallen, Superintendent/President
History / Background

- Governance Planning Retreat
  November 29, 2012
  - 17 participants from all constituent groups
  - Assessment of current governance structure
  - Recommendations for improving governance structure
  - Recommendation to form a task force to develop new structure incorporating findings from the retreat
Planning and Governance Task Force

• Ann DeJesus-Riley, Faculty
• Dale Fuge, Classified Staff (L-39)
• Delia Edeza, Classified Staff (CSEA)
• Laura Warren, Confidential Staff
• Richard Prystowsky, Administrative Staff
• Tony Anderson, Faculty - Academic Senate President
• Wayne Ross, Student Representative – ASHC President
• Willard Lewallen, Superintendent/President
• Charge
  – Propose new governance structure that will facilitate decision-making
  – Review college vision, mission, values and make recommendations
Review of College Vision, Mission, Values

- Survey conducted to gather input
- 107 responses
- Summary report being prepared
- Task force will then review and take next steps
New Planning and Governance Model

• Primary Components
  – Improved communication and flow of information
  – Clear decision-making path
  – Need for a high level governance group for items that have college wide impact
College Planning Council

- **MEMBERSHIP (and terms of service)**
  - Faculty Academic Senate President (co-chair, permanent)
  - VP of Academic Affairs (co-chair, permanent)
  - HCFA President (permanent)
  - VP of Student Affairs (permanent)
  - VP of Administrative Services (permanent)
  - Dean of Academic Affairs (2 years, selected by superintendent/president)
  - Dean of South County Education Services (permanent)
  - CSEA President (permanent)
  - 1 Classified Manager, Supervisor, or Confidential (2 years, to be selected by the superintendent/president)
  - 5 Faculty (2 year terms, to be selected by Academic Senate)
  - 3 Classified Staff (2 CSEA, 1 L-39, 2 year terms, to be selected by CSEA and L-39)
  - 2 Students (1 year terms, ASHC president plus one other to be selected by ASHC)
COUNCIL RESPONSIBILITIES

PURPOSE: To function as the highest level collaborative council for the college with a focus on planning, resource allocation, accreditation, and institutional effectiveness.

RECEIVES INFORMATION FROM: other college councils and/or committees when items have the potential for college wide implications or impact.

MAKES RECOMMENDATIONS TO: superintendent/president.
1. COUNCIL RECOMMENDATIONS
   For items that have college wide implications or impact, review recommendations from all other Councils.

2. BOARD POLICIES & ADMINISTRATIVE PROCEDURES
   Review and recommend for approval new or revised Board policies and administrative procedures after they have been reviewed and recommended by the appropriate Council.

3. ACCREDITATION
   Make recommendations during the accreditation self evaluation process. Review and recommend approval of accreditation reports (i.e., self study, midterm, follow up).

4. BUDGET
   Develop, implement, and evaluate a campus budget development and resource allocation process.
   Submit recommended budget plans to the superintendent/president.
5. PLANNING/RESEARCH
Review college goals and key performance indicators regularly.
Review and recommend approval of college plans (e.g., strategic, technology, facilities, etc.)
Review evaluations of college plans and make recommendations for improvement.

6. PROGRAM REVIEW
Review program review reports and recommendations.
Review and recommend approval for the implementation of new programs.
Review and recommend approval for discontinuance of programs that cannot be strengthened.

7. STUDENT LEARNING OUTCOMES
Review reports on the status of SLOs development, assessment, and results.

8. EVALUATION OF COUNCIL EFFECTIVENESS
Conduct annual evaluation of the effectiveness of the Council in the spring semester each year.
New Planning and Governance Model

• Next Steps
  – Finalize handbooks for all governance councils
  – Constituent groups appoint members where needed
  – Councils begin meeting in 2013-14