<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>SERVICE AREA OUTCOMES</th>
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| **Academic Affairs**<br>MSE | For Fall 2013, Math 123 and Math 121 were 2 of the top 4 courses with the most sections with full waitlists; this is a continuing pattern. In planning the Spring 2014 schedule more Math sections will be available in the most demanded Math courses.  
(Strategic Priorities 1, 2, 4) |
| | Build process for timely adjunct hiring identification in MSE.  
(Strategic Priorities 1, 2, 4) |
| | Educate faculty on procedures for processing key forms:  
• Pre-req challenge  
• Late Add  
• Travel authorization  
• Etc.  
(Strategic Priorities 1, 2, 4) |
| | To provide accurate and accessible faculty contact information for students, we will update the main MSE webpage.  
(Strategic Priorities 1, 2, 4) |