Resolution for a distance education last date of attendance policy

Whereas the Department of Education has enacted a comprehensive policy regarding the last date of attendance for courses offered via distance education,

Whereas the above-referenced policy requires students to be dropped if they have not regularly and substantively interacted with the instructor teaching the distance education course,

Whereas regular and substantive interaction includes a meaningful discussion board post, completed assignment, or communication with the instructor by email either initiated by the student or as a response to the instructor's email,

Whereas Title V now limits a student's enrollment in a single course to no more than three times, regardless of the grade,

Therefore, the Distance Education Committee hereby enacts a last date of attendance policy. The distance education last date of attendance policy, is: instructors in courses offered via distance education shall drop students if they have not entered a meaningful discussion board post, or completed an assignment, or communicated with the instructor by email either initiated by the student or as a response to the instructor's email within 72 hours of the start date. After first census, students that fail to regularly and substantively interact in the course in the manner described above shall be dropped by the instructor. In addition, the instructor of a course offered via distance education will maintain a record of students' attendance to demonstrate compliance with said last date of attendance policy.

Resolved that the Academic Senate for Hartnell College approves the distance education last date of attendance policy.

Contact: Christina Esparza-Luna
Approved by Academic Senate: 11/11/2014
Resolution 3.15