OSCAR
Part-Time Faculty Participation Form

Last name:	First name:
Discipline:	Name of Dean/ Director:
Telephone:	Email:

Semester: ( ) Fall ( ) Spring ( ) 2017-18 (YEAR)

I ( ) will ( )will not be participating in the pilot part-time Opportunities for Student Consultation and Reinforcement (OSCAR) program for the following credit classes that I teach (YOU MAY PARTICIPATE FOR SOME OR ALL CREDIT COURSES YOU TEACH)

OSCAR is available to instructional faculty on the following schedule **[CHECK ONE]:**

a. For 0 to 29% instructional load, faculty will be compensated for 30 minutes per week ____☐____
b. For 30 to 49% instructional load, faculty will be compensated for 60 minutes per week ____☐____
c. For 50% or greater instructional load, faculty will be compensated for 90 minutes per week ____☐____

Subject	Course-Section #	Course Name	Load

As a condition of payment, I will:

1. Complete and submit this form to your dean or director before **August 1** (fall) and **December 1** (spring).
2. Determine a time and place—which can be online, preferably through Canvas--for my OSCAR.
3. Announce my OSCAR schedule and location to all students by email, in person, or in Canvas.
4. Include OSCAR time and place in my class syllabi and file it with my department.
5. Be present at my OSCAR for the entire specified period for the duration of the course.
6. Submit timesheets for OSCAR hours (the academic timesheet), within the usual deadlines.
7. At the end of the semester, complete a survey on my OSCAR experience.

Signature: _____ Date: _____