**Professional Development Committee Minutes**  
**Monday, March 23, 2015 - 3:30 p.m.**  
**D-129**

### MEMBERS

<table>
<thead>
<tr>
<th>Name</th>
<th>Representing</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Terri Pyer</td>
<td>CHRO; co-chair</td>
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<tr>
<td>Shannon Bliss</td>
<td>Administrative</td>
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<td>Augustine Nevarez</td>
<td>Administrative</td>
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<td>Delia Edeza</td>
<td>CSEA</td>
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<td>David Jones</td>
<td>L-39</td>
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<td>Pam Wiese</td>
<td>Faculty PD Committee chair</td>
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<td>Megan Blevins</td>
<td>PD Center; co-chair</td>
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<td>Laura Lark</td>
<td>Professional Development Center</td>
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<td>Andrea Marble</td>
<td>Human Resources</td>
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### Others

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### CALL TO ORDER & INTRODUCTIONS

Meeting called to order at 3:40 p.m. Terri Pyer

### ACTION ITEMS

1. The agenda was approved.
2. January and February 2015 minutes were approved.

### INFORMATION/DISCUSSION/PRESENTATIONS

1. Presentation on employee awards program was moved to April since Loyanne Flinn could not attend the meeting.
2. Shannon reported the outcome of the last visit of the Educator-in-Residence. On March 11 about 150 nursing students attended Dr. Benvenuti’s lecture. On the 12th, 30 attended in person and about 20 on webinar. On March 13 the three staff workshops combined had an attendance of about 40 people. Her next visit is scheduled for April 16 and the topic chosen is about animals communicating with each other. There will be a seminar about writing a book and creativity, and a book signing afterwards. Pam said that Dr. Benvenuti’s books will not be available at the library in time for her visit. Augustine is going to communicate with Dr. Benvenuti in order to plan her time with students. Friday the 17th in the afternoon will probably be a good time.

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**HARTNELL COLLEGE VISION STATEMENT**

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

**HARTNELL COLLEGE MISSION STATEMENT**

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.
Anne will be back on May 27 to judge a student communication symposium hosted by Jason Hough, 11:30 a.m. – 2:30 p.m.

3. The committee discussed the documents that Terri created regarding how to recommend a new educator-in-residence. A question should be added on how the speaker will engage the community, and the goals of the program should be clearly stated. Megan will put the form on Google. The nominations should be open to all campus, and then the committee will make the final recommendation to the president. There was an agreement about the honoraria, which should be stated as a range instead of a set amount.

Megan put together a program cycle for the Educator-in-Residence program. Pam requested the committee to take into account the full-time faculty schedule. Since they generally do not work during the summer, she would like the nominations back to the committee before the April meeting. Deadline for nominations will be April 20 at 10 a.m. Then a subcommittee can contact potential prospects in May.

4. A discussion about virtual connections and webinars should take place with the next EinR prior to the event. Perhaps we would add points to an EinR candidate who could make their events accessible to our students and staff at least at our two other campuses, and also those who can’t get to campus.

5/6. We need to develop a plan so people who received the grants can present the outcome of their experience. Could we support an event, get audience? An idea would be combining it with an event for employee recognition program. Loyanne has someone who would support this. Could be May or September 2015. Could be a party at night.

If we do events for the travel and conference recipients, Pam would like the event scheduled before May 15 so that faculty still needing flex credit can get it.

We are close to soliciting for next innovation grant. Terri wants a packet to be created so that people who receive funds know how to file reports, do surveys, and the opportunities for them to present their report to a larger audience.

OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. Title V for 2015 competition was announced on Friday. The new HSI director will be a hub in the process. He will bring to us Title V opportunities to do professional development.

   S. Bliss

NEXT MEETING(S)

April 20, 2015
May 18, 2015
June 22, 2015

ADJOURNMENT
Meeting adjourned at 5:03 p.m.