Agenda for Web Site Committee meeting

February 21, 2014

Attendance – Sign up sheet.

Meeting Dates

About the Committee

Web and Online Policies

Policies for web users and students.

Policies for Content Contributors (Students? Contractors? Professionals?) (Offensive, Ownership)

Copyright Policies

Security Policies – Emergency Messaging, who and how do we police these policies?

Accessibility Policies

Branding Policies

Online Content Policies

Google Sites

Course web sites (to be migrated to Etudes)

Student Club and Organization Web Sites

Personal Web Sites

Social Media Sites

Department web sites

Content rules and restrictions (naming procedures, best practices, web tools, utilities, services)

Web Media Policies (bandwith, live events, Storage and disk space)

Feature Request Policies (Database requests, scripts, modules, themes)

Content Management Request Policies

Web site Backup and Retrieval Policy
About the New website

What is Drupal?

Training (Megan)

Website Management – What is James new role?

Site Maintenance
  Modules
  Patches
  Core Updates

Development

Content Maintenance

Feature Request

Permissions and Roles

Content Development

  Identify key editors on campus for area pages.

  Identify key editors on campus for area pages that currently have no person responsible for editing them.

  Acquire an accurate list of current staff/faculty to insure the contact directory is accurate and to provide the district with corrections for their directory.

  Migrate data - Give campus areas time to review their pages for errors

Content Administration

Workflow

Usability

  Look and Feel

  Branding

  Navigation

  Home Page Management

System Maintenance