### Overview

The business administration major generally prepares individuals to plan, organize, direct, and control the functions and processes of a firm or organization. Includes instruction in management theory, human resources management and behavior, accounting and other quantitative methods, purchasing and logistics, organization and production, marketing, and business decision-making.¹ The Associate in Science in Business Administration for Transfer degree aligns with the CSU Bachelor of Science in Business Administration. The Associate in Science in Business Administration for Transfer degree is designed to provide students with the common core of lower division courses required to transfer and pursue a baccalaureate degree in Business Administration. This includes four-year business degrees with options such as accounting, finance, human resources management, international business, management, operations management, and marketing.

### Related Careers

- Chief Executive
- Sales Manager
- General & Operations Manager
- Social/Community Service Manager
- Supply Chain Manager
- Cost Estimator
- Accounting
- Customer

- Service Management
- Entrepreneur/Business Owner
- Financial Planner/Advisor
- Human Resources
- Insurance
- Marketing

### Related Skills

- Analyze and interpret data
- Computer literacy
- Coordinating activities
- Critical thinking
- Cross-cultural activities
- Interpersonal skills leadership
- Numerical computation
- Oral and written communication
- Problem solving

¹ [http://www.cacareerzone.org/majors/detail/52.0201](http://www.cacareerzone.org/majors/detail/52.0201)