NOTICE IS HEREBY GIVEN that the Associated Students of Hartnell College Student Senate will hold a meeting on the above stated date and time. If you have any questions please contact Francisco Estrada, ASHC President via email: festrada1104@gmail.com or Delia Edeza, ASHC Interim Advisor via email: dedeza@hartnell.edu.

IF YOU HAVE A DISABILITY please contact the ASHC the Friday before the upcoming meeting so that we may accommodate you.

I. ORGANIZATIONAL ITEMS
   1.01 Call to Order
   1.02 Roll Call

   President Estrada   P___ VP Robledo   P___ Senator Camacho   P___
   EVP Ross           P___ Senator Cruz  P___ Senator (Vacant)    ___
   VP Lozano          P___ Senator Solarte P___ Senator (Vacant)    ___
   VP Lomeli          P___ Senator Torres P___ Senator (Vacant)    ___
   VP Munoz           P___ Senator (Vacant) ___ Advisor Edeza   P___

   1.03 Adopt Agenda with the following changes: add an action item 4.03 which was brought up by VP Munoz for a reimbursement of $900 for the Halloween event.

   Motioned by VP Munoz, Second by VP Lozano   Result Passed Unanimously 8 to 0

   1.04 Adopt Minutes for the October 8th meeting.

   Motioned by VP Lozano Second by VP Munoz Result Passed Unanimously 8 to 0

II. PUBLIC COMMENTS

This time is reserved for members of the public to address the ASHC Senate. All public comments are limited to three (3) minutes. No action will be taken on these items unless it is scheduled. Please note once public comments are closed, members from the public will only be recognized at the Chair’s discretion. Furthermore, the members of the Senate cannot respond to any public comments.
III. **UNFINISHED BUSINESS**

3.01 **Region IV Meetings**  
**Action** Senator Torres  
10 min  
This item is to discuss the approval of Senator Torres attending the Region IV Meeting to take place on October 27th, which will be held at the Monterey Peninsula College.  
Motioned: VP Munoz Second: Senator Cruz  Result Passed Unanimously 8 to 0

3.02 **Purchase of materials**  
**Action** Pr. Estrada  
10 min  
This item is to approve the purchase of Robert's Rules Order, 11th edition, and the purchase of an official California Educational Code. Both items not to exceed $150.00.  
Motioned: Senator Torres Second: VP Munoz Result Passed Unanimously 8 to 0

3.03 **Second Reading of Workroom Policy**  
**Discussion** Pr. Estrada  
10 min  
This item is to discuss the 2nd draft of the ASHC Workroom Policy. Pr. Estrada mentions the importance of the senate contributing their ideas. The issues that were discussed were the freedom of posting personal items and the permission of non-senate members to be in the office. The excellent suggestion of having a "freedom wall" was brought up by VP Lomeli.

3.04 **Festival of Trees**  
**Action** VP Lomeli  
10 min  
This item is to approve the amount of, but not to exceed $1,000 for the event Festival of Trees to purchase Christmas decoration at Wal-Mart. The event will be taking place on December 12, 2012 and the time to be announced. The festival of Trees is an event which donated Christmas Trees to the less fortunate.  
Motioned: Senator Cruz Second: VP Lozano Result Passed Unanimously 8 to 0

3.05 **Veterans Day Ceremony**  
**Action** Pr. Estrada  
10 min  
This item is to approve the amount of, but not to exceed $1400.00 in which an amendment was made to increase from $1300.00 to $1400.00 towards the Veterans Day Ceremony. President Estrada is encouraging this event to be considered an annual event. The money will go to the guest speakers which include war veterans, decorations, food accommodations and Post 31 American Legion color guard presentation.  
Motioned: Lozano Second: Torres Result Passed Unanimously 8 to 0

IV. **NEW BUSINESS**

4.01 **Constitution/Bylaws Review Committee**  
**Discussion** Senator Cruz  
10 min  
This item is to discuss the functions of the newly appointed ASHC Constitution/Bylaws Review Committee as stated in the ASHC Constitution under Section III, #3, of the legislative Branch. The discussion is about editing old and new rules to fix the errors found on certain positions.

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*Note: AGENDA REQUESTS must be submitted by 5pm, the Thursday before the meeting at which the item is to be discussed or taken action on. Agenda request forms are located outside the ASHC office in HCC 140.*
United Way Co-Sponsorship Discussion VP Dominguez 10 min
This item is to discuss the possibility of a co-sponsorship with United Way Co. The goal of United Way Co. is to provide the students with a free tax services so the students will file. The help they ask for is for volunteers who will be properly trained in tax law and getting the word through advertising.

Reimbursement for the Halloween event Action VP Munoz 10 min
This item was brought up by Vice President of Programs and Services, Munoz, for the purchase orders that will be going towards the Hartnell Halloween Event.
Motioned: Cruz Second: Lozano Result Passed 5 yes with 3 no
$900

V. GOVERNANCE REPORTS
5.01 ASHC President
5.02 Executive Vice President- Explains his absence from the CCCSAA Conference, and thanks the senate for coming to the meeting prepared.
5.03 Departments
  5.03.1 Finance
  5.03.2 Communications and Public Relations
  5.03.3 Inter-Club Council and Activities- Shared Governance Committee needs to be adjusted because of an urgent meeting this Thursday
  5.03.4 Programs and Services- needs help with the Spooktacular Event on certain dates to help set up.
  5.03.5 Legislative Branch
5.04 Student Trustee
5.05 Advisor Report- Handed out the itinerary for the CCCSAA Conference and mentions the check at the business which will be used for the meals.
5.06 ASHC Committees
5.07 Region IV Update- Wants to be notified ahead of time if anyone was interested in participating in traveling

VI. ANNOUNCEMENTS: VP Lomeli mentions the Honor Thy Children Event this Thursday

VII. ADJOURNMENT: Meeting adjourned 3:30

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