Facilities Development Council
Minutes
Thursday, March 12, 2015; 3:00 p.m.
E-112

MEMBERS

<table>
<thead>
<tr>
<th>Name</th>
<th>Representing</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Joseph Reyes</td>
<td>Administration</td>
<td>X</td>
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<tr>
<td>Stephen Garcia</td>
<td>Administration</td>
<td>X</td>
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<tr>
<td>Matt Coombs</td>
<td>Administration</td>
<td>X</td>
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<tr>
<td>Paul Casey</td>
<td>Classified Mgmt.</td>
<td>X</td>
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<td>Alma Arriaga</td>
<td>Classified/Confidential</td>
<td>X</td>
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<tr>
<td>John Anderson</td>
<td>Faculty</td>
<td>X</td>
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<tr>
<td>Mary Davis</td>
<td>Faculty</td>
<td>X</td>
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<tr>
<td>Eric Price</td>
<td>CSEA</td>
<td>X</td>
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<tr>
<td>Ismael Ramirez</td>
<td>L-39</td>
<td>X</td>
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<tr>
<td>(vacant)</td>
<td>L-39</td>
<td>X</td>
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<tr>
<td>Ernesto Infante</td>
<td>ASHC</td>
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Others

<table>
<thead>
<tr>
<th>Name</th>
<th>Title or Representing</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Marnie Glazier</td>
<td>Presenter-Theater</td>
<td>X</td>
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<tr>
<td>Ann Wright</td>
<td>Faculty</td>
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<td></td>
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<tr>
<td>Kelly Locke</td>
<td>Faculty</td>
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CALL TO ORDER & INTRODUCTIONS
Meeting called to order at 3:05 p.m.

ACTION ITEMS

1. Consider approval of February meeting minutes

   Motion to approve (Eric Price); Second (Matt Coombs); all in favor. Motion carried; minutes approved.

2. Consider Requests for New or Additional Space
   a. STEMart Lab: Joseph reminded the council of the request and asked for questions; there were none. Joseph then stated the request is on a fast track to be operational by this summer. Motion to recommend to move the request forward to the CPC (Eric Price); Second (Paul Casey); all in favor. Motion carried.
   b. Expanded IPE Office: Joseph reviewed the request briefly and asked for questions. Discussion ensued. Joseph reminded everyone that the request could be accepted as

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3.

2.

1.

Request for New or Additional Space – Theater.
A presentation was given by Marnie Glazier. Marnie began by saying she has been hired to help grow the academic theater program. She pointed out the challenge in being able to have a space or facilities to grow the District’s programs given the large scale of The Western Stage which operates year-round on campus. Theater is proposing to use the existing planetarium and repurpose it for art or theater space which would help the STEAM initiatives by providing art and technology. The space would not be just for theater but for all the campus. Students are interested in transferring into film or cinema programs; this proposal would help grow theater into a theater and cinema program. The proposal would also create pathways for high students in the area to come into theater and cinema. Repurposing the planetarium would provide a setting for students to display their films. Additionally, theater has a couple of ideas in mind for creating sustainability projects such as solar panels on the roof or rainwater collection. Joseph asked if additional funding is needed; Marnie replied it can start with no funding. Marnie added that MCOE space has been considered, however, MCOE requires payment each time a class is held there. She also added that the current planetarium educator expressed an interest in collaborating which would make the planetarium a shared space.

Request for New or Additional Space – Chemistry Classroom Retrofit
Renata Funke was not present at the meeting; this will be placed on the April agenda.

Request for New or Additional Space – Tutorial/Study/Work Area at Alisal Campus
Dr. Zahi Atallah explained that for the last four years, the district has not offered students at the Alisal Campus a place to study, work in groups, or work with tutors as on the Main Campus. Zahi stated these things are integral for the ability of the students to succeed and for the District to improve on completion, retention, and persistence. The proposal is to take a classroom out of commission – A114 – and turn the space into a tutorial/group study/reference library space. He added that it would be important to invest in carts of computers for Biology, English, Math, etc. Funds are not available although Zahi pointed out that this has been in the last 3 rounds of PPAs and is also in the FMP. Because the cost of laptops is approximately $300 per individual computer, Zahi said he plans to work with the Foundation to find out if CUSP can cover part of the expense since some of the tutorial would be centered on math and sciences. Zahi stressed his feeling that it is unfair to students at Alisal Campus to not have a place to study, eat, and spend time when space is available to students on the Main Campus. Zahi told the members he would email a copy of his presentation following the meeting.

Construction Update
Pouring of the concrete slab began on the top floor on 3/12/15; exterior framing continues; also entertaining a couple of change orders which might be substantial. Additional work is needed on the
IT side. If all the funds budgeted for the Science Building, roughly $1.3 million would remain. Decisions will need to be made on how to expend those funds.

5. **Scheduled Maintenance**
   Joseph Reyes
   Completed keying the PE building; still in process of painting F, G, and H. Also working on going out to bid for asphalt work for improvement of the walkways from K back to P.

6. **Facilities Master Plan Update**
   Joseph Reyes
   The Board of Trustees approved the FMP at the March 3rd meeting. Joseph invited everyone to review the documents posted and contact him with any questions.

**OTHER ITEMS/BRIEF ANNOUNCEMENTS**

Paul Casey inquired about the bench and tree which he said used to reside outside of the entrance to the old library. Joseph asked Paul to scan the photo of the bench and tree he has in his possession and email it to him so it can be researched.

**NEXT MEETING(S)**
- April 9, 2015
- May 14, 2015

**ADJOURNMENT**
Joseph Reyes
Meeting adjourned at 4:07 p.m.