Facilities Development Council
Minutes
Thursday, April 9, 2015, 3:00 p.m.
E-112

MEMBERS

<table>
<thead>
<tr>
<th>Name</th>
<th>Representing</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Joseph Reyes</td>
<td>Administration</td>
<td>X</td>
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<tr>
<td>Stephen Garcia</td>
<td>Administration</td>
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<tr>
<td>Matt Coombs</td>
<td>Administration</td>
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<td>Paul Casey</td>
<td>Classified Mgmt.</td>
<td>X</td>
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<td>Alma Arriaga</td>
<td>Classified/Confidential</td>
<td>X</td>
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<tr>
<td>John Anderson</td>
<td>Faculty</td>
<td>X</td>
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<td>Mary Davis</td>
<td>Faculty</td>
<td>X</td>
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<td>Eric Price</td>
<td>CSEA</td>
<td>X</td>
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<tr>
<td>Ismael Ramirez</td>
<td>L-39</td>
<td>X</td>
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<tr>
<td>(vacant)</td>
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<td>Ernesto Infante</td>
<td>ASHC</td>
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Others

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<th>Title or Representing</th>
<th>Present</th>
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CALL TO ORDER & INTRODUCTIONS
Meeting called to order at 3:04 p.m.  

Joseph Reyes

ACTION ITEMS

1. Consider approval of minutes from March meeting  
   Joseph Reyes
   
   Motion to approve (Eric Price); Second (Stephen Garcia); all in favor. Motion carried, minutes approved.

2. Consider moving forward to CPC Requests for New or Additional Space:  
   Joseph Reyes
   
   a. Theater: Eric Price stated he would like to see that this request is coordinated with the Planetarium staff to ensure everyone is on board. Joseph moved that the concept be approved with the condition that current users are involved and an agreement worked out that would meet both programs’ needs. Matt Coombs agreed with the recommendation that there be an agreement of use for both groups. All members were in favor of moving the project forward to CPC with those considerations.
   
   b. Tutorial/Study/Work Area on Alisal Campus: Zahi Atallah stated this is part of an accreditation requirement and asked if anyone had questions. Joseph recommended approval of the concept with

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Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

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Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.
the conditions that programs currently using the space have adequate space elsewhere and adequate
data, power, and security measures are in place. Stephen amended the motion to include Joseph’s
comment and seconded. All were in favor of moving the project forward to CPC with the stated
conditions.

c. **Fab Lab:** Joseph said he did a site walk with John Anderson and Zahi. There were two options in the
request: (1) Using the barn, and (2) Working on combining this program with the current program in
construction class on the north end. The barn option was taken away because there is too much work
to be done in order to meet the requirements to house students there. John is open to equipment
coming into the north end because this would enhance the program. There are concerns, however,
about some of the equipment being susceptible to dust damage. Joseph moved that the concept be
approved under the following conditions: Mike Thomas will work closely with the current instructor to
ensure programs can coexist and the dust collection system is improved. Ismael Ramirez seconded the
motion; all were in favor of moving the project forward to CPC with the stated conditions.

d. **Expanded IPE Office:** Joseph informed the council that Brian Lofman has not responded to his
concerns related to the possibility that E-209 might not be able to accommodate his program.
Additionally, he has not responded as to whether or not he wants to change his request. Joseph stated
this will be on the next meeting agenda.

INFORMATION/DISCUSSION/PRESENTATIONS

1. **Request for New or Additional Space – Chemistry Classroom Retrofit**
   
   Joseph Reyes
   
   Dean of Education Services, South County, Renata Funke called in to present. The project is to retrofit a
classroom for chemistry class so the teaching station will allow for closer access to where the faucet is
currently located. Larger tables are needed so students can perform experiments at the tables. Cabinets
in the storage room are also needed. Joseph stated that the plan presented could be fairly easily
accomplished and wouldn’t take much funds to do it. Discussion followed. Joseph thanked Renata for
her presentation and told her this project will come back to the May FDC meeting for discussion, and if
agreed on, the project will move forward to CPC and then the president.

2. **Server Room Move**
   
   Matt Coombs
   
   Matt provided background on the current location of the server room and that the potential move would
take the server room across campus to the library. He added that additional air conditioning would be
required in a new location. Eric Price is currently gathering quotes to relocate the AT&T connection to
the internet; it would have to be rerouted to the new location or to the parking structure. Matt also
stated that he is hopeful this project will be decided before the end of the current fiscal year. Joseph
pointed out that the project must stay in line with the bidding matrix. Discussion followed.

3. **Science Building Update**
   
   Joseph Reyes
   
   Joseph informed the council members that the exterior fence is going to be moved out to encompass all
the site work that needs to be done on the building. The work will take at least three months. Maps for
directional areas are being prepared to show path of travel for pedestrian traffic.

4. **Construction Update**
   
   Joseph Reyes
   
   Joseph pointed out there are limited funds available to complete needed work. Project currently under
review are redoing the walkway at the south end of the gym in concrete and painting Building H and the
fencing around the pool. All would be painted the same colors as the adjacent buildings. Paul Casey
asked if the District has considered cutting down the pine trees along the track; Joseph responded that
the trees in need of being topped off are being identified to prevent them from coming down.
5. **Facilities Master Plan Update**

   Joseph stated that at the upcoming Board development meeting, the president will be making a presentation of what could be accomplished with the remaining Measure H funds. Eric asked if work on the elevator might be done. Joseph reminded everyone to bear in mind the elevator may be a project that has to wait; funds have not been identified to do it.

### OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. n/a

### NEXT MEETING(S)

- May 13, 2015 (last meeting of spring semester)
- September 9, 2015 (first meeting of fall semester)
- October 14, 2015
- November 11, 2015 (holiday)
- December 9, 2015

### ADJOURNMENT

Meeting adjourned at 3:56 p.m.