THE POSITION
Under the general direction of the area dean, the agriculture instructor will be responsible for providing instruction in all agriculture courses involving ag science and ag business and production, including those involving soil science, plant science, food safety, pest management, and others. Recruiting students from both high school and industry will be an important responsibility. This assignment may include teaching at any of the college’s campus sites; day, evening, or weekend classes; large lectures, smaller seminar-like classes, or lab-based classes; distance learning; and using multiple teaching methodologies.

THE DEPARTMENT
The Agriculture and Business Technology program offers an associate of science degree and a certificate of achievement in agriculture with an emphasis in agriculture business, agriculture production or food safety. The program provides students with skills valuable to businesses in the Central Coast’s produce industry. Many of the courses are fully transferable to the California State University system. Internships and work experience are an important part of the program. The hands-on, practical approach helps students find opportunities in a wide range of industry positions, including as product managers, quality control supervisors, produce sales, supplies and services sales, labor contractors, pest control advisors, and many others.

Submit application materials via email, fax, or in person to:

HUMAN RESOURCES & EQUAL EMPLOYMENT OPPORTUNITY
411 CENTRAL AVENUE
SALINAS, CALIFORNIA 93901
(831) 755-6706 FAX: (831) 755-6937
Email: work@hartnell.edu
http://www.hartnell.edu/employment-hartnell

Application available on our website!

Priority screening deadline: October 12, 2015 by 4 pm
Open until filled
**Representative Duties**

- Coordinate, plan, organize, and instruct lecture and lab courses as assigned;
- Coordinate, plan, prepare, present, evaluate, and deliver classroom instruction and related activities, including computer and advanced technologies in instruction; and maintaining currency in field;
- Participate in Hartnell College advisory committee meetings and engage with local agricultural employers to identify workforce development gaps, and industry trends;
- Work with California State University campuses to increase student transfers;
- Engage with local high school agriculture programs, including local and regional California Agriculture Teachers Association activities;
- Participate in local FFA events, or other activities pertinent to youth and agriculture;
- Participate in student recruitment efforts throughout the service area;
- Offer student advising and assistance;
- Assist in the growth and success of a diverse population of students through careful preparation of course materials, effective teaching methodologies, and informed critical feedback on assignments and discussion;
- Develop and file appropriate syllabi for each course taught, ensuring that each syllabus conforms to required and approved curriculum, has appropriate content and pedagogy, and reflects currency in field;
- Recommend textbooks and other instructional materials, including classroom and laboratory equipment, to dean;
- Keep students informed about their progress through the prompt evaluation and grading of papers and other work;
- Maintain and report accurate and complete scholastic records, including attendance records;
- Participate in program and curriculum review and development;
- Develop and assess student learning and program level outcomes;
- Utilize the results of student learning outcomes assessment to make improvements in teaching and learning;
- Post and maintain office hours for student consultations;
- Participate in student recruitment and articulation programs;
- Participate in programs that enhance the department’s connection to local industry and college transfer programs;
- Participate in faculty recruitment and peer evaluation;
- College participation in department, college, and discipline-specific activities;
- Participate in assignments and activities that support accreditation, institutional planning, and institutional effectiveness;
- Participate in college governance, including serving on various committees;
- Participate in local, state, regional, and national professional activities and organizations;
- Attend faculty meetings, college assemblies, professional development and orientation activities, and other meetings as called by the dean, vice president, superintendent/president, or designee.

**Knowledge, Skills, and Abilities**

- Ability to work effectively with colleagues in an environment that promotes innovation, teaching, learning, and service to a diverse student population;
- Ability to effectively work with students from diverse backgrounds who have a wide range of skills, motivations, preparation, and academic and career goals;
- Ability to work effectively in a participatory governance environment;
- Ability to develop curriculum, including curriculum delivered via different instructional modalities;
- Ability to participate in recruitment and articulation activities with local schools, colleges, and universities;
- Ability to communicate effectively, both orally and in writing;
- Ability to maintain subject matter currency;
- Ability to develop Student Learning Outcomes (SLOs) and to determine their effectiveness in helping students achieve their desired learning outcomes;
- Ability to utilize technology in the delivery of instruction and willingness to explore new technologies for instruction and learning;
- Knowledge of institutional accreditation, planning, and continuous quality improvement;
- Knowledge of and commitment to the California Community College mission;
- Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students and the community at-large.

**Education and Experience**

- Bachelor’s in agriculture, agriculture science, education with a specialization in agriculture or another agricultural area (including: agricultural business, agricultural engineering, agricultural mechanics, agronomy, animal science, entomology, environmental (ornamental) horticulture, equine science, forestry, natural resources, plant science, pomology, soil science, viticulture or other agriculture science), agronomy, environmental (ornamental) horticulture, , natural resources, plant science, pomology, soil science, viticulture or other agriculture science) OR
- The equivalent. (Applicants applying for equivalency consideration must submit an equivalency form for equivalency committee review).

**Conditions of Employment**

- Full-time, agriculture faculty position beginning January 19, 2015.
- Starting faculty salary range: $53,906 to $76,575 annually based on 175 days per academic year. Within this salary range, the successful candidate’s starting salary will be based on verified education and teaching experience.
- District-paid medical, dental, and vision insurance for employee and a high percentage of coverage for eligible dependents.
- Employee assistance program, basic life insurance for employee only.
- STRS (state teacher retirement system).
- 403b/457 options

**Application Procedure**

All applicants must provide the following items in order to be considered in the initial screening:

1) A district application for academic service.
2) A letter of application, not to exceed two pages, detailing qualifications, skills, and abilities as they relate to this position.
3) A current resume of all work experience, formal education and training.
4) A letter of application, not to exceed two pages, detailing qualifications, skills, and abilities as they relate to this position.

Preference may be given to candidates who have prior teaching experience at the community college level.

**Qualified Opportunities**

- It is the policy of the Hartnell Community College District that no person shall be deprived of any opportunity or service provided by the district on the basis of national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or veteran status. The college actively seeks applications from candidates who have multi-cultural experience. Contact the Office of Human Resources and Equal Employment Opportunity if you need any special accommodations to complete the application process.

**Only Materials Requested Will Be Forwarded to Screening Committee.**

It is the applicant’s responsibility to be sure that all required materials are in the Human Resources Office by 4:00 p.m. on the priority screening deadline. Submit all application materials together. Applicants submitting incomplete application packets cannot be considered. All documents included in your application file become the property of the college and will not be returned. Your file for this opening will not be considered for future openings.

**Equal Opportunities**

- OR

**Preference may be given** to candidates with prior teaching experience at the community college level.

**Preference may be given** to candidates who have experience with commercial production agriculture or experience with specialty crops.

*Meeting the minimum and/or preferred qualifications does not assure any candidate an interview.*

**Job flyer dates 8/31/15-OUF; priority screening 10/12/15**