THE POSITION
Under the general direction of the area administrator, the Adaptive Physical Education Instructor/Coach will be responsible for providing instruction to the students with physical or psychological limitations or disabilities. The Adaptive Physical Education program and the DSPS program work collaboratively to provide services to those identified students with a disability, including any condition that substantially limits at least one major life function or activity. Major life functions and activities include, but are not limited to, learning, moving, breathing, speaking, hearing, and seeing. The instructor will also be the head coach of a women’s sport. These sports will be women’s soccer, women’s volleyball, or women’s basketball.

THE DEPARTMENT
The Physical Education, Health, Adaptive P.E., and Athletics Programs provide formalized educational opportunities for the development and acquisition of motor skills and improved physical fitness, and the opportunity to apply their skills and fitness to sports and physical activities. The programs also provide students with the knowledge and skills to develop a healthy lifestyle. The Adaptive Physical Education classes are oriented around the students who have a physical or psychological limitation or disability. Hartnell athletes have the use of top-notch facilities, and a strong record of competitive success. Hartnell College athletes achieve among the highest transfer rates in the state, and the programs pay equal attention to both words in the “student athlete” moniker.

Submit application materials via email, fax, or in person to:

HUMAN RESOURCES & EQUAL EMPLOYMENT OPPORTUNITY
411 CENTRAL AVENUE
SALINAS, CALIFORNIA 93901
(831) 755-6706 FAX: (831) 755-6937
Email: work@hartnell.edu
http://www.hartnell.edu/employment-hartnell

Application available on our website!

Priority screening deadline: April 13, 2015 by 4pm
Open Until Filled
**Representative Duties**

- Coordinate, plan, organize, and instruct lecture and lab courses as assigned;
- Coordinate, plan, prepare, present, evaluate, and deliver classroom instruction and related activities, including developing and revising curriculum; using computer and advanced technologies in instruction; and maintaining currency in field;
- Offer student advising and assistance, and monitor progress of academic eligibility of students;
- Assist in the growth and success of a diverse population of students through careful preparation of course materials, effective teaching methodologies, and informed critical feedback on assignments and discussion;
- Develop and file appropriate syllabi for each course taught, ensuring that each syllabus conforms to required and approved curriculum, has appropriate content and pedagogy, and reflects currency in field;
- Recommend textbooks and other instructional materials, including classroom and laboratory equipment, to dean;
- Keep students informed about their progress through the prompt evaluation and grading of papers and other work;
- Maintain and report accurate and complete scholastic records, including attendance records;
- Participate in program and curriculum review and development;
- Develop and assess student learning and program level outcomes;
- Utilize the results of student learning outcomes assessment to make improvements in teaching and learning;
- Post and maintain office hours for student consultations;
- Participate in student and student athlete recruitment and articulation programs;
- Participate in faculty and coach recruitment and peer evaluation;
- Collegially participate in department, college, and discipline-specific activities;
- Participate in assignments and activities that support accreditation, institutional planning, and institutional effectiveness;
- Participate in college governance, including serving on various committees;
- Participate in local, state, regional, and national professional activities and organizations, including regional and state conferences and meetings;
- Attend faculty meetings, college assemblies, professional development and orientation activities, and other meetings as called by the dean, vice president, superintendent/president, or designee.

**Knowledge, Skills, and Abilities**

- Ability to work effectively with colleagues in an environment that promotes innovation, teaching, learning and service to a diverse student population;
- Ability to effectively work with students from diverse backgrounds who have a wide range of skills, motivations, preparation, and academic and career goals;
- Ability to work effectively in a participatory governance environment;
- Ability to develop curriculum, including curriculum delivered via various instructional modalities;
- Ability to participate in recruitment and articulation activities with local schools, colleges, universities;
- Ability to communicate effectively, both orally and in writing;
- Ability to maintain subject matter currency;
- Ability to develop Student Learning Outcomes (SLOs) and to determine their effectiveness in helping students achieve their desired learning outcomes;
- Ability to utilize technology in the delivery of instruction and willingness to explore new technologies for instruction and learning;
- Knowledge of institutional accreditation, planning, and continuous quality improvement;
- Knowledge of and commitment to the California Community College mission;
- Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students and the community at-large.

**Education and Experience**

- Master's degree in physical education, exercise science, education with an emphasis in physical education, kinesiology, physiology of exercise, or adaptive physical education OR
- Bachelor's in any of the above AND Master's in any life science, dance, physiology, health education, recreation administration, or physical therapy OR the equivalent AND
- Fifteen semester units of upper division or graduate study in adapted physical education. (Applicants applying for equivalency consideration must submit an equivalency form for equivalency committee review).
- Preference may be given to candidates with prior teaching and coaching experience at the community college level.
- Valid California driver's license.

* Meeting the minimum and/or preferred qualifications does not assure any candidate an interview.

**Conditions of Employment**

- Full-time, tenure-track, physical education faculty position beginning August 13, 2015.
- Starting faculty salary range: $53,906 to $76,575 annually based on 175 days per academic year. Within this salary range, the successful candidate's starting salary will be based on verified education and teaching experience.
- District paid medical, dental, and vision insurance for employee and a high percentage of coverage for eligible dependents.
- Employee assistance program, basic life insurance for employee only.
- STRS (state teacher retirement system).
- 403b/457 Options

All offers of employment are contingent upon approval by the Board of Trustees, receipt of official transcripts verifying the degree stipulated under the minimum qualifications section, employment verification, and any other pertinent documentation. Individual selected is required to be fingerprinted and must submit to a tuberculosis examination.

**Application Procedure**

All applicants must provide the following items in order to be considered in the initial screening:

1. A district application for academic service.
2. A letter of application, not to exceed two pages, detailing qualifications, skills, and abilities as they relate to the minimum and preferred qualifications.
3. A current resume of all work experience, formal education and training.
4. All college or University transcripts from accredited institutions verifying educational requirement (copies acceptable).

**Note:** degrees and credits must be from regionally accredited institutions (Title 5 Section 53406). Any degree from a country other than the United States must be translated and/or evaluated by a NACES approved evaluation service.

**Equal Opportunities**

It is the policy of the Hartnell Community College District that no person shall be discriminated against in any employment procedure on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, age, marital status, veteran status, or disability. The College actively seeks applications from candidates who have multi-cultural experience. Contact the Office of Human Resources and Equal Employment Opportunity if you need any special accommodations to complete the application process.

Job flyer dates 2/23/15-4/13/15

**Only Materials Requested Will Be Forwarded To Screening Committee.**