Academic Senate Minutes

10/22/2019

3:00-5:00 PM

Faculty Resource Center Training Room, A-116

NAME	POSITION	PRESENT	ABSENT
Lisa Storm	President	X	
Cheryl O'Donnell	First Vice President	X	
Melissa Hornstein	Second Vice President	X	
Nancy Shur-Beymer	Secretary	X	
Elizabeth Cabiles	Member at Large	X	
Andrew Soto	Senator	X	
Ashley Gabriel	Senator	X	
Heather Rodriguez	Senator	X	
Jennifer Moorhouse	Senator	X	
Cynthia Ainsworth	Senator	X	
Carol King	Senator		X
Valerie Maturino	Senator	X	
Jason Hough	Senator	X	
Emily Gutierrez	Senator	X	
Isabel Ferraris	Senator		X
Carol Kimbrough	Senator	X	
Christine Svendsen	Ex-oficio		X
Carol Hobson	Guest	X	
Lindsey Bertomen	Guest	X	

1) Call to Order and Welcome

Meeting was called to order at 3:04 PM

2) Public Comments: ten minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.

3) Action Items

a) Adopt Agenda — **Lisa Storm**

MSC: (Kimbrough/Hough) to adopt agenda for October 22, 2019.

b) Consider Approval of minutes: October 8, 2019 meeting — **Lisa Storm**

MSC: (Kimbrough/Cabiles) to approve October 8, 2019 minutes.

c) Committee and Council Appointments — **Lisa Storm**

MSC: (Hough/Maturino) to approve faculty volunteers as proposed.

d) AP 4031: Instructor Action to Academic Dishonesty — **Melissa Hornstein**

MSC: (Kimbrough/Ainsworth) to approve AP 4031: Instructor Action to Academic Dishonesty.

e) AP 7212: Ability to Set Local Minimum Qualifications **Melissa Hornstein**

MSC: (Kimbrough/Moorhouse) to approve AP 7212: Ability to Set Local Minimum Qualifications.

4) Discussion and Information Items

a) CTE Online Pathways Grant **Carol Hobson/Lindsey Bertomen**

Carol and Lindsey gave an update on what the team has been doing; this is the last quarter of the ready-set-go grant. The team has continued to improve online pathways for CTE, utilizing the resources that are available to train students and get them out into the workforce faster. As we continue to work toward the growth of our DE program, a proposal has been made to adopt a rubric that has shown a 4% increase in student success. The grant that we have applied to will offer zero textbook cost (ZTC), we will continue to increase the number of courses to be ZTC, and this will save students a lot of money.

Another project that the team has been working on is having more courses available on the California Virtual Campus Finish Faster Online. The more badges the course has the higher they will float to the top of the search. We want to make sure we are competitive and offer high-quality courses, faculty need to be appropriately trained and follow a design rubric so they have consistency. So far, we have six courses aligned to the course rubric and are looking to add more.

Lindsey offered to assist anyone who is interested in aligning their courses for DE.

b) Modification of AP 4021 **Lisa Storm**

MSC: Hough/Schur-Beymer to table item and put as information for next meeting.

Lisa presented a proposal to change the language on AP 4021 in regards to program discontinuance/revitalization to have a plan b when academic senate and academic affairs council did not agree; curriculum committee would be brought in to have the final say.

It was proposed that AP 4021 be modified to reflect those changes. Discussion occurred and a motion was made to place AP 4021 as an information item for further discussion at the November 12, 2019 meeting.

c) Proposed AP 7211: Equivalence to Minimum Qualifications **Lisa Storm**

Lisa presented the proposed AP 7211 on Minimum Qualifications. In-discipline faculty is relied upon to decide what the equivalence to the minimum qualification is. The next step is to embody it into an AP. Item will go on next meeting of, November 12, 2019 for action.

d) Pre-Session Resolutions **Lisa Storm**

Discussion occurred on the resolutions that will be voted on at Plenary a few faculty gave their input on some of the resolutions. Lisa encouraged the senate to email her any other recommendations.

5) **President's Report**

6) **Announcements (Senators): Updates on Standing Committees/Governance Councils/Task Forces/ASCCC Events.**

7) **Adjournment-President Storm adjourned the meeting at 5:00 p.m. (MSC: Hough/Kimbrough)**