



Academic Senate Minutes

09/10/2019

3:00-5:00 PM

Faculty Resource Center Training Room, A-116

NAME	POSITION	PRESENT	ABSENT
Lisa Storm	President	X	
Cheryl O'Donnell	First Vice President	X	
Melissa Hornstein	Second Vice President	X	
Nancy Shur-Beymer	Secretary	X	
Tony Anderson	Member at Large	X	
Andrew Soto	Senator	X	
Ashley Gabriel	Senator	X	
Liz Estrella	Senator		X
Jennifer Moorhouse	Senator	X	
Cynthia Ainsworth	Senator	X	
Carol King	Senator		X
Valerie Maturino	Senator	X	
Jason Hough	Senator	X	
Emily Gutierrez	Senator	X	
Elizabeth Cabiles	Senator	X	
Isabel Ferraris	Senator	X	
Carol Kimbrough	Senator	X	
Christine Svendsen	Ex-officio		
Hetty Yelland	Guest	X	
Michelle Peters	Guest	X	
Rhea Mendoza-Lewis	For Carol King	X	
Nancy Wheat	Guest	X	
Heather Rodriguez	Guest	X	
Kathy Mendelsohn	Guest	X	

1) Call to Order and Welcome

Meeting was called to order at 3:03 PM

2) Public Comments: ten minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.

3) Action Items

a) Transfer of Authority from Steering to Senate

Lisa Storm

MSC: Kimbrough/Gabriel to transfer authority from Steering to Senate.

b) Adopt Agenda

Lisa Storm

MSC: (Anderson/Maturino) to adopt agenda for September 10, 2019.

c) Consider Approval of Minutes: May 15, 2019 meeting

Lisa Storm

MSC: (Kimbrough/Anderson) to approve May 15, 2019 minutes.

d) Committee and Council Appointments**Lisa Storm**

MSC: (Anderson/Moorhouse) to approve council appointments as proposed.

e) Confirmation of Peer Evaluators**Lisa Storm**

MSC: (Anderson/Cabiles) to approve peer evaluators as proposed.

MSC: (Anderson/Hough) to approve Margaret Mayfield as a peer evaluator for Cynthia Ainsworth.

f) Student Success and Equity Committee Handbook Page**Cynthia Ainsworth**

MSC: (Hough/Ferraris) to approve Student Success and Equity Committee Handbook Page as proposed.

The purpose of the student success and equity committee is to research and offer advice and direction to the Academic Senate on matters related to improving equity and student success at Hartnell College. There is still need for two faculty to co-chair (co-chair will be paid like the curriculum chair is paid) through stipend.

g) College Re-Design Self-Assessment and Organization**Hetty Yelland**

MSC: (Kimbrough/Anderson) to approve College Re-Design Self-Assessment and Organization.

Hetty presented to the senate that the group has been gathering information and has come up with a very conservative scale of adoption. Once the document is approved it will go into the NOVA system. The self-assessment is for the state to see how they can help us in achieving the goals that were set.

Six designs have been chosen and the first draft of the meta-major design is ready to be presented to the college, presentation dates/times will be sent out soon. Hetty encouraged anyone who wanted to join a team to contact her.

h) Changes to Tenure Review Process**Cheryl O'Donnell**

MSC: (Kimbrough/Schur-Beymer) to table the observation form for approval at next meeting, all other reports approved.

Cheryl presented the changes to the way the tenure review process information is gathered and submitted. USB's are available to probationary faculty with all pertinent folders and forms. This will streamline the gathering of documents and reduce confusion on the probationary faculty.

i) Approval of BP/AP's**Lisa Storm**

MSC (Kimbrough/Hough) to approve AP 3440.

MSC: (Schur-Beymer/Maturino) to table all other BP/APs for the next meeting.

BP 7130

BP 7210

BP 5530
BP 7120
AP 7212
AP 7215
AP 5530
AP 3435
AP 7125

4) Discussion and Information Items

a) Explanation of Changes to AP 3440 Service Animals

Michelle Peters

Michelle presented to the senate the updated AP 3440 which now includes language on the distinguishing factors of a service animal which includes an animal that has been or is in training to develop specific tasks. Obedience training prior to coming on to the campus is a must. The AP is detailed on the type of behaviors are acceptable and what is not. Monterey County ordinance requires us to collect the required documentation and vaccination records. DSPS will issue an inventory number to the service animal which should be visible on their collar.

Although it is required for the service animal to be registered with DSPS, the student is encouraged but not required to enroll with DSPS. Discussion occurred and it was suggested that DSPS notify faculty of a service animal being present in their classroom along with a photo of the tag so faculty can know beforehand and accommodate other students accordingly.

b) Senate Goal-Setting

Lisa Storm

Lisa brought up to the senate a possible resolution that can be done to ensure planning is placed on hold during summer/winter break when students and faculty are not available.

Lisa announced Plenary coming up in November and that there are new travel policies, she encouraged anyone who is interested in attending to contact her.

5) President's Report

6) Announcements (Senators): Updates on Standing Committees/Governance Councils/Task Forces/ASCCC Events.

7) Adjournment-President Storm adjourned the meeting at 5:00 p.m.