



HARTNELL COLLEGE

**Technology Learning Support Council
Minutes**

Friday, October 19, 2023 at 1:00 p.m./ via Zoom

MEMBERS	Constituent Group	Present	Absent
1. Chelsy Pham	Co-Chair	X	
2. Carol Hobson	Co-Chair	X	
3. Stephen Otero	Co-Chair	X	
4. Kai Wong	Director of IT	X	
5. Maria Ceja	Director/Admin	X	
6. Marina Martinez	Director	X	
7. Carla Johnson	Director/Admin		
8. Clint Cowden	Dean	X	
9. Deborah Stephens	Faculty, Library	X	
10. Elizabeth Morales	Faculty		X
11. Nancy Wheat	Faculty	X	
12. Ana Valles	Staff		X
13. Cecilia Isabel Vazquez	Staff		X
14. Seaneen Sullinger	Faculty		X
15. Guy Hanna	Dean		X
16. Paul Chen	Staff	X	
17. Jessica Tovar	Director	X	
18. Arturo Renteria	Student	X	
19. Javier Lerma	Student		X
20. Yenifer Jose	Student		X
21. David Cryan	Student	X	

1. Call Meeting to Order

1:05 p.m.

2. Approval of Agenda

Motioned by Nancy Wheat, 2nd by Clint Cowden; Passed

3. Approval of Minutes

N/A

4. Agenda Items

a. Council workgroups - the Technology Learning and Support Councils will establish three workgroups

i. **Accessibility and Access Tools** - This workgroup will work on gathering and centralizing resources and tools used for accessibility on Canvas and or Hartnell's

public website.

- ii. Technology Survey for Students and Staff - This workgroup will work on drafting a survey for students and staff on the use of technology.
- iii. Google to Microsoft - This workgroup will work on communication, training, and implementation planning for the Google to Microsoft migration.

Chelsy will send out a form for workgroup sign-ups to the council.

- b. Review of the Council Handbook. Please review the council handbook as it will need to be sent to the HCC for approval.

5. Closing Comments/Adjournment

The meeting adjourned at 1:45 p.m.

NEXT MEETING(S)

- **Friday, November 17, 2023 / 1:00 - 3:00 pm / Zoom**