



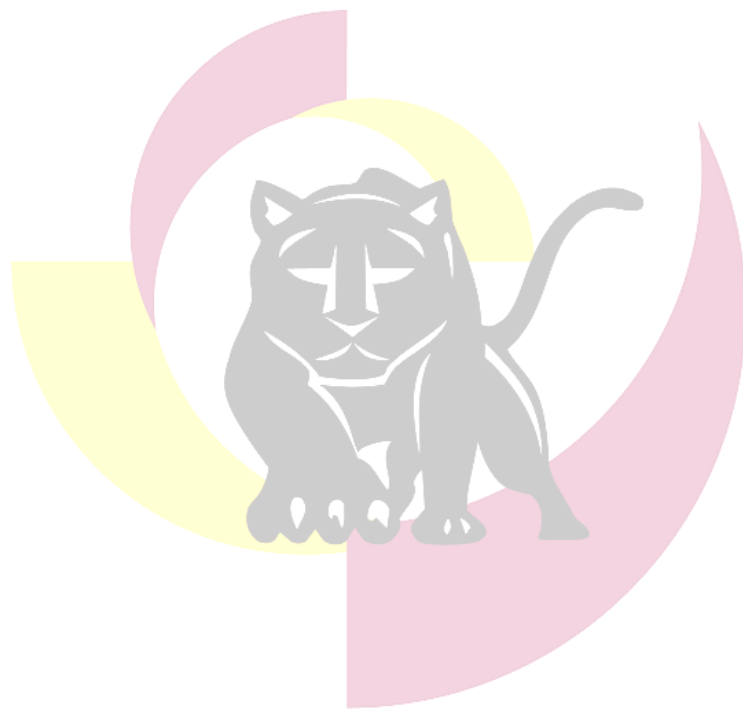
HARTNELLCOLLEGE

2020-21 BUDGET

**Presented
October 6, 2020**



Hartnell Community College District
411 Central Avenue
Salinas, CA 93901
www.hartnell.edu

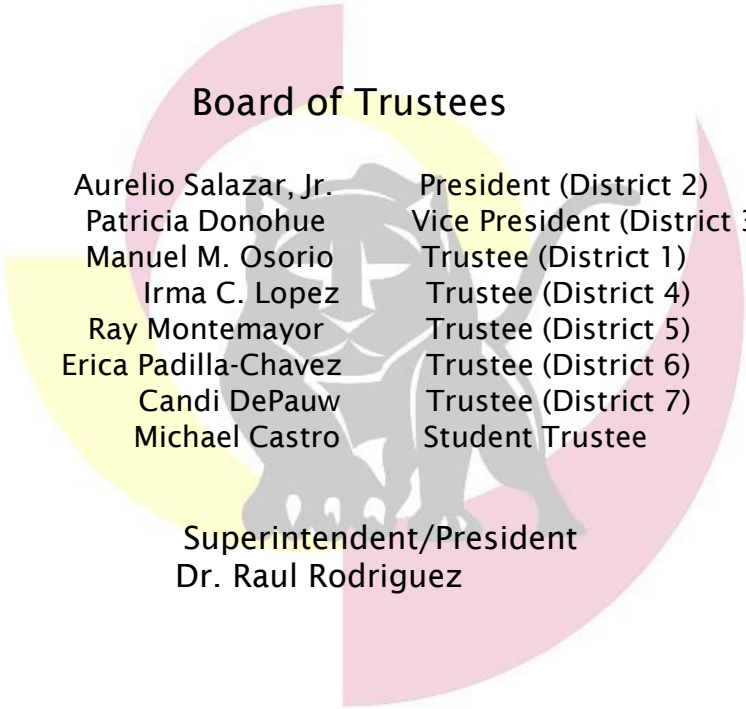


HARTNELL COLLEGE

BUDGET

FISCAL YEAR 2020-21
JULY 1, 2020 THROUGH JUNE 30, 2021

Board of Trustees



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HARTNELL COLLEGE

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HARTNELL COLLEGE VISION STATEMENT

Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

HARTNELL COLLEGE MISSION STATEMENT

Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement, and success. |



Student Success Goals Adopted by the Governing Board for 2019-2024

STRATEGIC PRIORITY 1 - INCREASE STUDENT COMPLETION

STRATEGIC PRIORITY 2 - INCREASE STUDENT COMPLETION
EFFICIENCY

STRATEGIC PRIORITY 3 - INCREASE STUDENT TRANSFER TO
4- YEAR INSTITUTE

STRATEGIC PRIORITY 4 - IMPROVE STUDENT EMPLOYMENT
SUBSEQUENT TO TRAINING OR
COMPLETION

ABOUT HARTNELL

Hartnell College is one of the oldest institutions of higher education in California. Founded in 1920 as Salinas Junior College, the school was renamed Hartnell College in 1948, and the Hartnell Community College District was established the following year.

Hartnell moved into a new building on its current 54 acre site, at 411 Central Ave. in Salinas in 1936. The Main Campus is located in Monterey County, just a 25 minute drive from the scenic Monterey Peninsula and the Monterey Regional Airport. Its Alisal Campus in east Salinas, opened in 2014, houses its Agricultural Business and Technology Institute, its Sustainable Design and Construction Center, a diesel program, an automotive technology program and its computer science program. Hartnell also holds classes at its education center in King City, opened in 2002, and at numerous off campus locations in north and south Monterey County. Thanks to a \$167 million local bond measure – known as Measure T – approved by district voters in 2016, it is preparing to expand that facility and open new centers in Soledad and Castroville, as well as a new state of the art building for its nursing and allied health programs on the Main Campus. Along with renovation of two classroom buildings and new landscaping, also on the Main Campus, those projects are scheduled for completion by 2021.

The College serves the Salinas Valley, a fertile agricultural region some 10 miles wide and 100 miles long, as well as part of southern San Benito County. It draws most of its annual enrollment of 17,000 students from Salinas and the communities of Bradley, Castroville, Chualar, Gonzales, Greenfield, Jolon, King City, Lockwood, Moss Landing, San Ardo, San Lucas and Soledad. Students also come from Monterey Peninsula communities and elsewhere in California's Central Coast, as well as from other states and countries. All are drawn Hartnell's academic excellence and focus on the success of students in its four year transfer, nursing and technical programs, as well as a proud tradition in intercollegiate athletics, with 12 men's and women's teams.

Hartnell has a highly diverse student body, of which 56 percent are in their families' first generation to attend college. About 46 percent of students are women and 54 percent men, with an ethnic makeup that includes 60 percent Hispanic, earning a federal designation as a Hispanic Serving Institution. In addition, 24 percent of students are white/non Hispanic, 6 percent are Asian and 2 percent are African American. (Six percent of students did not report ethnicity).

The College recently was awarded two major Title V grants to improve student access and success for underrepresented groups in the STEM disciplines, and it has been lauded by NASA, the NAACP and the University of California, Santa Cruz as being among the nation's top community colleges in promoting



and achieving success for its underrepresented students in the STEM disciplines. Hartnell has done this, in part, through outstanding facilities and intensive mentoring and internship programs with academic and research partners such as the UC Santa Cruz Baskin School of Engineering, the Naval Postgraduate School, U.S. Department of Agriculture, the

Monterey Bay Aquarium Research Institute and the University of California, Davis. Hartnell's Alisal Campus is home to a NASA Science, Engineering, Mathematics and Aerospace Academy (SEMAA) laboratory for K 12 students and their families, the only one on the West Coast.

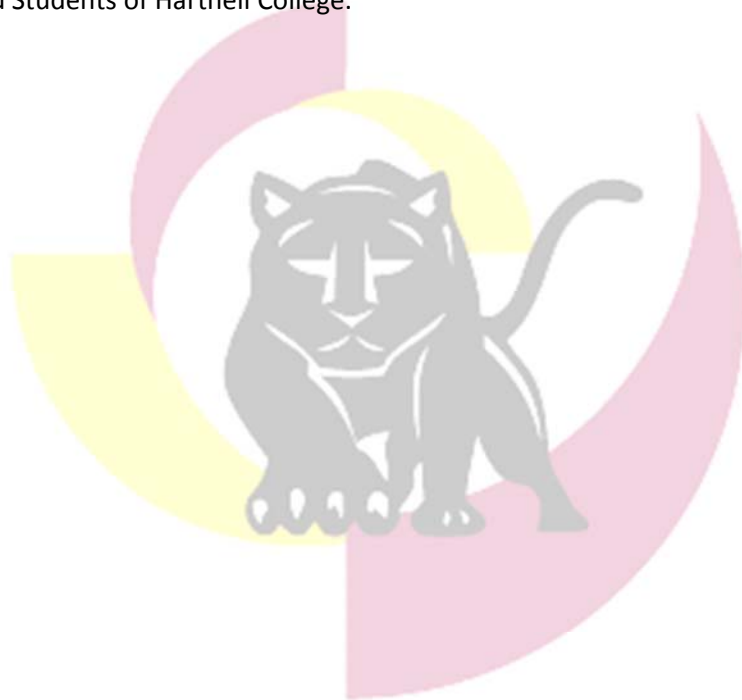
Hartnell offers the first and second years of a college program, basic skills courses in English and math, and workplace and career training, including a three year bachelor's degree program in computer science and a 2+2 teacher preparation pathway, both in partnership with California State University, Monterey Bay, just 15 minutes from Salinas. The College awards the associate of arts degree, associate of science degree and certificates of proficiency, including the strong and successful nursing and allied health program, whose graduates become LVNs, RNs, EMTs and respiratory therapists. For several years running, Hartnell's nursing graduates have achieved NCLEX pass rates of at or near 100 percent.

Hartnell's state of the art Library and Learning Resource Center provides access to electronic databases and is the hub of information and learning technologies. The college has committed to ongoing technology enhancements, including virtualization and server enhancement projects that will increase productivity and access for its students and employees, giving them technological advantages that most college and university students and personnel do not yet have.

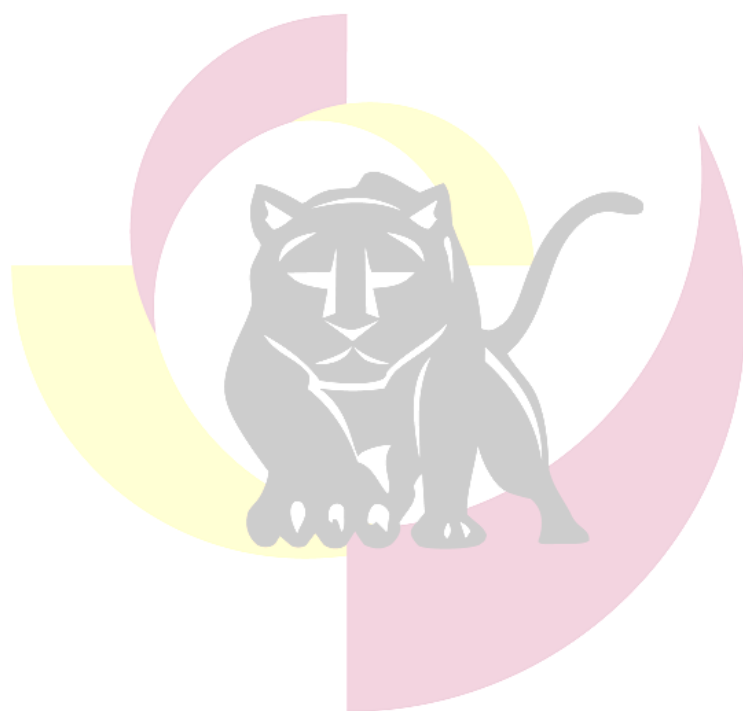
Hartnell's vibrant visual and performing arts programs includes a theatre arts company called The Western Stage, which is consistently among the most respected arts institutions on the Central Coast. Its programming is both traditional and experimental, including world premieres of works by contemporary Latino playwrights. Hartnell theatre arts faculty partner with the Alisal Center for the Fine Arts to engage and encourage area youth in their artistic pursuits. The College hosts a student community orchestra

and chorus, and the Hartnell Gallery regularly presents exhibitions of painting, sculpture and photography.

Day, evening and weekend courses are offered in both classroom and online settings. Hartnell is sensitive to its diverse community and offers classes in modified formats to meet the needs of students who work or have other outside commitments, such as those that begin after the regular semester does or are offered in a condensed format. The College offers a full complement of academic and other support services to assist students' educational progress in a one stop student services format, available online, by phone and in person. These include personal counseling, financial aid and scholarship services, international student services, re entry services, veterans services, sports counseling, disabled students programs and services, assessment testing and career and transfer assistance. In addition, students are encouraged to become involved in the many clubs on campus and student government through the Associated Students of Hartnell College.



HARTNELL COLLEGE

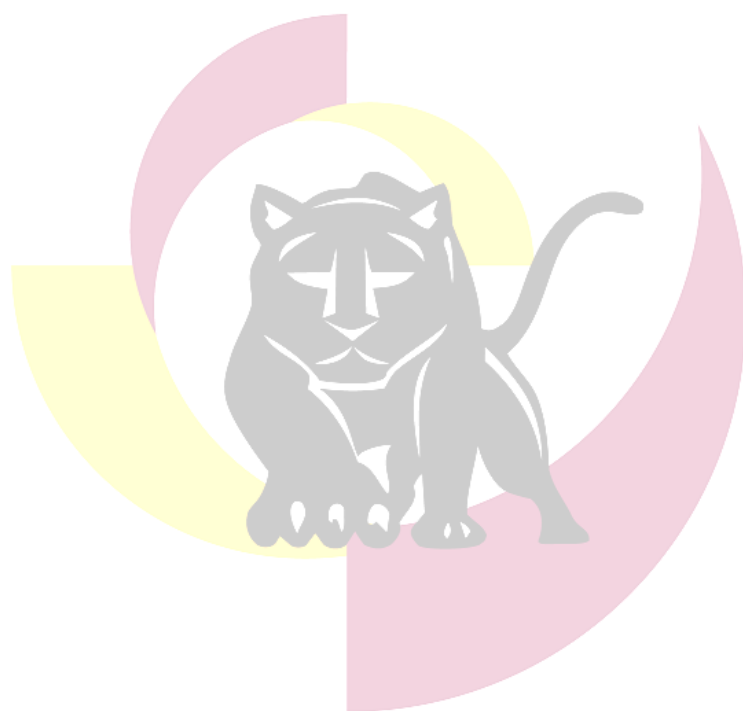


HARTNELL COLLEGE

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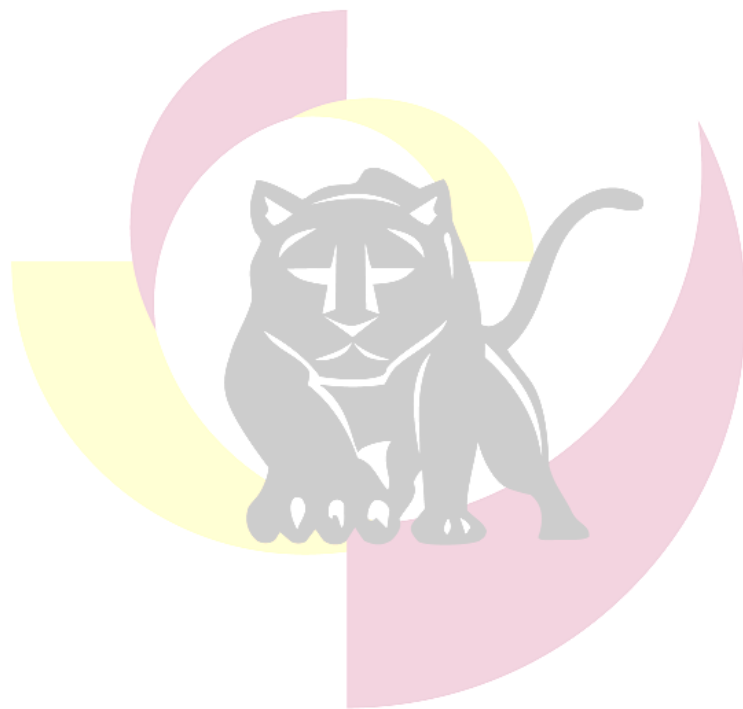
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HARTNELL COLLEGE



HARTNELL COLLEGE

EXECUTIVE SUMMARY



HARTNELL COLLEGE



HARTNELL COLLEGE

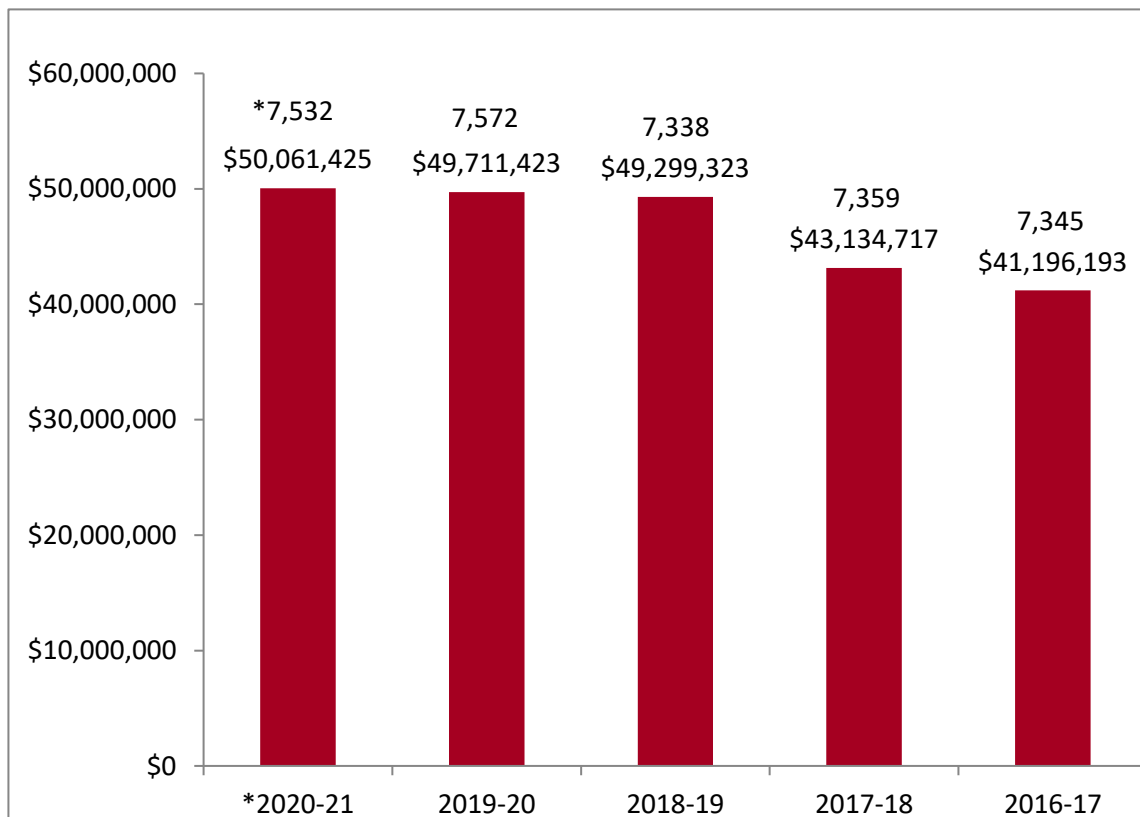
FINAL BUDGET - FISCAL YEAR 2020-21
EXECUTIVE SUMMARY

Funds	Projected Beginning Fund Balance July 1, 2020	Budgets 2020-21		Ending Fund Balance June 30, 2021
		Revenue	Expense	
General				
Unrestricted (11)	14,179,920	52,914,077	52,914,077	14,179,920
Restricted (12 & 13)	(0)	30,373,533	30,373,533	(0)
Total	\$ 14,179,920	\$ 83,287,610	\$ 83,287,610	\$ 14,179,920
Special Revenue				
Bookstore (31)	604,523	110,000	110,000	604,523
Child Development (33)	143,376	592,689	592,689	143,376
Total	\$ 747,899	\$ 702,689	\$ 702,689	\$ 747,899
Capital Projects				
Capital Outlay (41)	2,457,823	220,881	408,000	2,270,704
Property Acquisition (44)	1,289,170	450,462	181,899	1,557,733
Bond Projects (46)	41,639,985	71,500,000	113,139,985	-
Total	\$ 45,386,978	\$ 72,171,343	\$ 113,729,884	\$ 3,828,437
Enterprise				
Cafeteria (52)	231,687	22,507	29,950	224,244
Starbucks Café (55)	-	7,443	7,443	-
Contract Services (59)	66,365	-	-	66,365
Total	\$ 298,052	\$ 29,950	\$ 37,393	\$ 290,609
Internal Service				
Self Insured (61)	396,973	2,000	46,000	352,973
Retiree Health Benefits (62)	5,496,039	282,809	5,000	5,773,848
PARS-Fiduciary Trust Fund (63)	2,209,622	111,365	5,400	2,315,587
Total	\$ 8,102,634	\$ 396,174	\$ 56,400	\$ 8,442,408
Trust and Agency				
Associated Students (71)	225,726	99,500	112,231	212,995
Student Rep. Fee Trust (72)	9,929	9,929	9,929	9,929
Student Fin. Aid Fund (74)	-	15,231,818	15,231,818	-
Scholarships, Loan & Trust (75)	240,032	50,000	50,000	240,032
Intercollegiate Athletics (79)	51,747	32,530	64,498	19,779
Total	\$ 527,434	\$ 15,423,777	\$ 15,468,476	\$ 482,735
All Funds Total	\$ 69,242,917	\$ 172,011,542	\$ 213,282,452	\$ 27,972,008

Each of the District funds are projected to have a positive balance at the beginning of the fiscal year 2020-21. State revenues for the final budget are based on the August 2020 Revision of the 2020-21 Advance Apportionment Exhibit R.

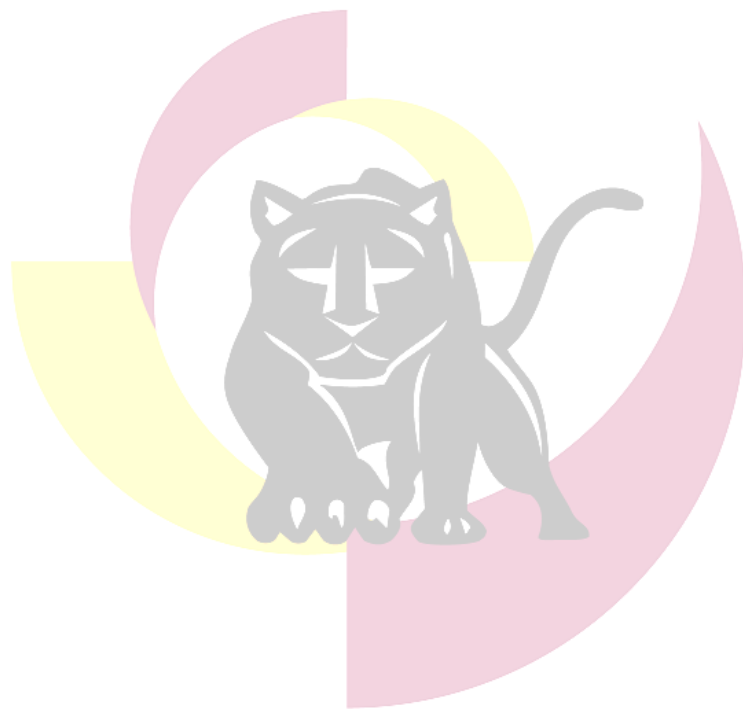
The Final Budget is built to meet requirements. The college will prioritize new initiatives, program restoration or contractions as state revenue adjustments are made.

Hartnell College Apportionment History and Reported FTES



*2020-21 Target FTES

GENERAL FUND



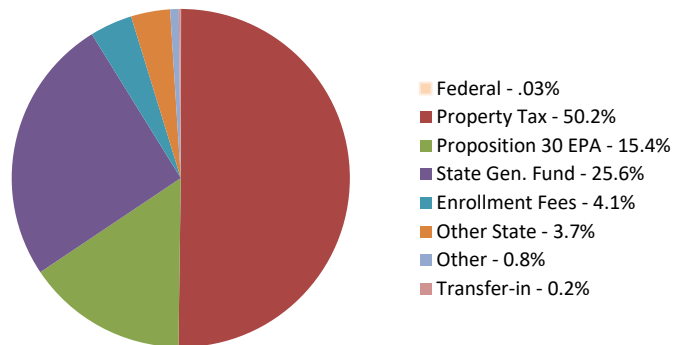
HARTNELL COLLEGE

General Fund (11)**\$52,914,077 requirement**

The General Fund is the primary operating fund of the District. It includes resources that are unrestricted as well as funds with restricted spending requirements.

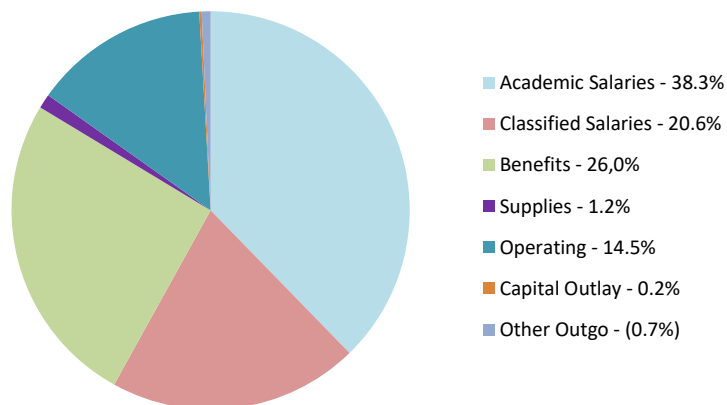
Unrestricted Funds

Nearly all day-to-day operating expenses are charged to the unrestricted General Fund. Unrestricted revenue is budgeted at **\$52,914,077**, with an estimated beginning balance of **\$15.67 million**.

*General Fund Unrestricted Resources*

State apportionment is funded by local property tax, student fees, state general fund, and EPA. State apportionment is the largest source of revenue and represents **95%** of all unrestricted income. Principal apportionment is calculated by the state Chancellor's Office based on enrollments referred to as full time equivalent students (FTES) at the District. Based on guidance received from the state Chancellor's Office, the District assumes that any reduction in apportionment funding will result in an equivalent reduction in funded FTES workload. The budgeted projection of FTES is **7,532**.

The largest expenditure portion of the budget is allocated for employee salaries, associated payroll costs and benefits **84.9%**. The remaining budget **15.1%** is allocated for operating costs, facility maintenance, supplies, contracted services, and equipment.

*General Fund Unrestricted Requirements*

Unrestricted General Fund Resources (Fund 11)

The 2020 Budget Act helps preserve funding for most California Community College programs at 2019-20 levels by deferring apportionment payments into the next fiscal year (2021-22). The Budget Act also provides a \$120 million block grant to help community colleges respond to the COVID-19 pandemic. The Hartnell Community College District is to receive \$798,869 under this COVID-19 Response Block Grant allocation.

The 2020-21 budget continues the Student Centered Funding Formula (SCFF) implementation, yet provides no cost-of-living adjustments (COLA) or enrollment growth funding for apportionments. Under the SCFF, Hartnell Community College District's total apportionment revenue for 2020-21 is \$50,061,425, which includes a 0.85% (\$431,163) deficit factor. The SCFF calculates apportionment revenue using three allocations. A base allocation based primarily on credit FTES. A supplemental allocation based on counts of low income students, and a third student success allocation related to outcomes. The minimum revenue (hold-harmless) provision has been extended to 2023-24, which guarantees that community college districts earn at least the 2017-18 total computational revenue (TCR), adjusted by COLA each year, in years without base reductions or deficits.

Unrestricted General Fund Requirements (Fund 11)

Requirements in 2020-21 fiscal-year have increased by approximately \$918 thousand over the prior fiscal year unaudited requirements. Employee salary and benefits increased by \$1.76 million or 4.1% over fiscal year 2019-20. During fiscal year 2019-20 the college provided service to 7,572 FTES. The goal for 2020-21 is to serve 7,532 FTES.

Unrestricted General Fund Balance and Contingency (Fund 11)

The fiscal year 2020-21 unaudited beginning fund balance is \$14,179,920. Overall, this represents approximately 27% of the Unrestricted General Fund Requirements for 2020-21. These funds represent one-time funds that are not intended for recurring operating expenses, but instead would serve for one-time expenditures. Specifically, these funds would assist the District to address unexpected events. Overall, the state is still forecasting a downturn in the next year and this year due to COVID-19. As the District looks to the future, it makes fiscal sense to maintain this level of reserves to assist with a future economic downturn affecting all community colleges. The reserves will assist to sustain critical delivery of student instruction and support services. While the 2020-21 Final Budget is a balanced budget, the use of reserves may be required to balance the budget and provide cash flow assistance during the current COVID-19 pandemic and at the time of the next recession.

DISTRICTS' FISCAL HEALTH

The Board of Governors has established standards for sound fiscal management and a process to monitor and evaluate the financial health of community college districts. These standards are intended to be progressive, with the focus on prevention and assistance at the initial level and more direct intervention at the highest level.

Under that process, each district is required to regularly report to its governing board the status of the district's financial condition and to submit quarterly reports to the Chancellor's Office. Based on these reports, the Chancellor is required to determine if intervention is needed. Specifically, intervention may be necessary if a district's report indicates a high probability that, if trends continue unabated, the district will need an emergency apportionment from the state within three years or that the district is not in compliance with principles of sound fiscal management. The Chancellor's Office's intervention could include, but is not limited to, requiring the submission of additional reports, requiring the district to respond to specific concerns, or directing the district to prepare and adopt a plan for achieving fiscal stability. The Chancellor also could assign a special trustee.

The Chancellor's Office's primary focus is the district's unrestricted general fund. The Chancellor's Office reviews the current, historical, and projected fund balances. Specifically, the Chancellor's Office assesses the unrestricted general fund balance as a percentage of all expenditures and other outgo of unrestricted general fund. The minimum prudent percentage of unrestricted general fund balance to all expenditures and other outgo of unrestricted general fund is 5%. This minimum prudent percentage is considered necessary to protect cash flow and respond to uncertainties.

Although this percentage represents a minimum standard, other entities, such as the Government Finance Officers Association (GFOA), have recommended that districts maintain higher balances equaling no less than two months of regular general fund operating revenues or regular general fund operating expenditures. (For many districts, this totals closer to 15%. Hartnell College maintains a reserve balance of 26.2% of unrestricted general fund expenditures). Districts are strongly encouraged to regularly assess risk to their fiscal health. The Fiscal Crisis and Management Assistance Team has developed a Fiscal Health Risk Analysis for districts as a management tool to evaluate key fiscal indicators that may help measure a district's risk of insolvency in the current and two subsequent fiscal years.

RESTRICTED FUNDS (12 & 13)

Restricted funds are used for the operation of educational programs specifically restricted by laws, regulations, or donors, and are recorded separately in the General Fund. Total restricted funds amount to approximately \$30.4 million for 2020-21.

Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
Restricted (12)					
Federal					
CARES Act - Institutional Portion	-	-	-	765,062	1,042,607
CARES Act - Minority Serving Institutions	-	-	-	214,659	25,626
CCAMPIS HEP	139,608	53,395	-	-	-
Child Devel. Training Consortium	5,424	8,803	10,000	10,832	10,972
COVID-19 Response Block Grant	-	-	-	196,989	161,648
CTE Transitions	43,748	41,592	41,377	40,705	5,490
Dept of Social & Employ Svs	715,846	707,656	718,886	653,921	808,995
Federal Work Study	169,616	169,678	208,850	199,680	206,667
Foster & Kinship Care Education	86,698	89,570	94,049	77,873	93,495
Gavilan Subaward	186,382	39,546	-	-	-
GANAS	-	-	-	-	599,995
H.S. Equivalency Program "HEP"	472,566	483,953	459,996	479,966	489,256
HSI STEM GPS	431,607	1,496,782	1,219,084	1,309,858	1,350,955
MAESTROS Project	-	-	44,818	210,077	344,855
MCC for Math Readiness	-	22,389	7,210	-	-
NASA MAA	156,776	146,101	24,118	145,249	177,304
NASA SEMAA	-	-	-	-	-
National Institute of Health	18,124	19,000	15,185	18,243	19,000
National Service Awards	3,500	2,865	-	11,432	11,432
NEH Grant	-	-	-	-	259,551
NIFA-CSUMB	1,428	22,129	10,266	16,466	-
NSF ATE AgScience	116,153	122,254	95,411	423,296	-
NSF ATE COINS	12,421	-	-	-	-
NSF CSUMB CSIT-in-3	19,908	64,246	26,767	-	-
NSF ESTEEM	-	-	155,038	207,894	638,720
NSF RISE	-	-	-	20,920	-
NSF S-STEM	-	-	-	97,400	132,671
Perkins 1C	274,737	292,872	267,863	219,265	356,437
Stu Support Svs Prgm (TRIO)	239,047	267,307	235,099	241,987	288,460
Stu Support Svs Prgm (TRIO ESL)	-	-	-	-	261,888
Temp Assistance for Needy Families	45,107	45,104	45,953	44,711	50,760
Title V CUSP	469,485	50,242	-	-	-
Title V STP	349,213	-	-	-	-
Title V HSI Cultivamos	-	90,344	375,688	939,139	910,408
Upward Bound Alisal & Alvarez	-	97,428	292,692	270,222	502,702
Upward Bound North Salinas	-	89,832	284,837	303,791	484,584
USDA-CSUMB	11,388	15,491	3,956	-	-
USDA-HEC	22,992	-	-	-	-
Federal Total	\$ 3,991,774	\$ 4,438,580	\$ 4,637,144	\$ 7,119,637	\$ 9,234,479

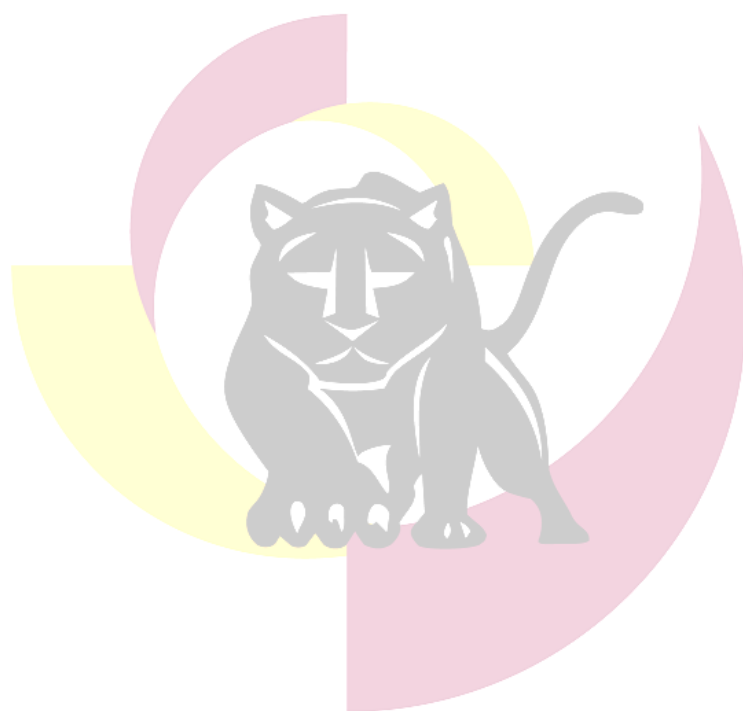
Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
GENERAL FUND					
Restricted (12)					
State					
21st Century Soft Skills	11,495	8,765	-	-	-
ATRE CA Energy	-	129,766	-	-	-
Basic Skills	26,913	164,238	402,054	416,843	736,326
Basic Skills and Student Outcomes Transformati	98,712	552,110	849,178	-	-
Block Grant	1,187,155	452,995	165,675	66,983	42,988
California Adult Education Program (CAEP)	3,528,467	4,154,494	3,747,979	3,904,190	3,865,335
CA Education Learning Lab	-	-	-	-	18,000
CalWORKs	229,892	241,638	243,775	215,747	255,125
CalWORKs-County DSS	152,155	-	-	-	-
Campus Safety and Sexual Assault	-	-	-	-	18,547
CARE Program	164,497	172,766	168,353	155,418	162,076
CCC Makerspace	11,473	215,221	222,697	-	-
Classified Professional Development	-	-	-	-	32,630
COVID-19 Response Block Grant	-	-	-	-	440,232
CTE Data Unlocked	-	50,000	-	-	-
CTE Strong Workforce	126,764	973,862	1,457,594	1,468,418	3,059,297
Digital Literacy - Castroville	-	-	-	9,417	50,985
Digital Literacy - KC	-	-	-	5,446	53,681
DSP&S	501,021	567,668	667,508	626,907	801,274
Econ. Development for Distressed Areas	-	-	337,047	75,362	587,591
Education Futures Initiative	-	4,663	87,617	57,720	-
EOPS	768,422	755,279	799,932	858,425	876,375
Equal Employment Opportunity	59,103	50,897	50,000	41,260	53,740
F5MC Tech Assistance	1,743	1,282	1,006	-	-
Financial Aid Technology	-	-	22,465	41,403	226,779
First 5 ECE Counselors	77,234	97,196	95,105	98,135	98,274
FKCE-CSEC	6,500	7,763	-	-	-
Foster & Kinship Care Education	110,343	110,879	116,101	129,849	142,595
General Use: Non-program	-	-	673,830	387,489	-
Guided Pathways	-	41,979	244,185	245,009	302,979
Hunger Free Support	-	-	15,176	25,955	39,979
IEPI Grant	-	-	-	-	200,000
Improving Online Pathways	-	-	8,428	-	-
Incarcerated Students Reentry Program	-	-	-	8,539	105,097
Infusing Entrepreneurship in Makerspaces	-	-	5,000	-	-
Innovation & Effectiveness	138,306	61,694	-	-	-
Innovation Award	245,746	166,702	386,986	352,761	687,239
Mental Health Support	-	-	4,500	9,514	51,309
MESA	44,174	91,808	74,515	63,012	-
Nursing Assessment & Remediation	85,500	85,500	-	-	-
Nursing Education	-	-	187,162	124,749	264,575
Nursing Enrollment Growth	114,100	114,100	-	-	-
OSHPD - Song Brown	48,100	64,887	12,013	-	-
Ready Set Go	-	-	-	367,986	132,014
Salinas Valley Promise (AB 19)	-	-	12,144	142,170	625,849
Staff Development Project	-	-	-	-	-
Student Equity Plan (SEP)	1,559,854	1,038,687	379,998	910,790	1,478,735
Student Fin. Aid Administration	345,422	351,175	361,651	297,436	413,362
Student Success	2,177,795	2,396,807	2,095,701	2,209,722	2,473,036
TAFY Health & Wellness	1,000	-	-	-	-
UMOJA	-	-	-	4,290	5,710
Veteran Resource Center	-	1,105	14,116	17,014	73,418
YESS - ILP	19,240	19,665	21,544	22,500	22,500
State Total	\$ 11,841,126	\$ 13,145,589	\$ 13,931,034	\$ 13,360,460	\$ 18,397,650

Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
GENERAL FUND					
Restricted (12)					
Local/Other					
Ca College Pathways	23,443	18,557	-	-	-
Catalyst Fund	-	-	125,000	115,000	115,000
ESL & ECE - MCOE	39,697	-	-	-	-
Foundation - ACE Program	600	-	-	-	-
Foundation - Ag Healthcare Sector Partnership	-	107,778	117,295	134,666	208,240
Foundation - Ag Tech Institute	164,089	156,213	95,223	191,565	212,377
Foundation - Art Fund	3,377	-	-	3,000	-
Foundation - Athletics Fund	608	-	-	7,101	-
Foundation - AUSD Intro to Coding	4,316	4,258	2,468	-	-
Foundation - AUSD NASA	23,441	10,347	13,921	-	-
Foundation - Boronda	2,216	-	-	288	-
Foundation - CA Endowment	226,784	148,316	7,877	-	-
Foundation - Coder Dojo	13,907	-	-	-	-
Foundation - Cultivamos/BTG	-	14,573	62,174	27,497	-
Foundation - Driscoll's Farmworker Ed	30,623	104,353	104,549	118,487	41,562
Foundation - Driscoll's iAgriculture	6,243	6,397	10,107	-	-
Foundation - Faculty	-	847	-	-	-
Foundation - General	-	-	39,210	9,158	-
Foundation - Giannini Fund	27,164	13,053	-	-	-
Foundation - Giannini Fund - ECE	28,972	111,465	112,977	121,930	579,939
Foundation - Hayward	43,050	44,988	47,151	-	-
Foundation - K-12 STEM	67,814	117,293	201,236	226,271	224,117
Foundation - Library	-	-	30,631	-	-
Foundation - Music	6,756	71	-	-	-
Foundation - NASA SEMAA	6,289	-	-	63,505	100,588
Foundation - Nursing	-	87,717	-	-	-
Foundation - Packard Fablab	-	41,811	-	-	-
Foundation - Physics	-	-	-	34,131	-
Foundation - S.C. Eng & Comp Literacy	7,099	-	-	-	-
Foundation - SCESD Intro to Coding	-	1,796	1,837	-	-
Foundation - SCESD NASA	26,293	13,721	12,513	-	-
Foundation - Science Bldg Capital Fund	71,985	7,724	206,263	-	94,028
Foundation - SVMH Grant	-	310,000	190,767	219,985	251,257
Independent Living Training Prog.	75,521	86,553	86,553	115,295	119,983
Kaiser Permanente Health Ed	-	-	27,178	29,712	23,109
SUHSD Allied Health	-	-	12,880	-	-
Taylor Farms Ag. & Engineering	-	-	-	-	366,667
TPP CSUMB	-	-	-	-	9,255
UCSF-First Generation RN	-	-	-	28,601	21,399
Local/Other Total	\$ 900,287	\$ 1,407,832	\$ 1,507,810	\$ 1,446,192	\$ 2,367,522
GENERAL FUND					
Restricted (13)					
State - Lottery - Prop 20	365,693	449,022	509,202	390,851	371,013
Local - Parking Funds	191,364	238,162	232,434	202,770	2,868
State/Local Total	\$ 557,057	\$ 687,184	\$ 741,636	\$ 593,620	\$ 373,881
Total Restricted Fund 12 & 13	\$ 17,290,244	\$ 19,679,185	\$ 20,817,624	\$ 22,519,910	\$ 30,373,533

Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
GENERAL FUND					
Unrestricted (11)					
<u>Resources</u>					
Federal	20,487	17,254	7,929	29,780	17,000
State	18,759,728	19,567,638	25,112,381	27,950,164	23,760,468
Local	25,287,784	26,356,054	28,289,640	28,898,457	29,036,609
Transfers In	360,296	-	100,000	100,000	100,000
Total Resources	\$ 44,428,295	\$ 45,940,946	\$ 53,509,950	\$ 56,978,400	\$ 52,914,077
<u>Requirements</u>					
Academic Salaries	17,467,486	17,936,821	18,874,820	19,727,183	20,245,500
Classified Salaries	9,841,071	10,047,143	10,375,096	10,813,501	10,918,715
Payroll Costs/Benefits	10,179,969	10,864,344	15,104,994	14,578,647	13,745,383
Supplies/Materials	471,159	518,030	629,300	562,992	625,360
Operating Exp.	5,628,744	5,756,860	6,804,159	7,021,188	7,660,698
Capital Outlay	127,040	-	560,526	154,268	104,973
Other Outgo-Student FA/(Indirect Costs)	973,184	497,044	1,054,702	1,114,425	(386,552)
Total Requirements	\$ 44,688,653	\$ 45,620,242	\$ 53,403,597	\$ 53,972,206	\$ 52,914,077
FUND BALANCE	\$ 10,746,669	\$ 11,067,373	\$ 11,173,726	\$ 14,179,920	\$ 14,179,920
Restricted (12)					
<u>Resources</u>					
Federal	3,991,774	4,438,580	4,637,144	7,119,637	9,234,479
State	11,841,126	13,145,589	13,931,034	13,360,460	18,397,650
Local	900,287	1,407,832	1,507,810	1,446,192	2,367,522
Transfers In	-	-	-	-	-
Total Resources	\$ 16,733,187	\$ 18,992,001	\$ 20,075,988	\$ 21,926,290	\$ 29,999,652
<u>Requirements</u>					
Academic Salaries	2,340,743	3,207,550	3,261,193	3,706,402	3,817,810
Classified Salaries	4,300,174	4,915,066	5,207,195	5,716,301	6,715,608
Payroll Costs/Benefits	1,911,454	2,655,240	3,839,995	4,068,648	4,737,621
Supplies/Materials	540,065	370,882	472,030	460,447	578,185
Operating Exp.	4,844,145	1,853,485	1,393,856	1,624,465	7,003,649
Capital Outlay	1,697,605	2,007,965	1,615,353	1,908,530	2,328,713
Financial Aid/Other Outgo	648,454	3,526,720	3,839,131	3,976,759	4,154,341
Transfers Out	450,547	455,094	447,235	464,738	663,724
Total Requirements	\$ 16,733,187	\$ 18,992,001	\$ 20,075,988	\$ 21,926,290	\$ 29,999,652
FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
Parking & Prop 20 Lottery					
Restricted (13)					
Federal	-	-	-	-	
State	365,693	449,022	509,202	390,851	371,013
Local	191,364	238,162	232,434	202,770	2,868
Transfers In	-	-	-		
Total Resources	\$ 557,057	\$ 687,184	\$ 741,636	\$ 593,620	\$ 373,881
Requirements					
Academic Salaries	-	-	-		
Classified Salaries	-	9,217	34,052	25,540	-
Payroll Costs/Benefits	-	171	616	461	-
Supplies/Materials	159,218	230,423	297,590	239,604	240,013
Operating Exp.	364,615	317,101	332,961	244,260	51,868
Capital Outlay	18,468	124,046	97,399	83,755	82,000
Transfers Out	(156,448)	-	-		
Total Requirements	\$ 385,853	\$ 680,958	\$ 762,618	\$ 593,620	\$ 373,881
FUND BALANCE	\$ 14,756	\$ 20,982	\$ (0)	\$ (0)	\$ (0)
Total Restricted Fund (12 & 13)					
Resources	\$ 17,290,244	\$ 19,679,185	\$ 20,817,624	\$ 22,519,910	\$ 30,373,533
Requirements	\$ 17,119,040	\$ 19,672,959	\$ 20,838,606	\$ 22,519,910	\$ 30,373,533
Total Unrestricted Fund (11)					
Resources	\$ 44,428,295	\$ 45,940,946	\$ 53,509,950	\$ 56,978,400	\$ 52,914,077
Requirements	\$ 44,688,653	\$ 45,620,242	\$ 53,403,597	\$ 53,972,206	\$ 52,914,077
Total General Fund					
Resources	\$ 61,718,539	\$ 65,620,131	\$ 74,327,574	\$ 79,498,311	\$ 83,287,610
Requirements	\$ 61,807,693	\$ 65,293,201	\$ 74,242,203	\$ 76,492,116	\$ 83,287,610

OTHER FUNDS



HARTNELL COLLEGE

OTHER FUNDS

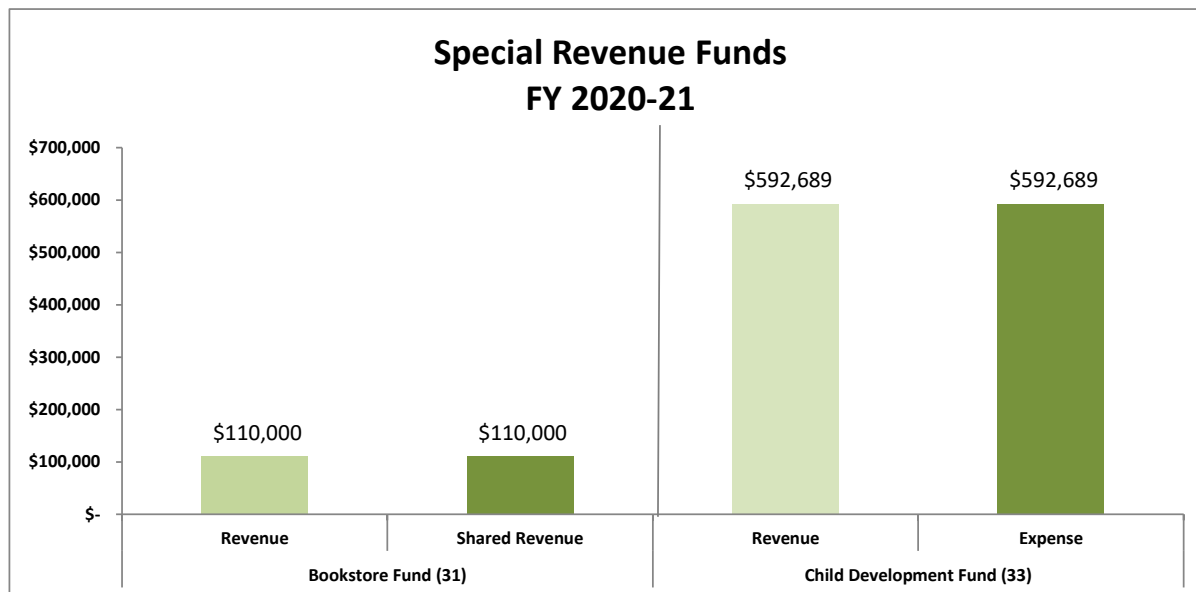
Special Revenue Fund (31 & 33)

\$ 702,689 requirement

Special Revenue Funds are used to account for the proceeds of specific revenue sources whose expenditures are legally restricted. Activities in these funds may or may not be self-supporting and are generally not related to direct educational services.

The Bookstore Fund is used to account for the lease of the college bookstore. The District contracts with Follett Higher Education Group to manage the day-to-day operations of the store. Follett pays all operational expenses but shares revenue with the District. The District is projecting approximately **\$110,000** in shared revenue. A total of **\$110,000** will then be transferred to the General Fund (**\$100,000**) and Associated Student Body Fund (**\$10,000**.)

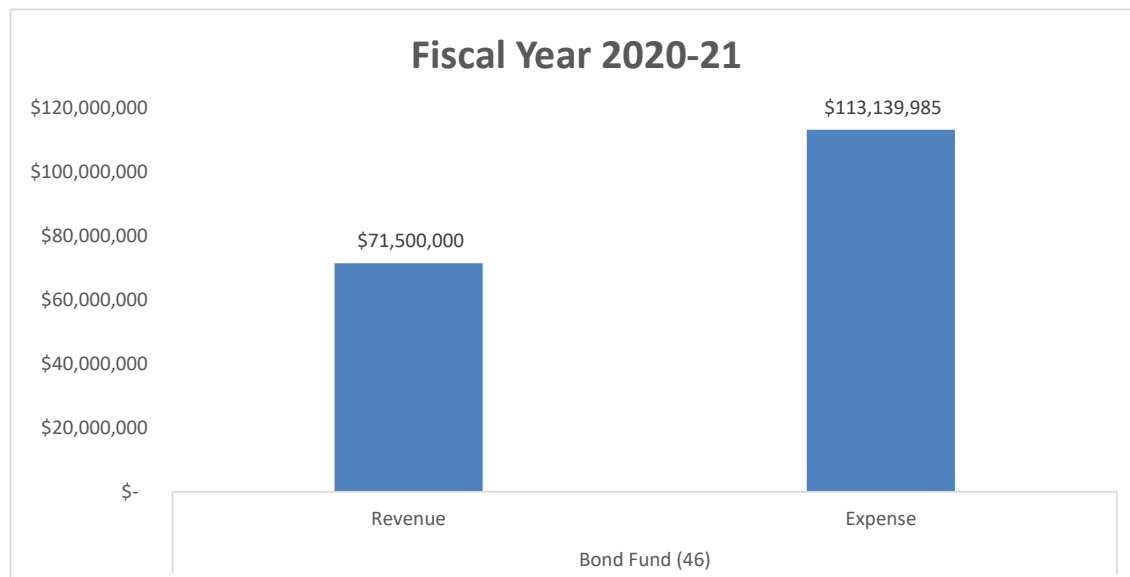
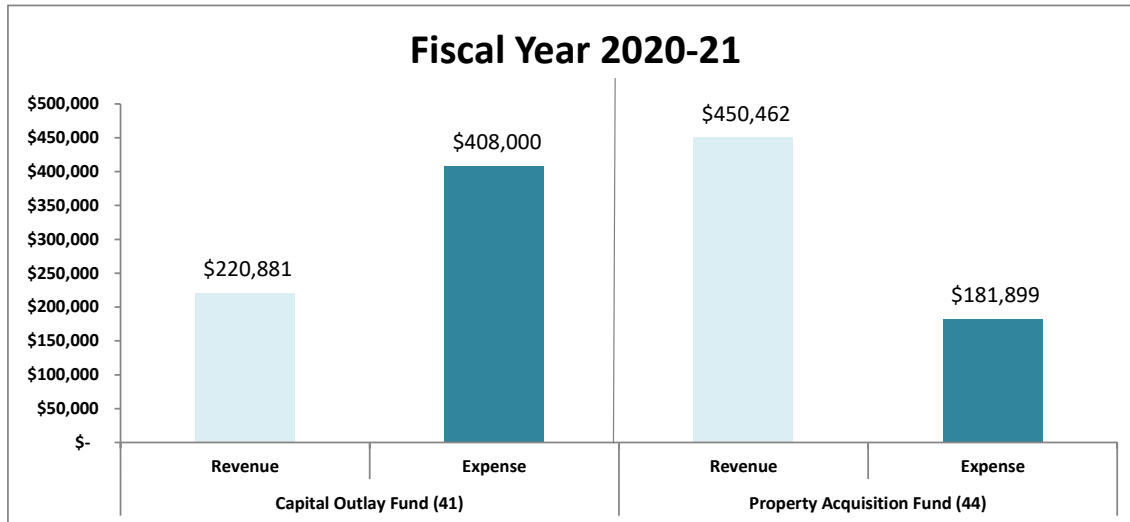
The District operates a full-service child development center on its main campus. The Child Development Fund is designated to account for child care and development services, revenue generated by student fees, and expenses related to direct costs. This program has traditionally been self-supporting.



Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
Special Revenue Fund					
Bookstore (Fund 31)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	130,956	102,389	110,889	84,273	110,000
Transfers In	-	-	-	-	-
Total Resources	\$ 130,956	\$ 102,389	\$ 110,889	\$ 84,273	\$ 110,000
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	9,313	-	-	-
Operating Exp.	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers Out	109,675	411,922	108,132	105,846	110,000
Total Requirements	\$ 109,675	\$ 421,235	\$ 108,132	\$ 105,846	\$ 110,000
FUND BALANCE	\$ 942,185	\$ 623,339	\$ 626,096	\$ 604,523	\$ 604,523
Child Development (Fund 33)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	521,279	584,100	551,175	657,368	591,724
Local	14,076	24,955	7,182	6,449	965
Transfers In	-	-	-	-	-
Total Resources	\$ 535,355	\$ 609,055	\$ 558,357	\$ 663,817	\$ 592,689
<u>Requirements</u>					
Academic Salaries	77,099	84,614	81,029	82,301	87,224
Classified Salaries	266,845	278,653	377,205	401,433	314,715
Payroll Costs/Benefits	130,877	140,725	128,789	137,879	153,962
Supplies/Materials	11,504	18,205	16,840	14,028	15,790
Operating Exp.	6,480	4,965	17,661	8,933	19,615
Capital Outlay	-	6,937	2,117	-	1,383
Transfers Out	-	23	-	-	-
Total Requirements	\$ 492,806	\$ 534,123	\$ 623,641	\$ 644,573	\$ 592,689
FUND BALANCE	\$ 114,484	\$ 189,416	\$ 124,132	\$ 143,376	\$ 143,376
Total Special Revenue Fund					
Resources	\$ 666,311	\$ 711,444	\$ 669,246	\$ 748,090	\$ 702,689
Requirements	\$ 602,481	\$ 955,358	\$ 731,773	\$ 750,419	\$ 702,689

Capital Projects Fund (41, 44, & 46)**\$ 113,729,884 requirement**

This group of funds is used to account for financial resources used in the acquisition or construction of major capital facilities and other capital outlay projects. This includes land acquisition, scheduled maintenance, significant equipment and furnishings for new buildings, information technology equipment, software, and educational equipment. The Bond Projects Fund, financed with voter-approved Measure T bond proceeds, will be the largest fund in the group.

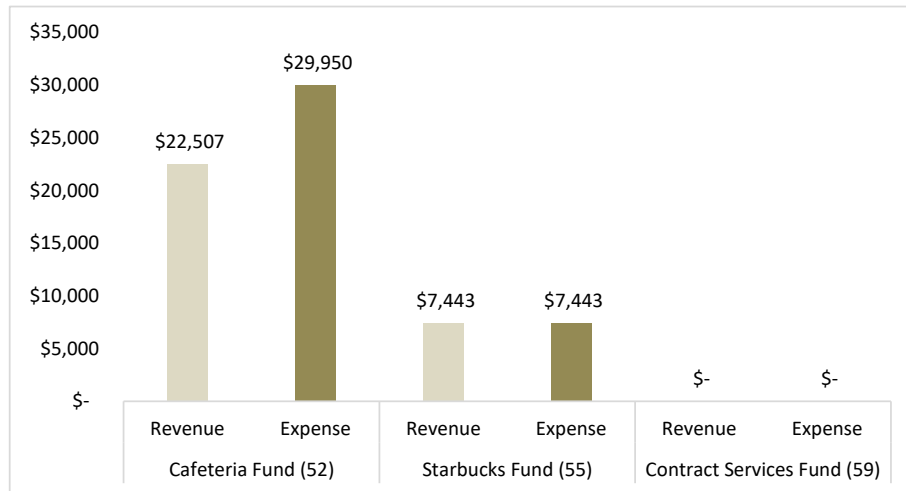


Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
Capital Projects Fund					
Capital Outlay (Fund 41)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	212,852	207,224	220,448	255,653	220,881
Transfers In	-	500,000	1,450,000	1,500,000	-
Total Resources	\$ 212,852	\$ 707,224	\$ 1,670,448	\$ 1,755,653	\$ 220,881
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	79,181	3,660	12,807	246	-
Operating Exp.	974,155	699,506	717,253	215,945	128,000
Capital Outlay	1,466,128	777,397	729,355	255,949	280,000
Transfers Out	-	-	-	-	-
Total Requirements	\$ 2,519,464	\$ 1,480,563	\$ 1,459,415	\$ 472,140	\$ 408,000
FUND BALANCE	\$ 1,736,615	\$ 963,276	\$ 1,174,309	\$ 2,457,823	\$ 2,270,704
Facilities Development (Fund 44)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	3,156,567	365,426	-	-	-
Local	577,724	430,717	1,093,543	540,200	450,462
Transfers In	-	500,000	-	-	-
Total Resources	\$ 3,734,291	\$ 1,296,143	\$ 1,093,543	540,200	450,462
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Operating Exp.	(53,739)	637,452	634,647	242,102	106,899
Capital Outlay	3,422,193	356,078	2,124,556	1,008,561	75,000
Transfers Out	-	-	-	-	-
Total Requirements	\$ 3,368,454	\$ 993,530	\$ 2,759,203	\$ 1,250,663	\$ 181,899
FUND BALANCE	\$ 3,362,681	\$ 3,665,294	\$ 1,999,634	\$ 1,289,170	\$ 1,557,733

Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
Capital Projects Fund					
BOND PROJECTS (Fund 45)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	12,619	-	-	-	-
Transfers In	-	-	-	-	-
Total Resources	\$ 12,619	\$ -	\$ -	\$ -	\$ -
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Operating Exp.	-	-	-	-	-
Capital Outlay	2,425,484	-	-	-	-
Transfers Out	-	-	-	-	-
Total Requirements	\$ 2,425,484	\$ -	\$ -	\$ -	\$ -
FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
BOND PROJECTS (Fund 46)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	-	705,341	1,502,511	1,418,691	1,500,000
Other Financing Sources	-	69,715,000	-	-	70,000,000
Total Resources	\$ -	\$ 70,420,341	\$ 1,502,511	\$ 1,418,691	\$ 71,500,000
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	4,074	173,936	243,774	261,468	271,596
Payroll Costs/Benefits	1,735	76,850	126,544	155,586	170,440
Supplies/Materials	-	504	574	705	-
Operating Exp.	350,845	47,336	78,767	22,014	14,500
Capital Outlay	117,305	2,792,237	5,368,549	21,878,756	112,683,450
Transfers Out	-	-	-	-	-
Total Requirements	\$ 473,958	\$ 3,090,863	\$ 5,818,208	\$ 22,318,529	\$ 113,139,985
FUND BALANCE	\$ (473,958)	\$ 66,855,520	\$ 62,539,823	\$ 41,639,985	\$ -
Total Capital Projects Fund					
Resources	\$ 3,959,762	\$ 72,423,708	\$ 4,266,502	\$ 3,714,545	\$ 72,171,343
Requirements	\$ 8,787,361	\$ 5,564,956	\$ 10,036,826	\$ 24,041,332	\$ 113,729,884

Enterprise Fund (52, 55 & 59)**\$ 37,393 requirement**

The Contract Service Fund and the Cafeteria Fund are examples of Hartnell Enterprise Funds. Enterprise Funds are intended to operate as self-supporting entities. The Cafeteria Fund is used to account for the sale of food from café sales, catering, and vending machines. The Starbucks Fund is used to account for the sales of food, drinks, and merchandise of the on-campus Starbucks licensed-store. The Contract Service Fund was established in 2012-13 to provide educational training services to local enterprises.



Fund Type	2016-17	2017-16	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
Enterprise Fund					
CAFETERIA (Fund 52)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	797,667	787,756	733,336	565,923	22,507
Transfers In	-	-	-	-	-
Total Resources	\$ 797,667	\$ 787,756	\$ 733,336	\$ 565,923	\$ 22,507
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	250,880	262,143	289,408	192,019	-
Payroll Costs/Benefits	136,050	144,681	153,990	113,594	-
Supplies/Materials	325,657	328,955	318,371	247,104	19,982
Operating Exp.	30,607	25,321	53,682	25,509	1,585
Capital Outlay	3,767	2,830	885	912	940
Transfers Out	-	-	-	112,339	7,443
Total Requirements	\$ 746,961	\$ 763,930	\$ 816,336	\$ 691,477	\$ 29,950
RETAINED EARNINGS	\$ 416,415	\$ 440,241	\$ 357,241	\$ 231,687	\$ 224,244

STARBUCKS CAFE (Fund 55)Resources

Federal	-	-	-	-	-
State	-	-	-	-	-
Local	-	-	-	261,386	-
Transfers In	-	-	-	112,339	7,443
Total Resources	\$ -	\$ -	\$ -	\$ 373,725	\$ 7,443

Requirements

Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	129,393	-
Payroll Costs/Benefits	-	-	-	40,000	-
Supplies/Materials	-	-	-	134,248	-
Operating Exp.	-	-	-	65,441	6,487
Capital Outlay	-	-	-	4,643	956
Transfers Out	-	-	-	-	-
Total Requirements	\$ -	\$ -	\$ -	\$ 373,725	\$ 7,443
RETAINED EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -

Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
Contract Services (Fund 59)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	26,389	63,939	106,473	86,666	-
Transfers In	-	-	-	-	-
Total Resources	\$ 26,389	\$ 63,939	\$ 106,473	\$ 86,666	\$ -
<u>Requirements</u>					
Academic Salaries	9,570	3,482	12,700	420	-
Classified Salaries	3,178	25,434	48,537	26,865	-
Payroll Costs/Benefits	2,321	3,787	7,330	2,809	-
Supplies/Materials	2,898	32,024	8,441	5,356	-
Operating Exp.	-	44	4,664	9,035	-
Capital Outlay	-	21,508	-	-	-
Transfers Out	398	2,629	16,550	6,492	-
Total Requirements	\$ 18,365	\$ 88,908	\$ 98,221	\$ 50,977	\$ -
FUND BALANCE	\$ 47,393	\$ 22,424	\$ 30,676	\$ 66,365	\$ 66,365
 Total Enterprise Fund					
Resources	\$ 824,057	\$ 851,695	\$ 839,809	\$ 1,026,314	\$ 29,950
Requirements	\$ 765,325	\$ 852,838	\$ 914,557	\$ 1,116,179	\$ 37,393

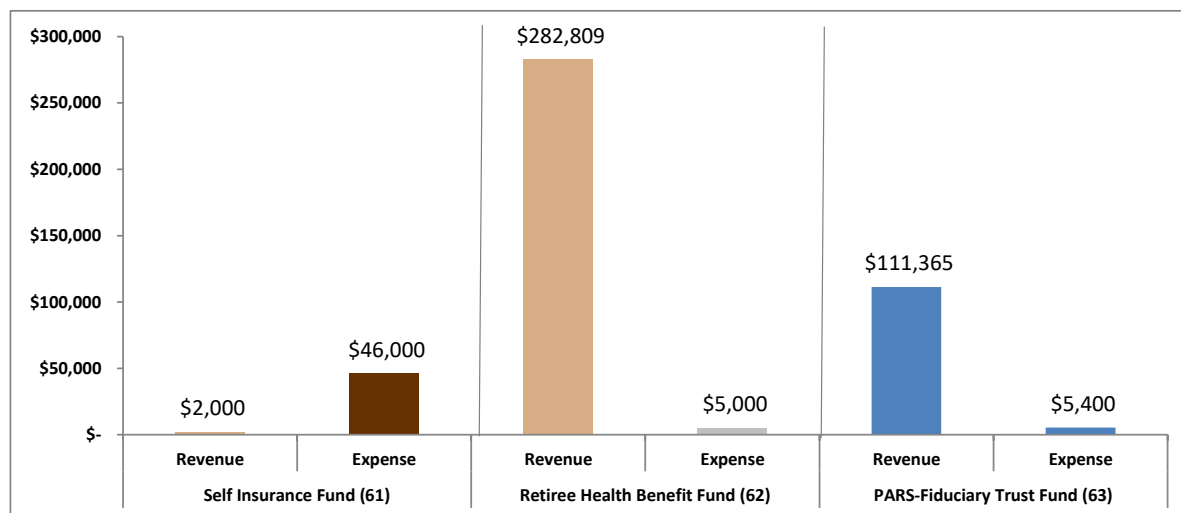
Internal Service Fund (61, 62 & 63)**\$ 56,400 requirement**

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

In 2003, the District joined a statewide workers' compensation purchasing pool, the Protected Insurance Program for Schools (PIPS). This program has reduced premiums for the District. Prior to 2003, the District participated in a Monterey County workers' compensation consortium. The District established a self-insured fund to account for outstanding claims which occurred prior to 2003 (which would not be covered by PIPS). It also uses this fund to pay for property loss and liability deductibles. Revenue is generated through interest and the remaining claims are paid through this fund.

A Retiree Health Benefits Fund has also been established to account for future benefit liabilities as required by the Government Accounting Standards Board (GASB Statement No. 43 and 45). As of June 30, 2019, the actuarial value for these future commitments is approximately \$6.3 million. Although GASB allows up to 30 years to fully fund this liability, the District has already funded 83.8% of the projected liability. An irrevocable trust has been established with CalPERS as part of their California Employers Retirement Benefit Trust. Therefore the fund balance of Fund 62 was transferred out of Fund 62 into the irrevocable trust during FY 2015-16.

The Public Agency Retirement Services (PARS) account was established to support Hartnell College manage ongoing pension obligations. As funds become available within the General Fund, the surplus is transferred to the PARS Fiduciary Account. Earnings within the Fiduciary account has an annualized return of approximately 5-7%. The funds in the trust are securely set-aside and protected from diversion for uses other than pension funding requirements..



Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
Internal Service Fund					
Self Insured (Fund 61)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	10,343	8,173	4,842	815	2,000
Transfers In	-	-	-	-	-
Total Resources	\$ 10,343	\$ 8,173	\$ 4,842	\$ 815	\$ 2,000
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	23,710	(43,605)	(27,381)	37,906	40,000
Supplies/Materials	226	-	-	-	-
Operating Exp.	8,072	8,306	64,659	7,424	6,000
Capital Outlay	360	-	-	-	-
Transfers Out	-	500,000	-	-	-
Total Requirements	\$ 32,367	\$ 464,701	\$ 37,278	\$ 45,330	\$ 46,000
FUND BALANCE	\$ 930,453	\$ 473,924	\$ 441,488	\$ 396,973	\$ 352,973
Retiree Health Benefits (Fund 62)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	342,644	288,156	310,719	189,717	282,809
Transfers In	-	-	-	-	-
Total Resources	\$ 342,644	\$ 288,156	\$ 310,719	\$ 189,717	\$ 282,809
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Operating Exp.	3,843	4,187	4,256	4,562	5,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total Requirements	\$ 3,843	\$ 4,187	\$ 4,256	\$ 4,562	\$ 5,000
FUND BALANCE	\$ 4,720,452	\$ 5,004,421	\$ 5,310,884	\$ 5,496,039	\$ 5,773,848

PARS-Fiduciary Trust Fund (63)Resources

Federal	-	-	-	-	-
State	-	-	-	-	-
Local	96,788	78,843	136,751	110,413	111,365
Transfers In	1,000,000	805,000	-	-	-
Total Resources	\$ 1,096,788	\$ 883,843	\$ 136,751	\$ 110,413	\$ 111,365

Requirements

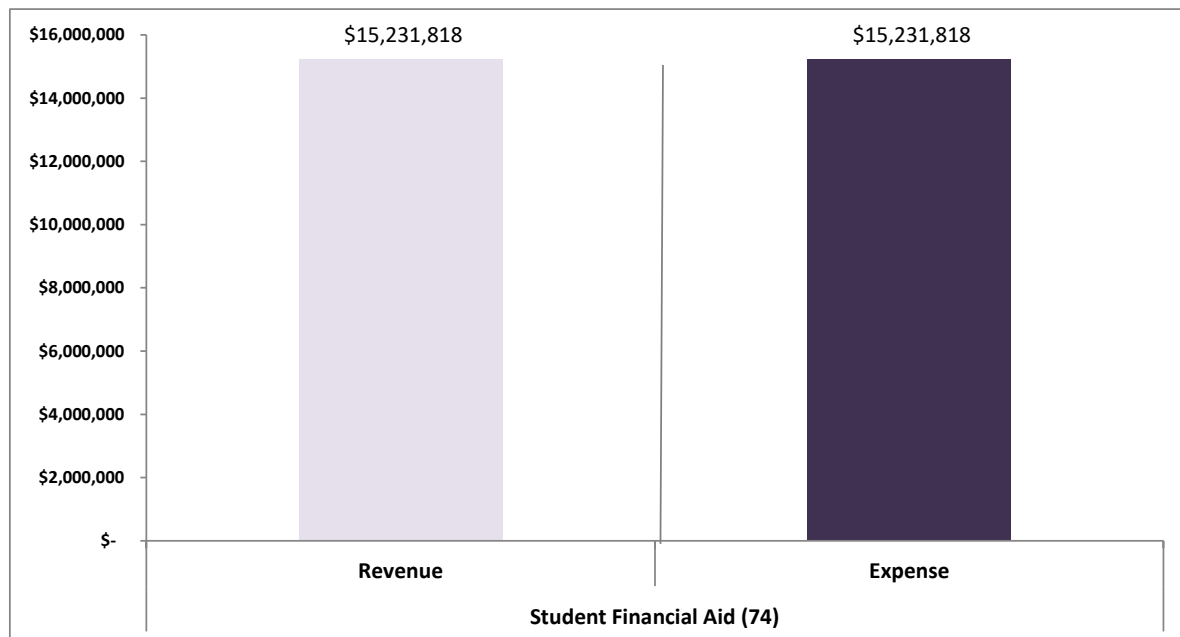
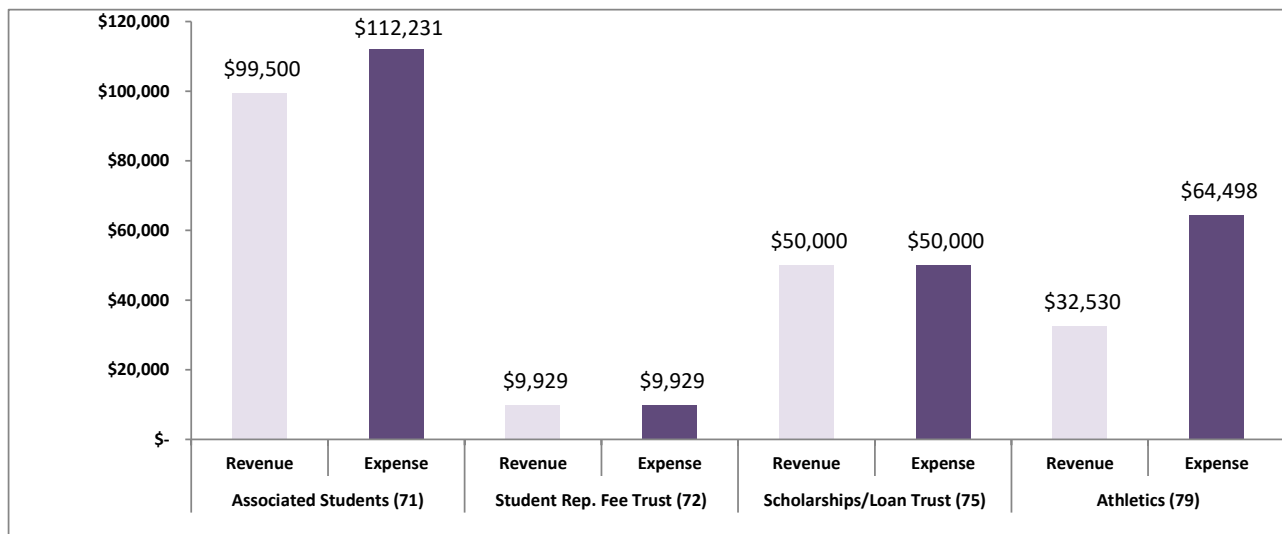
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Operating Exp.	3,110	4,237	5,483	5,343	5,400
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total Requirements	\$ 3,110	\$ 4,237	\$ 5,483	\$ 5,343	\$ 5,400
FUND BALANCE	\$ 1,093,678	\$ 1,973,284	\$ 2,104,552	\$ 2,209,622	\$ 2,315,587

Total Internal Service Fund

Resources	\$ 1,449,775	\$ 1,180,172	\$ 452,312	\$ 300,945	\$ 396,174
Requirements	\$ 39,320	\$ 473,125	\$ 47,017	\$ 55,236	\$ 56,400

Trust and Agency Fund**\$ 15,468,476 requirement**

Trust and Agency Funds are used to account for assets held by the District in a trustee or agency capacity for individuals, private organizations, or other governmental units. The District has a fiduciary responsibility for such funds, with some degree of discretionary authority. Operations of these funds are measured and reported in the District's financial statements. Funds in this group include assets held for the Associated Student Body, scholarships/loans trust, athletics, and student financial aid.



Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
Trust and Agency Fund					
ASSOCIATED STUDENTS (Fund 71)					
<u>Resources</u>					
Local	123,678	133,113	109,792	107,330	89,500
Transfers In	465	6,922	8,131	5,846	10,000
Total Resources	\$ 124,144	\$ 140,035	117,923	\$ 113,176	\$ 99,500
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	60,316	60,118	52,028	54,062	41,764
Payroll Costs/Benefits	18,951	20,020	21,823	24,175	26,517
Supplies/Materials	9,920	7,889	89	3,933	5,000
Operating Exp.	93,659	66,932	62,112	33,982	34,400
Capital Outlay	-	19,088	185	-	-
Other Outgo	-	5,763	18,011	9,100	4,550
Total Requirements	\$ 211,438	\$ 179,810	154,248	\$ 125,253	\$ 112,231
FUND BALANCE	\$ 313,903	\$ 274,128	\$ 237,803	\$ 225,726	\$ 212,995

STUDENT REPRESENTATION FEE TRUST (Fund 72)

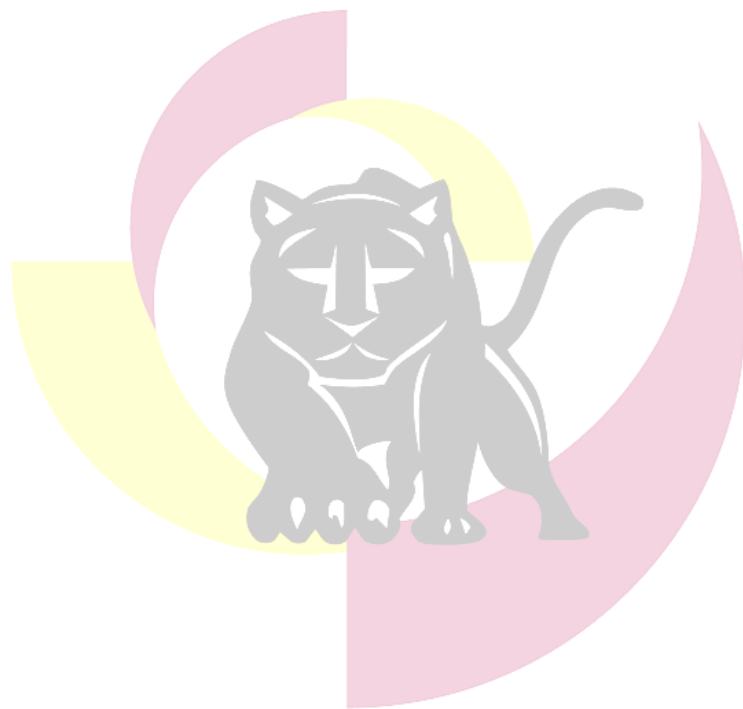
<u>Resources</u>					
Local	-	-	-	9,929	9,929
Total Resources	\$ -	\$ -	-	\$ 9,929	\$ 9,929
<u>Requirements</u>					
Operating Exp.	-	-	-	-	9,929
Total Requirements	\$ -	\$ -	-	\$ -	\$ 9,929
FUND BALANCE	\$ -	\$ -	\$ -	\$ 9,929	\$ 9,929

FINANCIAL AID (Fund 74)

<u>Resources</u>					
Federal	11,007,745	11,534,045	10,883,706	12,542,053	12,248,113
State	1,442,983	2,109,199	2,802,792	2,932,562	2,983,705
Local	-	-	-	-	-
Total Resources	\$ 12,450,728	\$ 13,643,244	\$ 13,686,498	\$ 15,474,615	\$ 15,231,818
<u>Requirements</u>					
CAL Grants	1,114,650	1,285,199	1,383,792	1,703,256	1,411,468
CARES Act - Student Aid	-	-	-	921,000	886,670
Community College Completion	-	-	48,750	-	-
Direct Loans	-	-	-	91,038	89,655
Dreamer Students	-	81,000	6,000	-	-
Full-Time Student Success	-	-	96,200	-	-
PELL	10,811,118	11,358,275	10,676,226	11,350,675	11,000,000
Salinas Valley Promise (AB 19)	-	-	91,080	-	-
Student Success Completion	328,333	743,000	1,176,970	1,229,306	1,572,237
SEOG	196,627	175,770	207,480	179,340	271,788
Total Requirements	\$ 12,450,728	\$ 13,643,244	\$ 13,686,498	\$ 15,474,615	\$ 15,231,818
FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

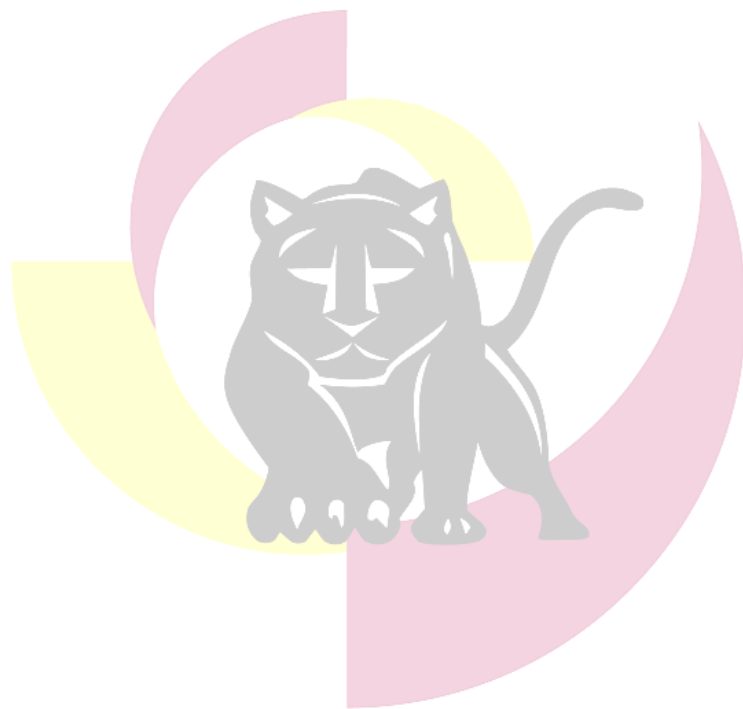
Fund Type	2016-17	2017-18	2018-19	2019-20	2020-21
	Actual	Actual	Actual	Unaudited Actuals	Budget
Trust and Agency Fund					
SCHOLARSHIPS/LOAN TRUST (Fund 75)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	66,223	68,133	67,508	60,587	50,000
Transfers In	-	-	-	-	-
Total Resources	\$ 66,223	\$ 68,133	\$ 67,508	\$ 60,587	\$ 50,000
<u>Requirements</u>					
Classified Salaries	-	-	-	-	-
Payroll Costs/Benefits	-	-	-	-	-
Supplies/Materials	-	-	-	-	-
Operating Exp.	59,868	44,320	64,195	19,385	50,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
Total Requirements	\$ 59,868	\$ 44,320	\$ 64,195	\$ 19,385	\$ 50,000
FUND BALANCE	\$ 171,703	\$ 195,516	\$ 198,829	\$ 240,032	\$ 240,032
ATHLETICS (Fund 79)					
<u>Resources</u>					
Federal	-	-	-	-	-
State	-	-	-	-	-
Local	47,469	69,192	48,405	47,125	32,530
Transfers In	-	-	-	-	-
Total Resources	\$ 47,469	\$ 69,192	\$ 48,405	\$ 47,125	\$ 32,530
<u>Requirements</u>					
Academic Salaries	-	-	-	-	-
Classified Salaries	14,235	12,833	13,151	16,940	17,000
Payroll Costs/Benefits	1,513	1,498	1,603	1,792	1,616
Supplies & Materials	4,921	5,099	4,885	4,093	15,000
Operating Expenses	29,816	26,115	25,043	10,811	30,882
Team Accounts/FB	11,067	2,761	12,572	-	-
Transfers Out	-	-	-	-	-
Total Requirements	\$ 61,552	\$ 48,306	\$ 57,254	\$ 33,636	\$ 64,498
FUND BALANCE	\$ 26,222	\$ 47,108	\$ 38,259	\$ 51,747	\$ 19,779
Total Trust and Agency Fund					
Resources	\$ 12,688,563	\$ 13,920,604	\$ 13,920,334	\$ 15,705,431	\$ 15,423,777
Requirements	\$ 12,783,586	\$ 13,915,680	\$ 13,962,195	\$ 15,652,889	\$ 15,468,476

APPENDICES



HARTNELL COLLEGE

APPENDIX A
DETAIL REVENUE AND EXPENDITURES



HARTNELL COLLEGE

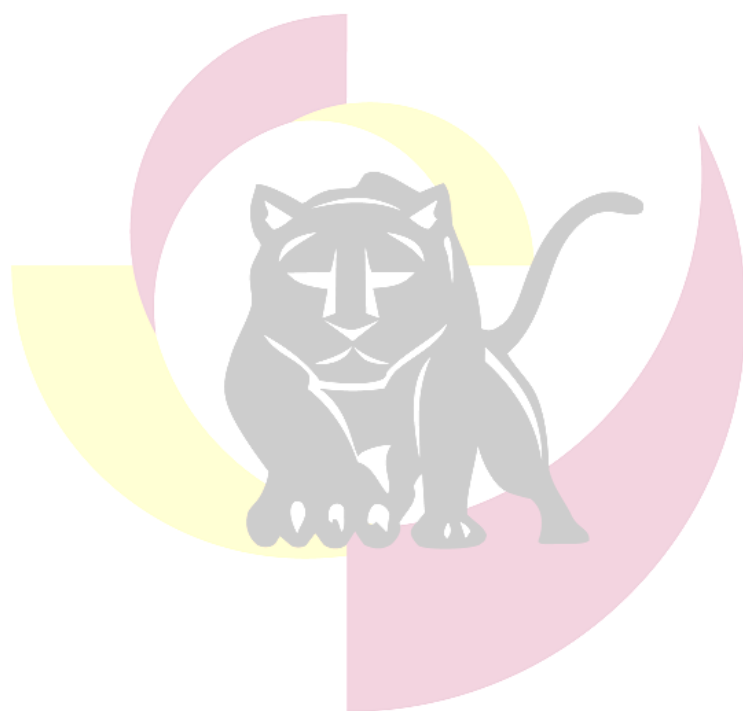
**HARTNELL COMMUNITY COLLEGE DISTRICT
GENERAL FUND RESOURCES - UNRESTRICTED**

	2019-20	2020-21	Increase
FEDERAL FUNDS:	Unaudited	Budget	(Decrease)
VA Reporting Fee	\$ 1,680	\$ 1,500	\$ (180)
Forest Reserve	-	3,500	3,500
Pell Grant Administration	28,100	12,000	(16,100)
Subtotal	<u>29,780</u>	<u>17,000</u>	<u>(12,780)</u>
STATE FUNDS:			
State Apportionment	19,880,486	13,535,611	(6,344,875)
Full-Time Faculty	326,873	326,873	-
Proposition 30 Education Protection Account (EPA)	3,791,338	8,139,807	4,348,469
State Lottery	1,128,791	1,030,341	(98,450)
Part-Time Faculty	254,094	206,857	(47,237)
BOG Fee Waiver	122,022	118,400	(3,622)
Home Owners Property Tax Relief	104,758	105,000	242
Apprentice Program	75,702	75,533	(169)
State Mandate Block Grant	223,158	222,046	(1,112)
State Onbehalf Revenue	1,975,701	-	(1,975,701)
CA College Promise Waivers	67,241	-	(67,241)
Subtotal	<u>27,950,164</u>	<u>23,760,468</u>	<u>(4,189,696)</u>
LOCAL FUNDS:			
Property Taxes	25,952,350	26,452,404	500,054
Student Enrollment Fees	2,162,577	2,150,000	(12,577)
Non-Resident Enrollment Fees	116,618	116,618	-
Community Use of Facilities	114,976	-	(114,976)
Transcripts	54,404	54,000	(404)
Other	497,531	263,587	(233,944)
Transfer-In From Other Funds	100,000	100,000	-
Subtotal	<u>28,998,456</u>	<u>29,136,609</u>	<u>138,153</u>
TOTAL RESOURCES	<u>\$ 56,978,400</u>	<u>\$ 52,914,077</u>	<u>\$ (4,064,323)</u>

GENERAL FUND REQUIREMENTS- UNRESTRICTED

	2019-20	2020-21	Increase
	Unaudited	Budget	(Decrease)
ACADEMIC SALARIES:			
Instructional	\$ 15,420,313	15,883,067	\$ 462,754
Noninstructional	4,306,870	4,362,432	55,562
Subtotal	19,727,183	20,245,499	518,316
CLASSIFIED SALARIES:			
Instructional	588,179	569,800	(18,379)
Noninstructional	10,225,322	10,348,915	123,593
Subtotal	10,813,501	10,918,715	105,214
EMPLOYEE BENEFITS:			
State Teachers' Retirement	2,965,887	3,139,403	173,516
Public Employees' Retirement	2,033,135	2,198,108	164,973
Health & Welfare Benefits	6,037,082	6,511,799	474,717
Social Security/Medicare	1,197,354	1,155,191	(42,163)
Unemployment Insurance	33,377	15,502	(17,875)
Workers' Compensation Insurance	555,685	589,253	33,568
Other Benefits	1,756,126	136,128	(1,619,998)
Subtotal	14,578,647	13,745,384	(833,263)
SUPPLIES/MATERIALS			
Supplies & Materials	562,992	625,360	62,368
Subtotal	562,992	625,360	62,368
OPERATIONAL COSTS			
Contracts	2,077,510	1,790,937	(286,573)
Training & Seminars	57,879	97,673	39,794
Travel & Conferences	99,595	141,461	41,866
Memberships and Subscriptions	178,305	197,681	19,376
Insurance	446,086	504,651	58,565
Utilities	1,386,401	1,377,635	(8,766)
Leases/Printing/Maintenance	1,528,546	1,655,196	126,650
Legal, Audit & Elections	434,870	281,665	(153,205)
Advertising/Postage & Other	811,997	1,613,799	801,802
Subtotal	7,021,189	7,660,698	639,509
CAPITAL OUTLAY			
Books & Software, Periodicals, Permits, Other	52,015	79,005	26,990
Equipment	102,253	25,968	(76,285)
Subtotal	154,268	104,973	(49,295)
OTHER OUTGO:			
Student Aid, Travel, Internships	94,196	72,000	(22,196)
Interfund Transfers	1,020,230	(458,552)	(1,478,782)
Subtotal	1,114,426	(386,552)	(1,500,978)
TOTAL REQUIREMENTS	\$ 53,972,206	\$ 52,914,077	\$ (1,058,129)

APPENDIX B
THE SCHOOLS AND LOCAL PUBLIC SAFETY PROTECTION ACT OF 2012



HARTNELL COLLEGE

THE SCHOOLS AND LOCAL PUBLIC SAFETY PROTECTION ACT OF 2012

The Schools and Local Public Safety Protection Act of 2012 (Proposition 30) raised the income tax on those at the highest end of the income scale. It also increased the state sales tax rate by one-quarter cent from 2013-2016. With the passage of Proposition 55 in November 2016, the income tax increases were extended through 2030.

This tax revenue is guaranteed in the California Constitution to go directly to local schools and community colleges. Cities and counties are guaranteed ongoing funding for public safety programs as local police and child protective services.

To ensure these funds go where the voters intended, they are put in special accounts that the Legislature cannot touch. None of these new revenues can be spent on state bureaucracy or administrative costs. The revenues are deposited into an "Education Protection Account" (EPA) within the state's General Fund.

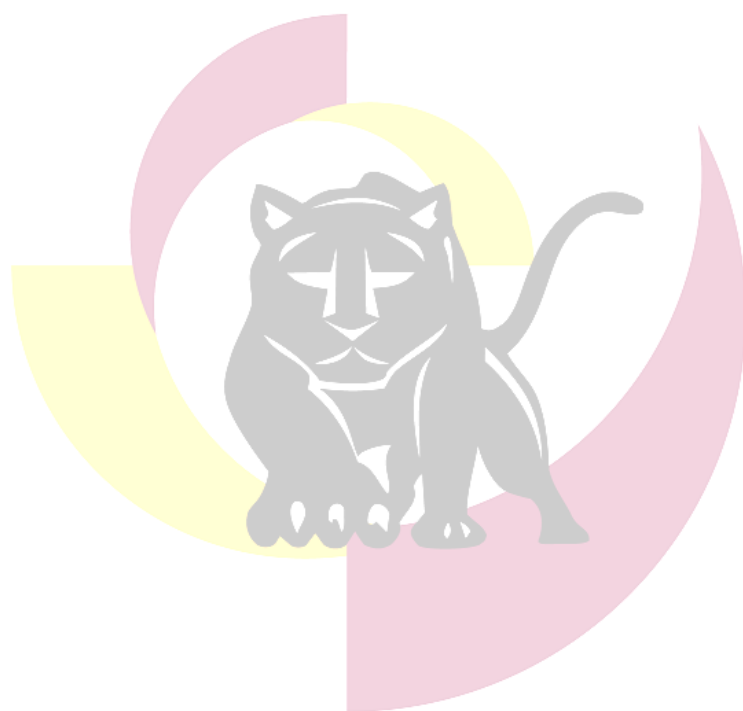
These funds will be subject to an independent audit every year to ensure they are spent only for schools and public safety. Elected officials will be subject to prosecution and criminal penalties if they misuse the funds. Expenses incurred by schools and public safety entities to meet the audit requirement may be paid with funding from the EPA funds and shall not be considered administrative costs.

Community College Districts decide how the funds can be used, but are required to hold public meetings when making spending decisions as required under Article XIII, Section 36 of the California Constitution. In addition, they are required to publish annual reports online accounting for how much money was received and spent from the EPA. In no event shall the governing board authorize the use of EPA funds for salaries or benefits of administrators or any other administrative costs.

The Hartnell College governing board normally authorizes the spending of funds received from the Education Protection Act as follows:

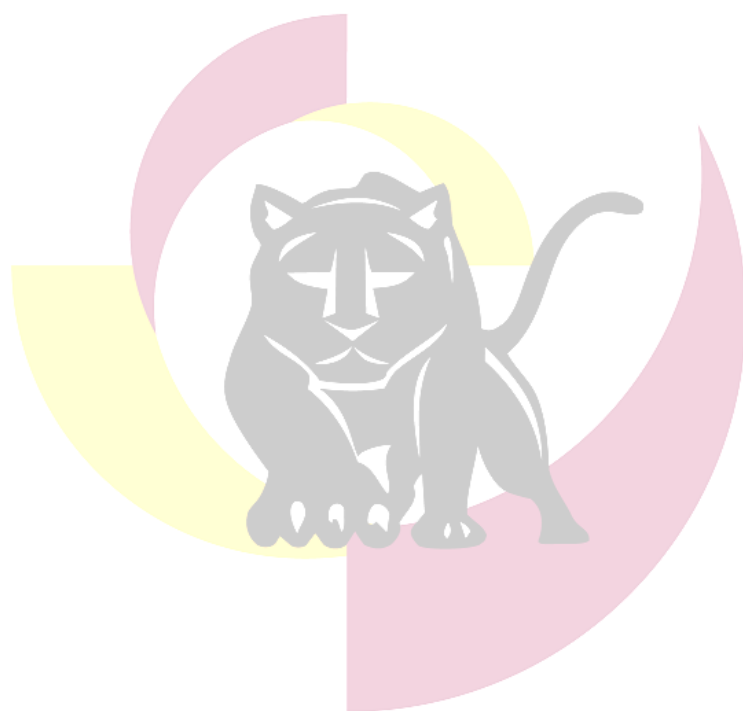
Education Protection Act Budget Fiscal Year 2020-21

EPA Revenue	\$8,139,807
Faculty and Adjunct Instructional Salaries	\$8,139,807



HARTNELL COLLEGE

APPENDIX C
COLLEGE SYSTEM APPORTIONMENT



HARTNELL COLLEGE



California Community Colleges

MEMORANDUM

Apportionments 20-03 | Via Website

September 28, 2020

TO: Chief Executive Officers
Chief Business Officers
CCCCO – All Staff

FROM: Fiscal Services Unit
College Finance and Facilities Planning Division

RE: September Revision to the 2019-20 Second Principal & 2020-21 Advance
Apportionment

This memo reflects September updates to the 2019-20 Second Principal (P2) and 2020-21 Advance (AD) Apportionment certifications and supersedes Apportionments Memos 19-05, 20-01, and 20-02. The 2020 Budget Act (Senate Bill 74 as amended by Assembly Bill 89 and associated trailer bill) appropriates funds for various purposes to the California Community Colleges, including the Student Centered Funding Formula (SCFF) and other categorical programs. The September revisions to the 2019-20 P2 and 2020-21 AD are reflected in the exhibits referenced below and are available on the Chancellor's Office's [Fiscal Services Unit Apportionment Reports website](#).

For questions regarding the SCFF calculations or any general matters within this memo, please contact the Fiscal Services Unit at apportionments@cccco.edu. For questions on specific categorical program apportionments, please contact the appropriate staff identified in the contact list at the end of this memo.

EXHIBITS

This memo is accompanied by the following September Revision exhibits:

- 2020-21 AD Exhibit R: SCFF Apportionment Summary Schedule.
- 2020-21 AD Exhibit A12: Monthly District Apportionments and Payments by Program.
- 2020-21 AD B-4: Monthly Payment Schedule by County and District.
- 2019-20 P2 Exhibit A Net Gen Summary: Reflects the allocation of \$330 million in additional General Fund towards the 2019-20 P2 SCFF.

- 2019-20 P2 Exhibit C (Pending): Reflects District SCFF funding based on appropriated General Fund resources.
- 2020-21 EPA Quarterly Payment Exhibit B4

Summary of Changes:

Changes since the prior 2019-20 P2 and 2020-21 AD certifications include the following:

- Disbursement of \$162 million and \$330 million in 2019-20 SCFF General Fund in August and September, respectively.
- Apportionment of 2020-21 SCFF General Fund through January instead of November through a deferral of Student Equity and Achievement (SEA) program funding beginning in August to align with the statutory deferral schedule.
- Accelerated payment of a majority of other 2020-21 categorical program funding, through January 2021 instead of June 2021, to assist districts with cash flow flexibility.
- Reflects payment of the September 2020 quarterly EPA payment net of the 2019-20 overpayment and minor prior year net zero adjustments associated with FTES changes.

SEPTEMBER REVISION BACKGROUND

2019-20 P2:

The September revision to the 2019-20 P2 includes the disbursement of an additional \$330 million in state General Fund out of the \$516 million that was appropriated to the 2019-20 SCFF as a part of the 2020 Budget Act. This brings the total additional disbursements from General Fund included in the 2020 Budget Act to \$492 million. The remaining \$24 million in authority is anticipated to be disbursed as a part of Recalculation in February. The 2019-20 P2 Exhibit C reflects the availability of all of the appropriated General Fund resources and reflects a revenue deficit of 0.95%. The 2019-20 P2 Exhibit A Net Gen Summary reflects this level of deficit in the certification, payments through August, the additional \$330 million allocated in September and the remaining net General Fund that will be disbursed by Recalculation.

2020-21 AD:

At the Advance apportionment, the Chancellor's Office uses assumptions and estimates for the major components of the SCFF that are largely consistent with factors used to develop the Budget Act to provide resources for the first seven (7) months of the fiscal year. Ultimately, this preliminary estimate of district Total Computational Revenue (TCR) and offsetting revenues will differ from calculations used during subsequent apportionment periods when more refined data points are available. The Advance apportionment provides an SCFF general apportionment certification that is based on the highest of the following:

- The revenue calculated under the main SCFF.
- The hold harmless revenue based on 2017-18 TCR, with the 2018-19 COLA of 2.71%, 2019-20 COLA of 3.26%, and the 2020-21 COLA of 0.00%, compounded.
- The hold harmless revenue generated using current year (projected) FTES multiplied by the FTES rates identified in the 2017-18 fiscal year plus basic allocation funding.

With respect to full-time equivalent student (FTES) and supplemental and success data points, values from 2019-20 were carried forward to 2020-21. With regard to offsetting property tax and enrollment fee revenues, the Advance apportionment reflects the estimates used to develop the General Fund appropriations included in the 2020 Budget Act. Consistent with prior years, the Budget Act does not formalize any automatic increases in state General Fund appropriations for cases when offsetting revenue collections are lower than original estimates.

The Exhibit R is a summary document used in place of the Exhibit C at the Advance apportionment which identifies each district's components of the SCFF and the various revenue sources (i.e., General Fund, property taxes, enrollment fees, 2015-16 Full-Time Faculty Hiring, and Education Protection Account (EPA)) used by the Chancellor's Office to fund each district's TCR. This year, the Exhibit R has been updated to include detail on the various components of the SCFF and assumptions used to calculate the Advance apportionment.

ADJUSTMENTS

Revenue Deficits:

Despite aligning major components of Apportionments to estimates used at the Budget Act, there remains a shortfall in estimated General Fund need versus appropriated General Fund. To align General Fund disbursements with available resources, a proportional reduction of 0.85% to almost all districts is required. The estimated need is based on the General Fund appropriated in the Budget Act and the amount deferred from the SCFF appropriation into the 2021-22 fiscal year. Because excess tax districts do not receive General Fund (with the exception of required minimum EPA payments and 2015-16 Full-Time Faculty allocations), they do not participate in the proportional reduction. Consistent with past practice, revenue deficits are resolved through a proportional reduction to TCR, which proportionally decreases district General Fund need. This reduction is not an official reduction to TCR, rather it is only used to apply a proportional reduction to general apportionments to align with available General Fund.

Challenges with revenue estimates are a long-standing issue for our system. Unlike K-12 education funding, there is no automatic backfill or continuous appropriation to protect community colleges from variances in revenue estimates. We will continue to work with the Governor and the Legislature to seek an automatic adjustment to General Fund revenues to offset any misaligned estimates used in the budget process to provide improved funding predictability for our system.

Deferrals:

The coronavirus disease 2019 (COVID-19) pandemic has resulted in enormous hardship for families, businesses, and governments at all levels. In addition, the emergency has caused a seismic shift in the state's economic conditions. The enacted budget is reflective of this reality and includes an unprecedented level of deferrals (delayed payments) to schools and community colleges.

The 2020 Budget Act defers a total of \$1.45 billion in apportionment funding from 2020-21 to 2021-22 based on the following schedule:

- \$253,243,000 of the February 2021 apportionment revenue shall be deferred to November 2021.
- \$300,000,000 of the March 2021 apportionment revenue shall be deferred to October 2021.
- \$300,000,000 of the April 2021 apportionment revenue shall be deferred to September 2021.
- \$300,000,000 of the May 2021 apportionment revenue shall be deferred to August 2021.
- \$300,000,000 of the June 2021 apportionment revenue shall be deferred to July 2021.

These deferrals were all reduced from the 2020-21 SCFF budget schedule, however this level of deferral cannot be made solely from the SCFF budget schedule during the months specified in statute. The current estimated 2020-21 SCFF General Fund need is \$2.6 billion, leaving a balance of just over \$1.1 billion to fund the SCFF budget schedule for the first 7 months of the fiscal year before deferrals become applicable. However, based on the traditional monthly apportionment schedule, available General Fund for the SCFF would be exhausted in November. To address this situation, the Budget Act provides authority for the Chancellor's Office to defer categorical program funding and transfer those resources to the SCFF budget schedule to the extent necessary to ensure the deferrals begin according to the schedule in statute and that SCFF apportionments are funded for the first 7 months of the year.

The September revision of the Advance Apportionment reflects the transfer of \$415 million in SEA program resources to the SCFF so that deferrals can be made as specified in statute and SCFF General Fund apportionments can be made through January as intended. SEA funds will be included as part of the \$1.45 billion budget deferral. Deferrals generally allow districts to proceed without interruption to programs. Districts rely on savings and low cost borrowing to supplement cash flow in order to maintain the same level of service.

Deferral Equity:

A district's reliance on the General Fund to cover their TCR varies widely depending on district property tax receipts. As a result, General Fund deferrals do not equitably impact districts across our system. To distribute the impact of deferrals as equitably as possible, 2020-21 deferrals will largely be made in proportion to district TCR. This process adjusts apportionments so that a specified minimum amount of TCR is provided after accounting for all revenue sources including General Fund, property taxes, enrollment fees, 2015-16 Full-

Time Faculty Hiring, and EPA. The process results in all districts receiving a minimum of approximately 83% of their TCR. Districts with more than 83% of their TCR covered by other revenues sources will still receive that higher funding, but receive no additional SCFF General Fund apportionment until deferrals are repaid in 2021-22.

State leaders hope to receive federal aid to rescind a portion of the deferrals—\$791 million of the \$1.45 billion total. However, such funding is not assured. Should federal resources become available, the deferral schedule may change to reflect stimulus support.

Education Protection Account:

The September 2020-21 quarterly EPA payment has been made to districts and is based on the following:

- Estimated 2020-21 EPA revenues of \$1,089 million as provided by the Department of Finance.
- An overpayment of \$211 million in 2019-20 when \$733 million in payments were made through the first three quarters of the year based on a 2019-20 EPA estimate of \$977 million that was reduced to \$522 million by the Department of Finance.
- A net statewide payment of \$61 million based on a full quarterly payment of \$272 million reduced by the \$211 million 2019-20 overpayment.
- Minor net zero revisions to prior year allocations related to revised funded FTES and the release of additional 2019-20 General Fund.

See exhibits on our website for details by district.

Categorical Programs:

The 2020-21 AD also accelerates the disbursement of most categorical program funding, releasing funds by January 2021 rather than June 2021, to assist districts with cash flow. The Exhibit A12 provides anticipated apportionment allocations for the SCFF and the majority of categorical programs through the end of this fiscal year to assist with cash flow planning. The Exhibit R reflects the amount of funds deferred to 2021-22 for each district from their SCFF General Fund and SEA program allocations that will be repaid from July through November of 2021.

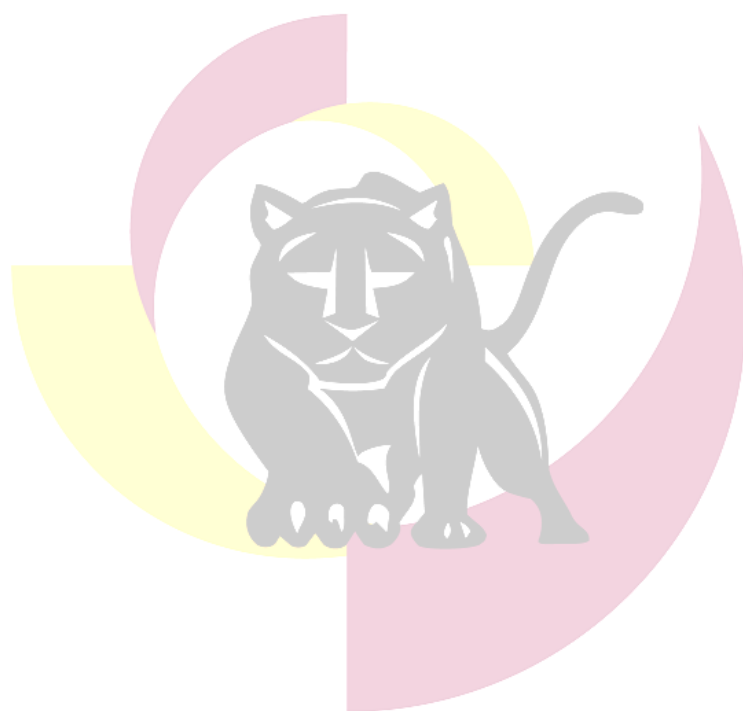
This revision also includes the allocation of nearly half of the COVID-19 Response Block Grant funding. The remaining \$66 million is pending the administrative establishment of expenditure at the SCO. We anticipate being able to disburse these funds in October. See Fiscal Standards memo 20-08 at the following [link for additional details](#).

Contacts:

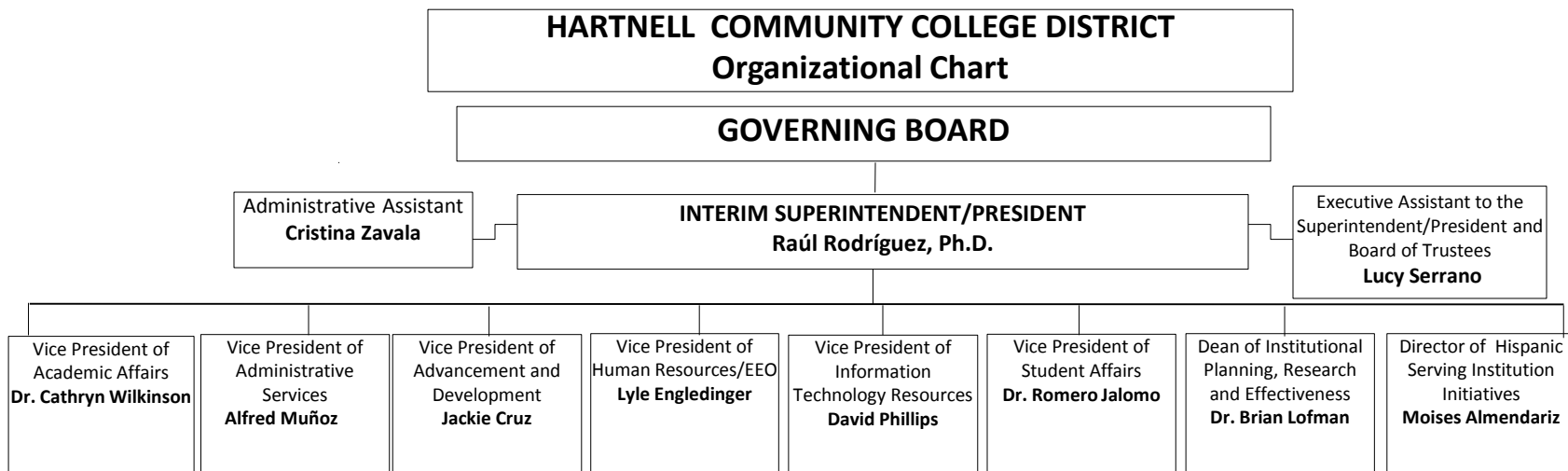
For any general questions regarding this memorandum, please contact the Fiscal Services Unit at apportionments@cccco.edu. For questions regarding specific categorical programs, please contact the appropriate staff specified below.

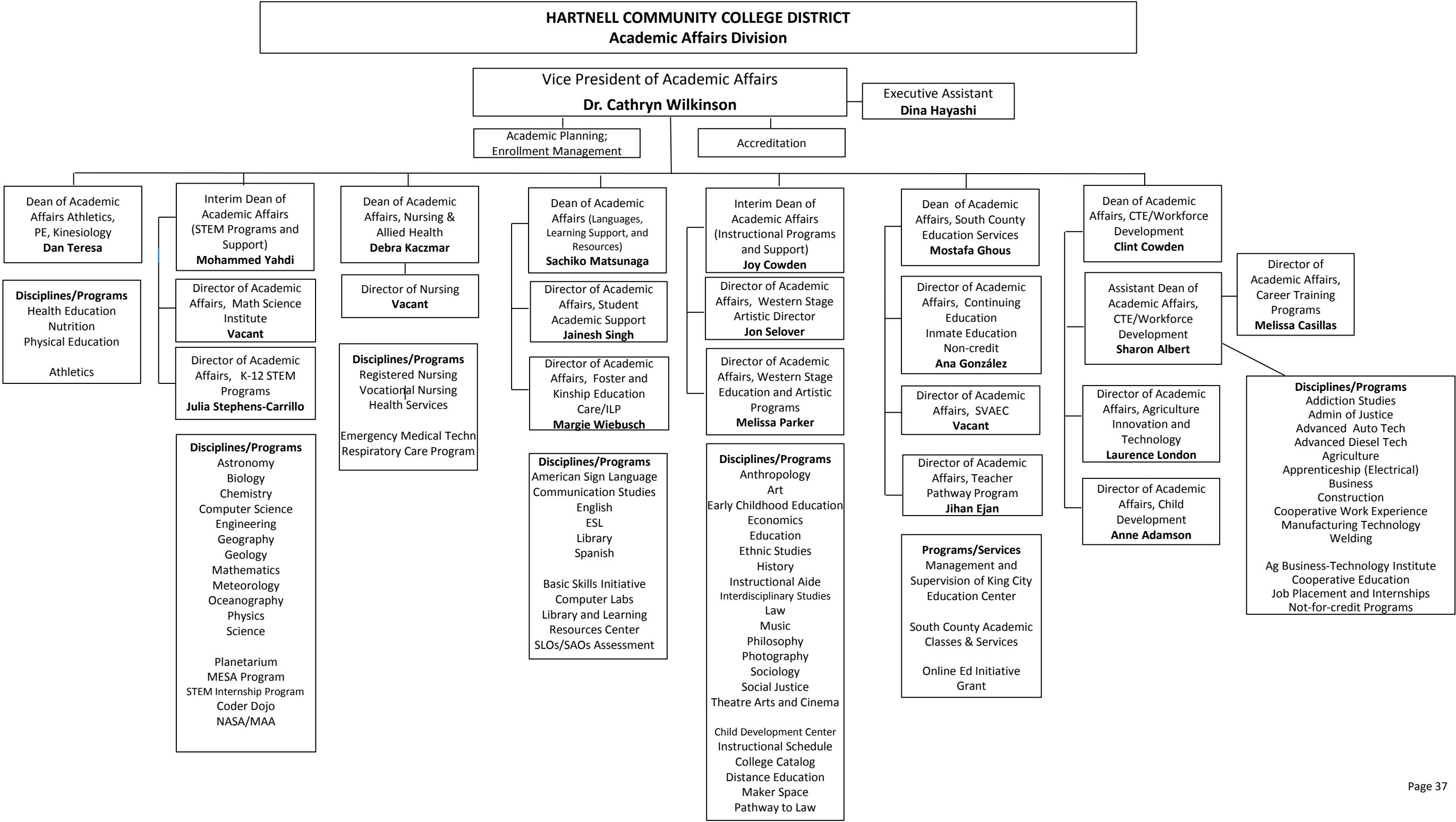
Contact List for Categorical Programs			
Program	Name	Email Address	Phone number
Access to Print and Electronic Info	Linda Vann	lvann@cccco.edu	(916) 322-3234
Adult Education Block Grant	Neil Kelly	nkelly@cccco.edu	(916) 324-8895
Apprenticeship Allowance	Nick Esquivel	nesquivel@cccco.edu	(916) 445-4670
COVID-19 Response Block Grant	Lorena Romero	lromero@cccco.edu	(916) 322-3668
California College Promise	Ruby Nieto	rnieto@cccco.edu	(916) 322-4300
CalWORKs	Mia Keeley	mkeeley@cccco.edu	(916) 327-5898
Childcare Tax Bailout	Rina Rojas	rrojas@cccco.edu	(916) 324-2564
College Promise (BOG Fee Waivers Admin)	Ruby Nieto	rnieto@cccco.edu	(916) 322-4300
College Rapid Rehousing	Colleen Ganley	cganley@cccco.edu	(916) 323-3865
College Specific Allocations	Jubilee Smallwood	jsmallwood@cccco.edu	(916) 327-6225
Cooperative Agencies Resources for Education	Jillian Luis	jluis@cccco.edu	(916) 322-5246
Disabled Student Program	Linda Vann	lvann@cccco.edu	(916) 322-3234
Deaf and Hard of Hearing	Linda Vann	lvann@cccco.edu	(916) 322-3234
Digital Course Materials	Leslie LeBlanc	lleblance@cccco.edu	(916) 323-2768
Extended Opportunity Programs and Services	Jillian Luis	jluis@cccco.edu	(916) 322-5246
Equal Employment Opportunity	Legal Main Line	legallaffairs@cccco.edu	(916) 445-4826
Financial Aid Technology	Gina Browne	gbrowne@cccco.edu	(916) 324-4744
Foster Care Education Program	Rina Rojas	rrojas@cccco.edu	(916) 324-2564
Full Time Faculty Hiring	Michael Yarber	myarber@cccco.edu	(916) 322-5815
Guided Pathways	Barbara Lezon	blezon@cccco.edu	(916) 323-5275
Hunger Free Campus	Colleen Ganley	cganley@cccco.edu	(916) 323-3865
Integrated Technology	Gary Bird	gbird@cccco.edu	(916) 327-5904
K12 Strong Workforce	Sandra Sanchez	ssanchez@cccco.edu	(916) 322-0935
Maintenance Allowance	Wrenna Finche	wfinche@cccco.edu	(916) 445-8026
Nextup	Colleen Ganley	cganley@cccco.edu	(916) 323-3865
Nursing Education	Brenda Fong	bfong@cccco.edu	(916) 323-2758
Part-Time Faculty Compensation	Michael Yarber	myarber@cccco.edu	(916) 322-5815
PT Health Ins. Benefits	Michael Yarber	myarber@cccco.edu	(916) 322-5815
PT Office Hours	Michael Yarber	myarber@cccco.edu	(916) 322-5815
Physical Plant and Instructional Planning	Hoang Nguyen	hnguyen@cccco.edu	(916) 327-5363
Return to IV	Ruby Nieto	rnieto@cccco.edu	(916) 322-4300
Student Financial Aid Admin	Ruby Nieto	rnieto@cccco.edu	(916) 322-4300
Special Trustee AB318 Restricted Exp	Patricia Servin	pservin@cccco.edu	(916) 445-1163
State Hospital	Linda Vann	lvann@cccco.edu	(916) 322-3234
Strong Workforce Program	Sandra Sanchez	ssanchez@cccco.edu	(916) 322-0935
Student Equity and Achievement	Barbara Lezon	blezon@cccco.edu	(916) 323-5275
Student Success Completion Grant	Ruby Nieto	rnieto@cccco.edu	(916) 322-4300
Veteran Resource Center	Jackie Chacon	jchacon@cccco.edu	(916) 327-5361
Prior Year Correction, Categorical	Jubilee Smallwood	jsmallwood@cccco.edu	(916) 327-6225

APPENDIX D
ORGANIZATIONAL STRUCTURE



HARTNELL COLLEGE



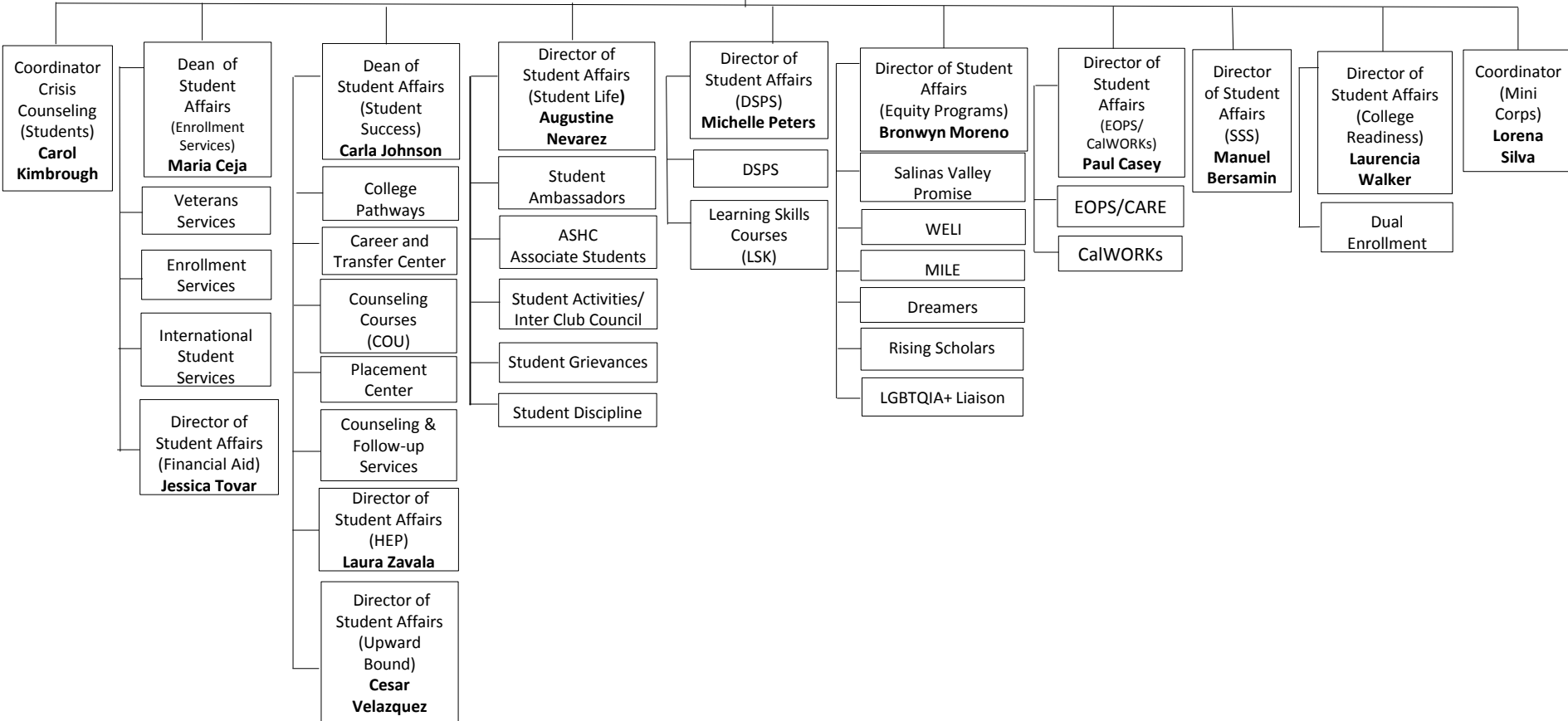


HARTNELL COMMUNITY COLLEGE DISTRICT

Student Affairs Division

Vice President of Student Affairs
Dr. Romero Jalomo

Executive Assistant
Jacqueline Flores



HARTNELL COMMUNITY COLLEGE DISTRICT
Administrative Services Division

Vice President of
Administrative Services
Alfred Muñoz

Executive Assistant
Vanessa Meldahl

Executive Director of Facilities
Planning and Construction
Management
Joseph Reyes

Administrative
Assistant III

Lead Program
Coordinator
FP&CM /Measure T

Director of Maintenance
and Operations
Marc Riggillo

Administrative
Assistant II

Grounds
Equipment
Operator(4)

Custodial Supervisor
George Muñoz

Custodial Staff (18)

Warehouse Technician

Maintenance
Specialist (5)

Utility Worker (2)

Pool Attendant

Day Custodian (1.5)

Director of Public
Safety & Emergency
Management
Daniel Scott

Administrative
Assistant III
(Facilities
Scheduler)

Campus Security

Food Service Manager
Kenneth Skinner

Administrative
Assistant II

Starbucks
Food Service
Supervisor
Lea Miller (1.0)
Sabrina Rinsamout (.5)

Baristas (12-14)

Lead
Service
Worker

Food
Service
Worker
(3)

Controller
David Techaira

Administrative
Assistant II

Accounting Manager
Vacant

Budget & Grants
Accountant

Accounting Technician

Accounting Assistant (2)

Purchasing Technician

Payroll Supervisor
Dora Sanchez

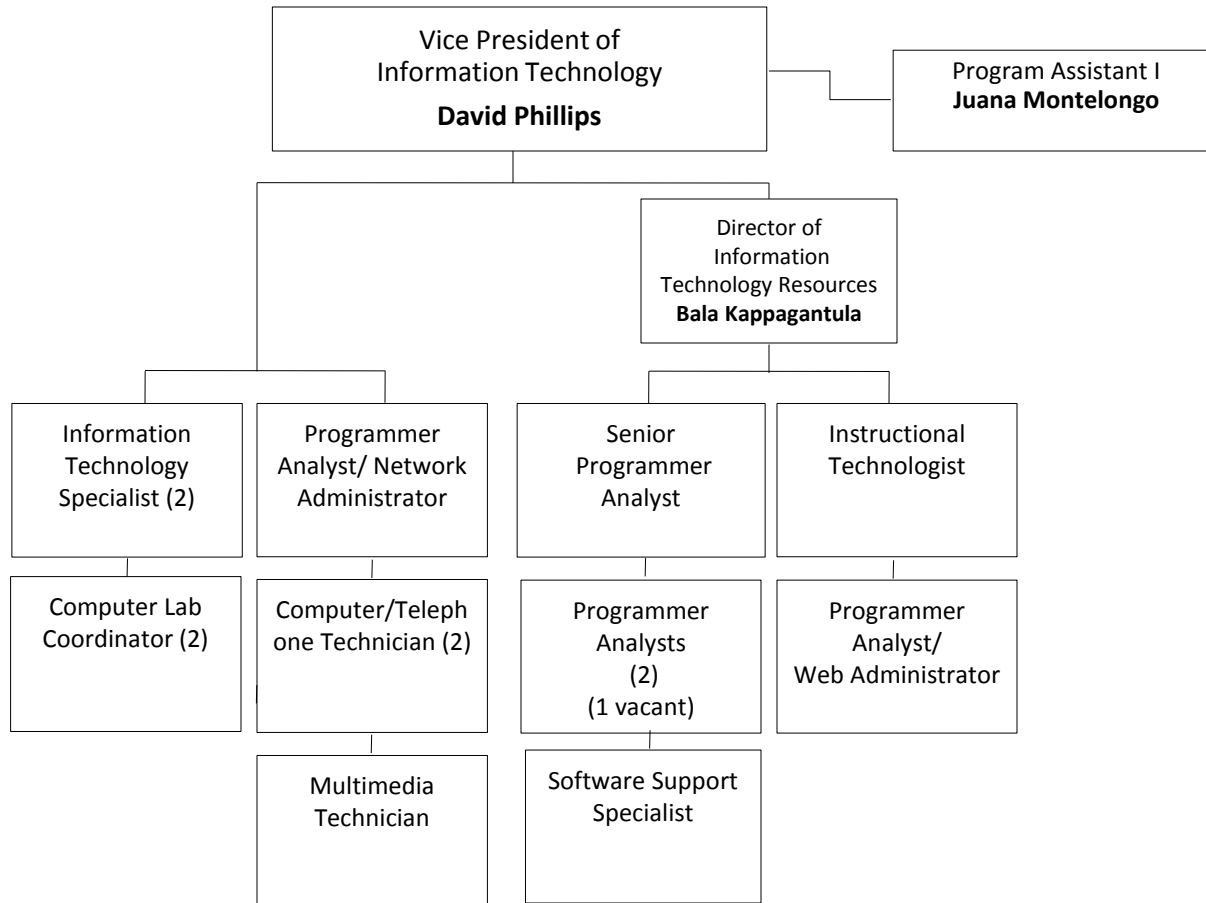
Payroll Specialist

Accounting
Assistant (2)

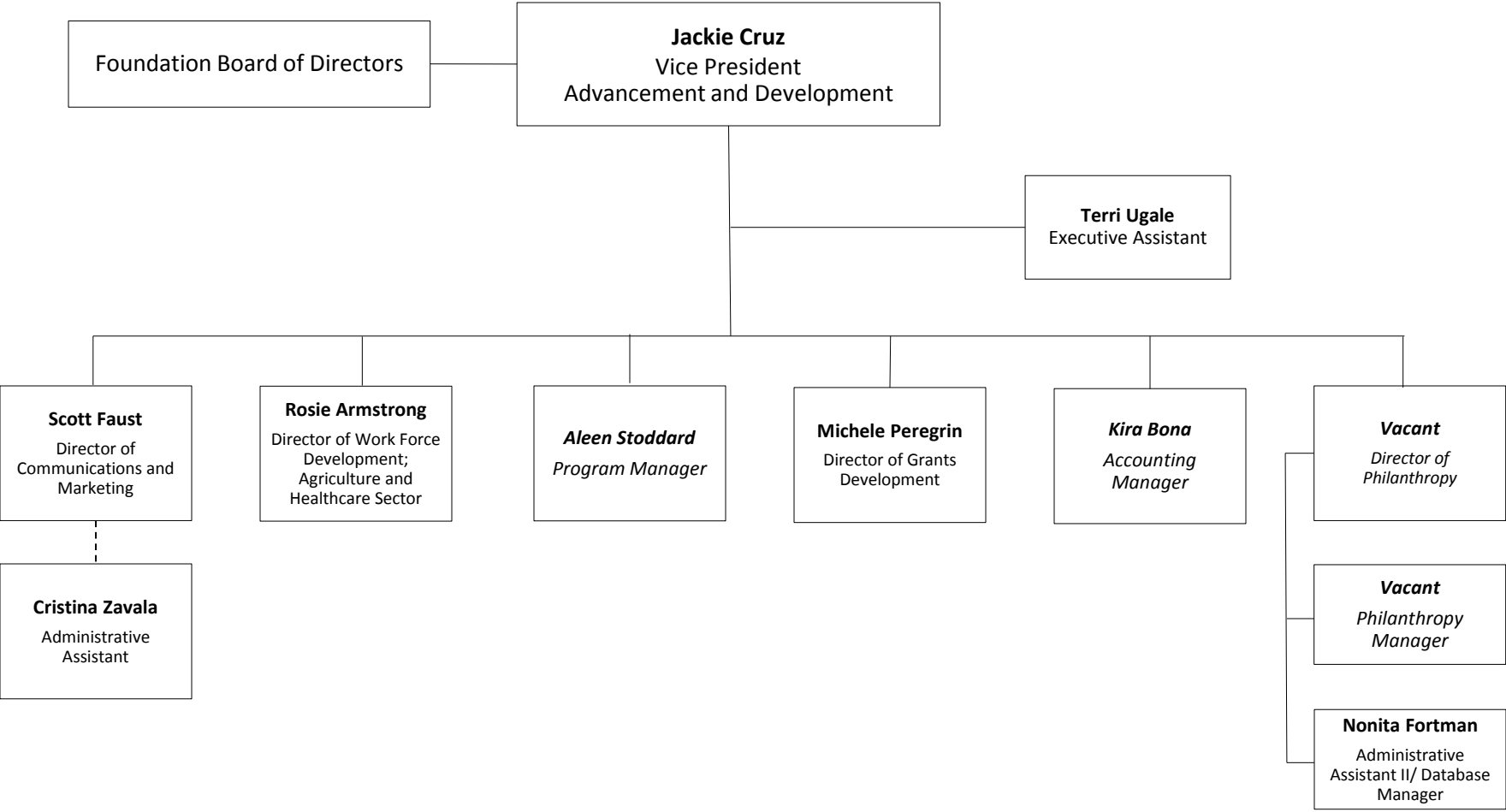
Administrative
Assistant I
(Mailroom)

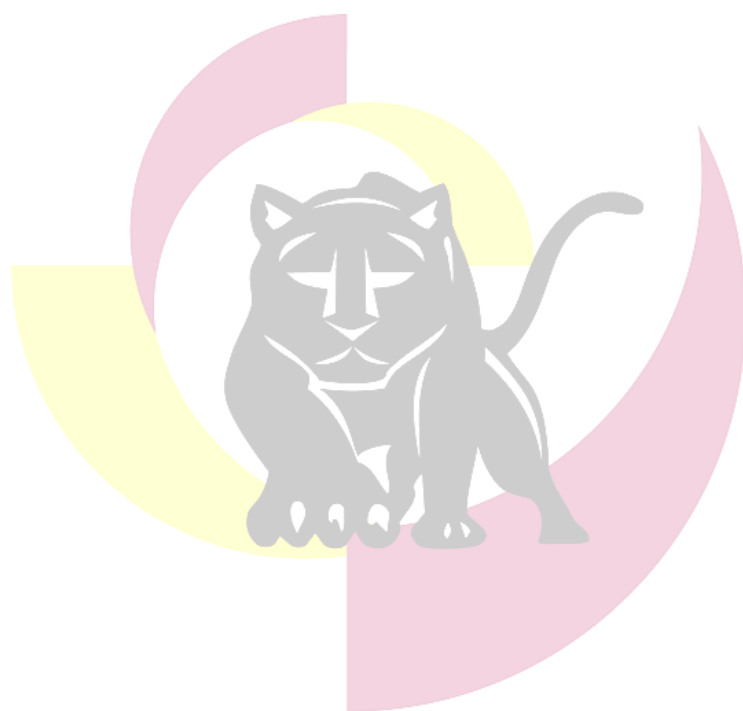
Senior Accountant

HARTNELL COMMUNITY COLLEGE DISTRICT
Information and Technology Resources Division



HARTNELL COMMUNITY COLLEGE DISTRICT
Office of Institutional Advancement/Foundation Division





HARTNELL COLLEGE



HARTNELLCOLLEGE

411 Central Avenue | Salinas, California 93901
831.755.6700 main | 831.755.6751 fax

info @ hartnell.edu | www.hartnell.edu
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