



HARTNELL COLLEGE

## 2019-20 MASTER PAYROLL CALENDAR

Administrative Services

Pay Periods	Inclusive Dates	Holidays Observed	Campus <sup>1</sup> Open	2019-20 <sup>2</sup> Pay Days <b>Stubs and Checks Available to Pick Up 8 a.m. to 4 p.m.</b>
July	Jul 1-Jul 31	Jul-4		Jul-31
August	Aug 1-Aug 31			Aug-30
September	Sep 1-Sep 30	Sep-2		Sep-30
October	Oct 1-Oct 31			Oct-31
November	Nov 1-Nov 30	Nov-11, 28, 29		Nov-27
December	Dec 1-Dec 31	Dec-25		<b>Dec-23</b>
January	Jan 1-Jan 31	Jan-1,20		Jan-31
February	Feb 1-Feb 28	Feb-14,17	Feb-12	Feb-28
March	Mar 1-Mar 31	Mar-31		<b>Mar-31</b>
April	Apr 1-Apr 30			Apr-30
May	May 1-May 31	May-27		May-29
June	Jun 1-Jun 30			Jun-30

HOLIDAY	CAMPUS OPEN	HOLIDAY OBSERVED
Lincoln's Birthday	February 12, 2020	February 14, 2020

<sup>1</sup>Observance of the holidays listed will change from the official date under "Campus Open," to the date shown under "Holiday Observed."

<sup>2</sup> Due to observance of Christmas Holiday and Cesar Chavez Holiday, hours will be limited from **8:00 a.m. until 12:00 p.m. December 23, 2019 and March 31, 2020.**

### Hartnell College Mission

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

### Hartnell College Vision

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.