HARTNELLCOLLEGE

2019-20 MASTER PAYROLL CALENDAR

Administrative Services

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| --- | --- | --- | --- | --- |
| PayPeriods | InclusiveDates | HolidaysObserved | Campus1Open |  2019-202 Pay Days**Stubs and Checks Available to Pick Up 8 a.m. to 4 p.m**. |
| July |  July 1 - July 31 |  July 4 |  | July 31 |
| August |  Aug. 1 - Aug. 31 |  |  | Aug. 30 |
| September |  Sept. 1 - Sept. 30 |  Sept . 2 |  | Sept. 30 |
| October |  Oct. 1- 0ct. 31 |  |  | Oct. 31 |
| November |  Nov. 1 - Nov. 30 | Nov. 11, 28, 29 |  | Nov. 27 |
| December |  Dec. 1 - Dec. 31 |  Dec. 25 |  |  Dec. 23D |
| January |  Jan. 1 - Jan. 31 | Jan. 1, 20 |  | Jan. 31 |
| February |  Feb. 1 - Feb. 28 | Feb. 14,17 | Feb. 12 | Feb. 28 |
| March |  Mar. 1 - Mar. 31 |  March 312 |  | March 31 |
| April |  April 1 - April 30 |  |  | April 30 |
| May |  May 1 - May 31 |  May 27 |  | May 29 |
| June |  June 1 - June 30 |  |  | June 30 |

HOLIDAY CAMPUS OPEN HOLIDAY OBSERVED

Lincoln’s Birthday February 12, 2020 February 14, 2020

1Observance of the holidays listed will change from the official date under 11Campus Open

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to the date shown under

11Holiday Observed."

2 *Due to observance of Christmas Holiday and Cesar Chavez Holiday, hours will be limited from 8:00 a.m. until 12:00 p.m.*  December 23, 2019 and *March 31, 2020.*

***Hartnell College Mission***

*Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing educational opportunities for students to reach career and/or academic goals (associates degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement, and success*

***Hartnell College Vision***

*Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*