

Notice is hereby given that proposals will be accepted by

Hartnell Community College District for Advanced Diesel Technology.

Submit proposal electronically to:

Clint Cowden, Dean of Career Technical Training and Workforce Development
Email: CTE@hartnell.edu
Telephone: (831) 755-6702
1752 E Alisal Street
Salinas, CA 93905

Hartnell Community College District reserves the right to reject late proposals, any and all proposals, or waive any irregularities or informalities during the Request for Proposal process. No proposal may be withdrawn for a period of thirty (30) days after the closing date for submission.

I. TIMELINE

Release of RFP	May 5, 2023
Conference (for Q & A)	May 9, 2023 @ 9:00 AM Pacific Time https://hartnell-edu.zoom.us/j/89903441993
Deadline for Submission	May 19, 2023 @ 5:00 PM Pacific Time

II. INTRODUCTION

Hartnell Community College District invites your proposal for the Advanced Diesel Technology program. The proposal must be submitted in accordance with specifications and conditions contained herein. The District reserves the right to reject a late proposal or waive any irregularities or informalities during the Request for Proposal process. The proposal may be withdrawn for a period of thirty (30) days after the closing date for submission.

III. BACKGROUND

The Hartnell CCD serves over 17,000 students annually through its main campus in Salinas, the Alisal Campus in East Salinas, the King City Education Center, and various outreach learning centers throughout the Salinas Valley. Hartnell College, a Hispanic Serving Institution, provides associate degree and certificate programs, workforce training, courses in basic skills, and prepares students for transfer to

four-year colleges and universities. Hartnell College is recognized for its innovative public and private partnerships that support world-class education for STEM, career technical education, fine and performing arts, humanities/social sciences, nursing/healthcare, and athletics. We are proud to be the winners of the 2015 Innovation Award for CSin3 – a Computer Science bachelor’s degree in three years.

The Advanced Diesel Technology program is designed to provide students with the skills and knowledge required to succeed as technicians in the heavy-duty diesel equipment, transportation and agriculture industries, or related industries. The curriculum provides both theoretical and hands-on learning experiences that provide students with the opportunity to apply the learned skills in a variety of different areas. Diagnosis and repair procedures performed on heavy-duty diesel equipment enable students to develop the skills required for employment in the heavy-duty diesel technology industry.

Upon successful completion of the Advanced Diesel Technology program, a student should be able to:

- accurately complete work orders that relate to equipment/engines/motors manifesting problems, suggest corrective actions, and complete repairs
- apply knowledge of personal and environmental safety practices to promote a safe work environment, and environmental responsibility.
- research applicable equipment and service information using heavy-duty equipment manuals in print and electronic formats, pertinent websites, and diagnostic equipment to identify, analyze, and correct problems of all major heavy-duty equipment systems.

The District’s Vision and Mission Statements are as follows:

Vision

Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

Mission

Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career

and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement, and success.

IV. DESCRIPTION

Hartnell Community College District is issuing this RFP (Request for Proposals) to heavy duty truck companies to provide written quotes for pricing on heavy-duty diesel equipment for Hartnell College's Advanced Diesel Technology program. This equipment will be used to provide teaching/training for Career and Technical Education and Workforce development programs. Specifically, it will provide training for associates degrees and certificates, and enhancement of technical training programs for Hartnell students. Advanced Diesel Technology equipment will increase the efficiency of the workforce by providing more relevant training for today's diesel industry employers.

V. REQUIREMENTS AND EXPECTATIONS

This project will require the heavy-duty diesel equipment to have the following minimum qualifications:

- Operational transportation type trucks that are 2010 or newer that meet current California emission standards
- 4 stroke diesel engine (preferred)
- Air brakes system

Preferred equipment specifications:

- Short wheelbase
- Day cab (single)
- 2-3 axle
- 5th Wheel
- Operating/drivable vehicle (preferred)
- DEF System
- Variety of equipment manufacturers

- Example: 1 Freightliner, 1 Mack, 1 Volvo
- Variety of drive types
 - Example: automatic or manual transmission
- Manuals to perform maintenance on the vehicles to use for training
 - Ex: workshop manuals, diagnostic manuals

VI. SUBMISSION OF PROPOSAL

The District invites your response to this RFP to provide the desired equipment as listed above. The proposal should include the following and any other documents in support of the proposals:

- Vendor's complete name, business address, telephone number, email address, the contact's name and contact information, including the email address of the individual the District should contact regarding this proposal.
- A description of the Operator, including, but not limited to, names of principals, number of employees, firm's longevity, client base, areas of specialization; and, any other pertinent information to assist evaluators to understand the overall capability, stability, resources, of the organization.
- Formal, written quote for Advanced Diesel Technology – Alisal Campus equipment including shipment, installation, and any relevant state/federal taxes, as well as warranty, operations training and any other relevant information.
- Three references for which Vendor has provided same or similar services within the past five years. Include the organization name, address and the contact person's name and telephone number. Describe the scope of the project.
- A narrative statement that illustrates the Vendor's understanding of all aspects of this project and an indication of any strengths or unique expertise the firm would bring to the project and potential benefits to the District.
- All costs of proposal preparation shall be paid for by the applicant. Hartnell College shall not, in any event, be liable or responsible for any pre-contractual expenses incurred by the Operator in the preparation and/or submission of the proposal. The Operator shall not include any such expenses as part of the budget in the proposal.

VII. SELECTION PROCESS

The RFP Selection Committee will make its recommendation to the Superintendent/President of Hartnell Community College District. Staff will notify the successful Operator of the intention to enter into a successful agreement upon completion of visual inspection.

REJECTION AND WAIVERS OF PROPOSALS

This Request for Proposal does not commit the District to award a contract or to pay any costs incurred in the preparation of a proposal in response to this Request.

The District reserves the right to accept or reject any or all proposals received; to negotiate with qualified proposer(s) or cancel the Request; and, to waive any minor irregularities and informalities in the proposal or proposal process. The District reserves the right to make the ground lease and operating agreement null and void in the event loan is not approved.

VIII. NONDISCRIMINATORY EMPLOYMENT PRACTICES

It is the policy of the Hartnell Community College District that no person shall be discriminated against in any employment procedure on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, age, marital status, status as a Vietnam-era veteran, or disability.

This policy is in compliance with the United States Civil Rights Act of 1964, as amended; Title IX of the Higher Education Amendments of 1972; the California Fair Employment and Housing Act of 1959, as amended; and the Age Discrimination in Employment Act of 1963, as amended. The District will make reasonable accommodations for the handicapped as required by Section 504 of the Rehabilitation Act of 1973 and by the Americans with Disabilities Act of 1990 (ADA).

It is the policy of the Hartnell Community College District to establish and maintain equal opportunity in employment for all persons and to prohibit discrimination based on race, sex, sexual orientation, color, religion, age, disability, marital status, status as a Vietnam-era veteran, ancestry, or national origin in every aspect of personnel policy and practice in employment, development, advancement, and treatment of persons employed.

To violate this Agreement would constitute cause by which the contract could be immediately terminated by the District.

IX. INDEMNIFICATION

Vendor shall defend, indemnify, and hold harmless the District, its Board of Trustees, officers, employees, and agents from any and all claims, loss, damage, injury, and liability of every kind and nature including those from or on behalf of employees of the Vendor, arising directly or indirectly from Vendor's performance of this Contract, including but not limited to the use of facilities or equipment provided by District or others, regardless of the active or passive negligence of whether liability without fault is imposed or sought to be imposed on District, its Board of Trustees, officers, employees, and/or agents except to the extent that such claim, loss, damage, injury, or liability is the result of the sole negligence or sole willful misconduct of District, its Board of Trustees, officers, employees, and/or agents. Vendor specifically acknowledges and agrees that it has an independent obligation to defend the District, its Board of Trustees, officers, employees, and agents from any claim which actually or potentially falls within this indemnification provision even if such claim is or may be groundless, fraudulent, or false.

X. ASSIGNMENT

This Contract or any interest therein may not be assigned without prior approval of the District.

XI. GOVERNING LAW

Any Agreement or Contract between the District and Vendor shall be construed in accordance with and governed by the laws of the State of California. Venue for all litigation relative to the formation, interpretation, and performance of said Agreement or Contract shall be in Monterey County, California.

XII. CONTACT PERSON

Clint Cowden, Dean of Career Technical Training and Workforce Development

Email: CTE@hartnell.edu

Telephone: (831) 755-6960

The Proposer shall not contact any District employee or official regarding this proposal other than the individual listed above as the contact person. Contacting District staff or officials regarding this work may result in disqualification. No verbal comments made by District staff or officials are binding regarding this RFP except for that which is made in writing. This will assure that all proposers receive the same information in a timely manner.

XIII. DEADLINE FOR SUBMISSION OF PROPOSALS

To be considered, the proposal must be received by March 28th at 5 PM Pacific Time. Late proposals will not be considered. The District highly encourages early submission of proposals.

Proposer shall submit one electronic version of the proposal including any supporting documentation addressed as follows:

Clint Cowden, Dean of Career Technical Training and Workforce Development

Email: ccowden@hartnell.edu

The subject line must clearly state: "Proposal Attached – Advanced Diesel Technology"



ATTACHMENT A

NON-COLLUSION AFFIDAVIT

TO BE EXECUTED BY FIRM AND SUBMITTED WITH PROPOSAL

STATE OF CALIFORNIA

COUNTY OF MONTEREY

I, _____ (printed name), being first duly sworn, state that I am the _____ (title) of
(Firm Name), the party submitting the foregoing response.

In connection with the response, the undersigned declares, states, and certifies that:

1. The response is not made in the interest of, or on behalf of, any disclosed person, partnership, company, association, organization, or corporation.
2. The response is genuine and not collusive or sham.
3. The firm has not directly or indirectly induced or solicited any other respondent to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other respondent or anyone else to put in sham response, or to refrain from responding.
4. The firm has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price, or that of any other respondent, or to fix any overhead, profit, or cost element of the response price or that of any other respondent, or to secure any advantage against the public OPERATOR awarding the contract or of anyone interested in the contract.
5. All statements contained in the response and related documents are true.
6. The firm has not, directly, or indirectly, submitted a rate(s) or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham response.

Executed this _____ day of _____, 2021, at _____, California.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature

Address

Printed Name

City, State, Zip

Email

Phone Number

DO NOT FORWARD THIS PAGE TO VENDORS

EVALUATION OF PROPOSAL FOR RFP FOR Advanced Diesel Technology – Training Equipment:

Proposal will be evaluated by a selection committee on a variety of criteria. The District will award a contract based on an evaluation of the proposal qualifications and price. The District may, at its sole discretion, award to an Operator based on their proposal and interview it alone without further consideration; or, the District may interview other agencies.

Evaluation Criteria

Proposal completeness and clarity	/2
Vendor’s equipment relevance to requirements and expectations	/3
Vendor’s overall capability, stability, resources	/5
Experience and qualifications of the Vendor	/5
Supporting workshop manuals provided	/3
Depth of training potential for students	/7
Total	/25