

Signatures (Approvals) for Purchase Requisitions and Check Requests

Primary Route

no dedicated route - users/requesters are assigned the Primary Route directly above

Route Name	ALWAYS (program)	ALWAYS (dean/director)	at/above \$5000 (VPs)	at/above \$10,000	ALWAYS
A&R/Enrollment		Maria Ceja	Romero Jalomo	PresOfc	J. Ritter
Academic Affairs		Cathryn Wilkinson	n/a	PresOfc	J. Ritter
Academic Support	Jainesh Singh	Sachiko Matsunaga	Cathryn Wilkinson	PresOfc	J. Ritter
Admin & Business Svcs		David Techaira	Linda Wilczewski	PresOfc	J. Ritter
Adult Education	Kristen Arps	Mostafa Ghous	Cathryn Wilkinson	PresOfc	J. Ritter
Advanced Technology		Clint Cowden	Cathryn Wilkinson	PresOfc	J. Ritter
Ag Business & Technology		Clint Cowden	Cathryn Wilkinson	PresOfc	J. Ritter
Auto/Diesel		Clint Cowden	Cathryn Wilkinson	PresOfc	J. Ritter
CTE/WFD		Clint Cowden	Cathryn Wilkinson	PresOfc	J. Ritter
Advancement/Foundation		Jackie Cruz	n/a	PresOfc	J. Ritter
ASHC/Student Life		Augustine Nevarez	Romero Jalomo	PresOfc	J. Ritter
Athletics/PE		Dan Teresa	Cathryn Wilkinson	PresOfc	J. Ritter
Café/Grille		David Techaira	Linda Wilczewski	PresOfc	J. Ritter
Categorical Programs		Paul Casey	Romero Jalomo	PresOfc	J. Ritter
CalWorks		Paul Casey	Romero Jalomo	PresOfc	J. Ritter
EOPS/CARE		Paul Casey	Romero Jalomo	PresOfc	J. Ritter
CDC	Anne Adamson	Clint Cowden	Cathryn Wilkinson	PresOfc	J. Ritter
ECE	Anne Adamson	Clint Cowden	Cathryn Wilkinson	PresOfc	J. Ritter
Continuing Education	Ana Gonzalez	Mostafa Ghous	Cathryn Wilkinson	PresOfc	J. Ritter
Curriculum/Scheduling		Clint Cowden (interim)	Cathryn Wilkinson	PresOfc	J. Ritter
DSES/FKCE	Margie Wiebusch	Sachiko Matsunaga	Cathryn Wilkinson	PresOfc	J. Ritter
DSPS		Michelle Peters	Romero Jalomo	PresOfc	J. Ritter
Equity Programs		Bronwyn Moreno	Romero Jalomo	PresOfc	J. Ritter
ACE		Bronwyn Moreno	Romero Jalomo	PresOfc	J. Ritter
MiCASA		Bronwyn Moreno	Romero Jalomo	PresOfc	J. Ritter
MILE		Bronwyn Moreno	Romero Jalomo	PresOfc	J. Ritter
WELI		Bronwyn Moreno	Romero Jalomo	PresOfc	J. Ritter
Facilities&Construction (Bond)		Joseph Reyes	Linda Wilczewski	PresOfc	J. Ritter
Financial Aid		Jessica Tovar	Romero Jalomo	PresOfc	J. Ritter
Fine Arts		Clint Cowden (interim)	Cathryn Wilkinson	PresOfc	J. Ritter
Guided Pathways		Brian Lofman	Lucy Serrano	n/a	J. Ritter
HEP	Laura Zavala	Carla Johnson	Romero Jalomo	PresOfc	J. Ritter
HSI Bridging the Gap	Moises Almendariz	Maria Ceja	Romero Jalomo	PresOfc	J. Ritter
HSI GPS STEM	Moises Almendariz	Shannon Bliss	Lucy Serrano	n/a	J. Ritter
HSI Title V Cultivos	Moises Almendariz	Maria Ceja	Romero Jalomo	PresOfc	J. Ritter
Human Resources		Lucy Serrano (interim)	n/a	n/a	J. Ritter
Information Technology		Bala Kappagantula	Dave Phillips	PresOfc	J. Ritter
Institutional Planning		Brian Lofman	Lucy Serrano	n/a	J. Ritter
King City		Mostafa Ghous	Cathryn Wilkinson	PresOfc	J. Ritter
Learning Support		Sachiko Matsunaga	Cathryn Wilkinson	PresOfc	J. Ritter
Language		Sachiko Matsunaga	Cathryn Wilkinson	PresOfc	J. Ritter
Tutorial Center		Sachiko Matsunaga	Cathryn Wilkinson	PresOfc	J. Ritter
Library		Sachiko Matsunaga	Cathryn Wilkinson	PresOfc	J. Ritter
Maintenance & Operations		Marc Riggillo	Linda Wilczewski	PresOfc	J. Ritter
MakerSpace	Julie Stephens-Carrillo	Shannon Bliss	Cathryn Wilkinson	PresOfc	J. Ritter
MESA	Joy Cowden	Shannon Bliss	Cathryn Wilkinson	PresOfc	J. Ritter
NASA MAA	Julie Stephens-Carrillo	Shannon Bliss	Cathryn Wilkinson	PresOfc	J. Ritter
Nursing & Allied Health		Debra Kaczmar	Cathryn Wilkinson	PresOfc	J. Ritter
President's Office		Lucy Serrano	n/a	n/a	J. Ritter
Safety/Emergency		Daniel Scott	Linda Wilczewski	PresOfc	J. Ritter
Social/Behaviorial Sci		Clint Cowden (interim)	Cathryn Wilkinson	PresOfc	J. Ritter
STEM		Shannon Bliss	Cathryn Wilkinson	PresOfc	J. Ritter
Biology		Shannon Bliss	Cathryn Wilkinson	PresOfc	J. Ritter
Chemistry		Shannon Bliss	Cathryn Wilkinson	PresOfc	J. Ritter
Computer Science		Shannon Bliss	Cathryn Wilkinson	PresOfc	J. Ritter
Physics		Shannon Bliss	Cathryn Wilkinson	PresOfc	J. Ritter
Planetarium		Shannon Bliss	Cathryn Wilkinson	PresOfc	J. Ritter
Student Affairs		Romero Jalomo	n/a	PresOfc	J. Ritter
Student Success		Carla Johnson	Romero Jalomo	PresOfc	J. Ritter
Assessment		Carla Johnson	Romero Jalomo	PresOfc	J. Ritter
Career & Transfer Center		Carla Johnson	Romero Jalomo	PresOfc	J. Ritter
Counseling Services		Carla Johnson	Romero Jalomo	PresOfc	J. Ritter
Welcome Center		Carla Johnson	Romero Jalomo	PresOfc	J. Ritter
Teacher Pathways	Jihan Ejan	Mostafa Ghous	Cathryn Wilkinson	PresOfc	J. Ritter
TRIO Student Support Svcs		Manuel Bersamin	Romero Jalomo	PresOfc	J. Ritter
Upward Bound	Cesar Velazquez	Carla Johnson	Romero Jalomo	PresOfc	J. Ritter
Veterans Services		Maria Ceja	Romero Jalomo	PresOfc	J. Ritter
Western Stage	Jon Selover	Clint Cowden (interim)	Cathryn Wilkinson	PresOfc	J. Ritter

"A/V" routes: Always to Daniel Jimmeyer first, then the above routing.

"-ITR" routes: Always to Paul Chen/Steve Otero first, Always to the IT Director/VP next, then the above routing.