

HARTNELL COMMUNITY COLLEGE DISTRICT

BP 2310 Regular Meetings of the Board

Reference: Education Code Sections 72000(d)
 Government Code Sections 54952.2, 54953 et seq. and 54961

Pursuant to Education Code Section 72000, the Governing Board establishes that the Regular Meetings of the Board shall normally be the first Tuesday of each month, or at another mutually agreed upon day, at a time set by the Board at its annual organizational meeting in the Governing Board Room, Hartnell College, 411 Central Avenue, Salinas. Regular meetings of the Board may be held at other locations in the District from time to time as determined and noticed by the Board.

Additionally, adjourned meetings, special meetings or study sessions may be held from time to time as called by the Board President or a majority of the Board, provided public notice and other conditions as set forth in the Education and Government Codes are met.

A Regular business meeting of the Board shall be held on the last Tuesday prior to the first Friday in December. In election years, this will serve as the last regular meeting conducted by the sitting and outgoing (if any) trustees. The Board may choose to swear in new members (if any) at this meeting. The terms of office for new members shall become effective on the first Friday in December.

“Meetings,” as contemplated by this policy, whether regular, adjourned, special, closed, or study sessions, occur when a majority of the Governing Board members meet at the same time and place to hear, discuss, or deliberate upon any item within the jurisdiction of the Board.

As authorized by Government Code Section 54954, regular and special meetings may be held outside the boundaries of the District for these limited purposes:

- 1) To comply with state or federal law or court order or attend a judicial or administrative proceeding to which the District is a party;
- 2) To inspect real or personal property which cannot be conveniently brought within the boundaries of the District, provided that the topic of the meeting is limited to items directly related to the real or personal property;
- 3) To participate in meetings or discussions of multi-agency significance, provided the meeting or discussion is held within the boundaries of one of the participating local agencies and provided proper notice of the meeting and place is given;
- 4) To meet with elected or appointed federal or state officials solely to discuss a legislative or regulatory issue affecting the District;

- 5) To meet in closed session with District's legal counsel on pending litigation, when to do so would reduce legal fees or costs;
- 6) To attend a conference on no adversarial collective bargaining techniques;
- 7) To interview members of the public residing in another district with reference to the Board's potential employment of the superintendent of the district; and
- 8) To interview a potential employee from another district.

A notice identifying the location, date, and time of each regular meeting of the Board shall be posted at least ten days prior to the meeting and shall remain posted until the day and time of the meeting. All regular meetings of the Board shall be held within the boundaries of the District except in cases where the Board is meeting with another local agency or is meeting with its attorney to discuss pending litigation if the attorney's office is outside the District.

All regular and special meetings of the Board shall be open to the public, be accessible to persons with disabilities, and otherwise comply with Brown Act provisions, except as required or permitted by law.