



HARTNELL COLLEGE

## Citizens' Bond Oversight Committee for Measure T Minutes

**DATE: WEDNESDAY APRIL 24, 2019, 3 p.m.**

**Location: 411 Central Avenue, Building A, Room A-105, Salinas, CA 93901**

UNAPPROVED

### MEMBERS

Name	Member Category	Present	Absent
1. Frascioni, Wendy	At-Large Rep.		X
2. Gish, Vearl	Senior Citizens' Organization Rep.		X
3. Guss, Deneen	At-Large Rep.		X
4. LeBarre, Mike	At-Large Rep.		X
5. Leonard, Grant	At-Large Rep.	X	
6. Miguel, Timothy	At-Large Rep.	X	
7. Mori, Sam	At-Large Rep.	X	
8. Richardson, George (Ted)	Taxpayer Organization Rep.		X
9. Silva, Elizabeth	At-Large Rep.		X
10. Wong, Frances	Student Rep.		X
11. Kimbly Craig	Business Organization Rep.	X	

### Others

Name	Title or Representing	Present	Absent
Joseph Reyes	Executive Director, Facilities Planning and Construction Management, Hartnell College	x	
Suzie Payne	Controller - HCCD	x	

### CALL TO ORDER & INTRODUCTIONS

The meeting called to order at 3:15 PM

Grant Leonard

### PUBLIC COMMENTS

No public comments.

### ACTION ITEMS

1. Consider: Adoption of previous meeting(s) minutes – April 24, 2019  
No quorum was met – adoption tabled to next meeting in July

Grant Leonard

### INFORMATION/DISCUSSION/PRESENTATIONS

1. Introduction of new member Kimbley Craig  
Grant introduced Kimbley to those present and Kimbley gave a brief background of her involvement in the area. She is currently on the Monterey County Business Council, as their executive director. Kimbley has served as a

Grant Leonard

**Hartnell College Vision Statement:** Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

**Hartnell College Mission Statement:** Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

Council member for the City of Salinas (8 years) and has overseen the Capital Improvement Plan (\$127 million dollar budget) and had oversight and balancing of the \$150 million operating budget. She served for 9 years on the Board of Directors for Salinas Junior League and Salinas Jaycees. Kimbley graduated from MPC and worked for KSBW. Previously she was self-employed as an advocate for the Salinas business community and is looking forward to her time on the CBOC.

2. Measure T summary and Budget Status

Joseph identified each of the projects that comprised Series A of the Measure T Bond (referred to the architect renderings on display at the meeting).

Nursing and Health Sciences: Removal and relocation of the Lot #3 solar panels was completed. Slated to start this coming week is the relocation of fiber optic cable that if left in place would be inaccessible with the new nursing and health sciences building. This cable provides internet to all three campuses. DSA is to issue approval shortly.

King City expansion doubles the size of the campus and provides much needed dry and wet labs for ability to offer broader area of instruction. This project too, is at DSA.

Soledad – the property came to us by way of the Developer (new housing unit being built in the area) donating land to the City of Soledad who sold the part of the parcel to HCCD. The size of the parcel enables for future expansion even after this project is complete. Building will be approx. 16,500 sf and again provides the needed classrooms for increased instructional curriculums. DSA is in its stages of project review.

Renovation of Buildings D and E includes the quad area and inclusion of an exterior elevator for better accessibility to the second and third floors. Update of all classrooms with new technology, space allocation, fixtures, flooring and equipment are scheduled. Offices will get a refresh of new paint, carpet, fixtures. Building D will be first. Building E will follow in fall 2021.

The fifth project is North Monterey County Education Center. This is being executed as a design/build delivery rather than the traditional, design-bid-build delivery. The criteria or bridging documents have been completed. Currently the Request For Qualifications will go out on May 6. Qualifications will be reviewed and narrowed down to three design/build entities. These entities will present to the design/program committee who will select the presentation to forward to the governing board. Construction start is anticipated to be spring of 2020.

Building B is also in planning stages. The second floor will be renovated to accommodate student services (as was the original intention of this building use) once nursing has moved out. Two moves are being done this summer. MiCasa program and the ESL lab will be moved. This will be their permanent home and is being done now so only be one move for them.

Series B or second phase will consist of renovations to J, K buildings and new instructional space at Alisal.

Non-Measure T projects: Starbucks has started as well as the addition of solar arrays on the third level of the parking garage.

The District is also in the midst of finalizing a Final Project Proposal (FPP) for renovation of Buildings F, G, H and N. It is calculated that the Chancellor's office will go out for a state wide general obligation bond, and these buildings are in line for matching funds of 50% from the chancellor's office. These funds would be to augment the bond monies.

3. Financial Statements: Suzie Payne, Controller explained the financial documents presented for today's meeting and how to use. Ms. Payne also provided members with the procedure for the budget process. June will see the close to the fiscal year, and in July, a temporary budget will be adopted. Since the community colleges do not receive funding until September/October the college runs on this temporary budget until the final budget is adopted in October.

Ms. Craig asked if the temporary budget could be presented to the committee at the July meeting. This would give them information, background/understanding of the budget for Measure T, and allow the members to follow, more clearly, how the spending is going when the final adopted budget is done by their October quarterly meeting. It will be placed on the July agenda.

#### OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. The next meeting date was established for July 17, 2019 location TBD Grant Leonard
2. Committee membership: Positions will need to be replaced due to term expirations Dawn Henry and attrition. A list of members, their terms and who/what position needs to be replaced will be sent to Grant. From there discussion with President's office can take place regarding recruitment.

**Note:** will need to put on the next agenda – Annual Report for 2018-19. Not discussed at this meeting.

#### NEXT MEETING(S)

July 17, 2019 3:00 PM Tentative location E-112.

#### ADJOURNMENT

Grant Leonard

The meeting adjourned at 3:42 PM

### **By-Laws:**

Committee shall be at least 7 members, appointed by Board

### **Committee Make-Up**

- 1 student actively enrolled and in a college support group. A student can serve up to six months after their graduation.
  - 1 member active in a business organization (Kimbyl Craig – until 2021 – 1<sup>st</sup> term)
  - 1 member from bona-fide taxpayers assoc. (George Richardson -
  - 1 member active in support organization for District (Alfred Muñoz) serving 2<sup>nd</sup> term to 2020.
  - 1 member from a senior citizens' organization
  - Two member of the community at large –
- 
- ✓ Each member shall serve a term of two years.
  - ✓ No member may serve more than three consecutive terms.
  - ✓ Members whose terms have expired may continue to serve on the committee until successor is appointed.

### **Current Members service:**

**Student** - Frances Wong, initially had a one year term but with Student DiMarco resigning she agreed to serve a two year term. (I believe she is graduating this year – will send out an email to verify).

*Will most likely need to replace – will send email to Director Student Affairs* **UPDATE: Frances will be available for a second term, per her email May 16, 2019 She will be attending the July meeting.**

**Business group** – Kimbyl Craig 2 year term runs to Feb 2021 (first term)

*This group will have a single rep through Feb 2021.*

**Taxpayer group** - George (Ted) Richards has one term, a two year and is ending June 2019.

*Served one of possible three terms – If does not wish to continue will need to find specific from this group.*

**College Support** - Alfred Muñoz – is on his second term – served a one year and is on his second term, which is two years. Would be completed in June 2020.\* Has served 2 of three possible terms.

*Due to coming back as interim VP will miss July meeting but may likely return in Oct.*

**Senior group** - Vearl Gish – has served one term, a 2-year term and that will be over on June 2019

*Has served one of possible three terms. Need to re-up or find new for 2019-2020.*

**At Large** - Wendy Franscioni – has served one 2-year term and that will be over on June 2019.

Deneen Guss is serving on her second term. The first was one-year and then she agreed to serve a second two year term, which will be over in 2020.

Carol Kimbrough – was on the first 2-year term but she is now faculty and cannot serve.

Mike LeBarre – is on his second term – his first was a single year and he is on a 2-year up 2020.

Grant Leonard – initially a one-year term and volunteered for a second 2-year term will be up in 2020.

Timothy Miguel - will finish his first 2-year term June 2019.

Sam Mori – finishing his first term – 2 years June 2019.

**Term Ending Feb 2021**

Kimby Craig – Business group

**Through June 2020:**

Deneen Guss at large group.

Mike LeBarre at large group.

Alfred Muñoz – college support

Grant Leonard – at large group

**Term ended in 2019:**

Timothy Miguel at large

Wendy Franscioni at large

Sam Mori at large

Vearl Gish – senior group

Ted Richardson – Tax group

Frances Wong – Student group – *interested in continuing service on committee*