



HARTNELL COLLEGE

Citizen’s Bond Oversight Committee

MEETING MINUTES - [UNAPPROVED]

JULY 22, 2020 3:00 PM

Building S, Room S218 (on site staff only)

Meeting ID: 945 1369 0970

MEMBERS

Name	Member Category	Present	Absent
1. Craig, Kimbley	Business Organization	x	
2. Gish, Vearl	Senior Citizens’ Organization		X
3. Guss, Deneen	At-Large	X	
4. LeBarre, Mike	At-Large	X	
5. Leonard, Grant, CHAIR	At-Large	x	
6. Miguel, Timothy	At-Large	X	
7. Mori, Sam	At-Large		X
8. Richardson, George (Ted)	Taxpayer Organization	X	
9. Wong, Frances	Student		X
10. VACANT	District Support Organization		
11. n/a			
12. n/a			

Others

Name	Title or Representing	Present	Absent
Dr. Raúl Rodríguez	Interim Superintendent/President, Hartnell College	x	
Linda Wilczewski	VP, Administrative Services, Hartnell College	x	
Joseph Reyes	Executive Director, Facilities Planning and Construction Management, Hartnell College	x	
David Techaira	Controller HCCD	x	
Dr. Romero Jalomo	Vice Pres. Student Affairs	X	

CALL TO ORDER & INTRODUCTIONS

Grant Leonard

The meeting called to order at 3:03 PM. Introductions went around the “table”.

ADOPTION OF THE AGENDA

Grant Leonard

Motion to Adopt: Kimbley Craig
Second: Deneen Guss

Adopted

PUBLIC COMMENTS

1. No public comments

ACTION ITEMS

1. Consider: Adoption of previous meeting(s) minutes Grant Leonard
 October 2019, November 2019, January 2020 and April 2020 – no comments were presented.
 Motion to Pass: Kimbley Craig
 Second: Tim Miguel
Approved
2. Election of Chairperson for 2020-21 Committee
 Meeting was opened for nominations for the position of Chairperson.
 Deneen Guss nominated Grant Leonard
 Vote was unanimous for Grant Leonard to continue as chair. Mr. Leonard accepted.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Introduction of Dr. Raúl Rodríguez Dr. Jalomo
 Dr. Jalomo had the honors of introducing to the committee, Dr. Rodriguez, Hartnell's Interim Superintendent/President. Dr. Rodríguez went through his background and expressed his pleasure at being hired to guide the college through this next phase. His profile and CV are posted to the following webpage <https://www.hartnell.edu/about/president/presidents-profile-cv.html>
2. Update on Fall semester – COVID -19 Dr. Rodríguez
 Dr. Rodríguez confirmed that the fall 2020 semester will be on line. His interpretation of events thus far to him indicate that it may be a full year before the district will see students and faculty back on campus, but also noted that circumstances change constantly and rapidly. He stated that this fall's enrollment is indicating that the district will have more FTEs (Full Time Enrollment Students) than the previous year. (Approx. 2800 vs 2350 for fall 2019). The district will continue supporting students with technology for their on-line experiences. The college is looking at changing some structures, such as the Incident Command Management team – being better prepared. The college is phasing in stockpiling of PPE, and looking at the hard to convert classes such as health, and ADJ (fire) and the arts classes where hands on experience is tantamount to the discipline.

The District may also become a testing site for COVID-19, which opens up the ability to involve and connect our nursing students with real life training. A decision on the sport programs was confirmed that all sports are delayed until the Spring Semester. August will see our annual convocation to kick off the semester and Faculty will be brought up to date on all things being implemented. Dr. Rodríguez intends for Town Hall meetings to be scheduled in the future open to the district community.

One question was asked. It was questioned if faculty was teaching from campus or from their homes. His response is that all faculty are teaching on line from their homes. There may be in the future some brief ventures for certain disciplines to be on campus but that has not been developed for the Fall term. Administrative staff is working half-and-half, but going forward looking at more working remotely.

3. Membership Terms Grant Leonard
 Three members, Deneen Guss, Grant Leonard, Mike LeBarre have completed their second term. This was on June 30, 2020. The chair asked of those three their acceptance to continue for a third 2-year

term. All three accepted. Their names will be presented to the Board of Trustees at the Sept 1 meeting for reaffirmation of their appointment.

The way the membership breaks down it is advisable to review terms at the January meeting to ascertain if any recruiting will be necessary and the President's office can be timely provided the information.

4. CBOC Annual Report for 2019-20 Grant Leonard
Request for volunteers in helping formulate and review the annual report was made. Kimbley Craig, Deneen Guss and Mike LeBarre all were agreeable to assist with the report.

5. Status of Measure T projects Joseph Reyes
Joseph went through the list of the projects and provided status for each. In addition he touched on the information that Series B portion of the bond had been sold. Initial programming work for Series B or phase II will begin this fall.

Bldg. D and E – Interior of Building D is complete with exception of a few minor punch list items, such as room signage, cores for the door keys. Anticipated to be completion is by September. The exterior elevator shaft is in process of being poured. Schedule calls for the elevator to be completed around first week of September. Once the elevator has been completed, the remaining flat work around that area can be poured and final landscape also done.

Nursing – Nursing has had some delay with the procedures on testing of the structural components. However clearance from DSA has been provided and the project is set for the structural steel to arrive on site (it has been fabricated off site) and installed. The form of the building should be visible within the next few weeks.

Soledad and King City – both projects are close in their time schedule. The building envelope is being closed in – windows are being set and installed. Both are on schedule for a spring opening.

Castroville - the project is at the Office of State Architect (DSA). A September ground breaking is being anticipated for this project.

Series B - Programming as noted will start this fall. There will be two building renovations on main campus (J and K) and a new building at the Alisal campus.

Photos have been sent weekly to the CBOC members with an update that also goes out to the district community.

6. Financial Review Linda Wilczewski
Linda provided a review of the monthly financial documents. No questions were asked. She delved further into the sale of the B series funds. A 2.55% rate was obtained in comparison to the 3.4% that was received at the time of Series A sale. This was due to increase in credit rating. On this sale, Fitch was used rather than Moody. Fitch upgraded the district to Prime.

OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. By Laws – amendment vs procedure (January discussion) Dawn Henry
In January, there was discussion on the by-laws and amending them if needed. This was in specific reference to communication with outside groups. At that meeting, it was asked to see what restrictions there were in amending the by-laws so it could be discussed at the April meeting. With COVID-19, the main topic at the April meeting this item was not discussed. The topic was broached today in the event the members felt any further discussion was necessary.

Discussion: Committee felt that there was no reason to continue, with the discussion or amendment of by-laws and that it was felt committee members had a good handle on how to handle communications outside of the committee. The chair polled the members present and all agreed.

NEXT MEETING(S)

October 21 or 28 – a poll will be sent to the members to determine which date is best for them.

ADJOURNMENT

Meeting was adjourned at 3:57 pm

Grant Leonard

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DRAFT