



HARTNELL COLLEGE

Citizens' Bond Oversight Committee for Measure T Minutes

DATE: 2024, 3 p.m. Approved

Location: 411 Central Avenue, Building E, Room E-112, Salinas, CA 93901

MEMBERS

Name	Member Category	Present	Absent
1. Will Lewellan	College Support Organization		X
2. Lupe Kinnear	Senior Citizens' Organization		X
3. Colleen Stanley	At-Large	x	
4. Paul Farmer	Business Representative		X
5. Sonia Jarmarillo	Business Representative	X	
6. VACANT	Taxpayer Organization		
7. VACANT	Student		

Others

Name	Title or Representing	Present	Absent
Michael Gutierrez	Superintendent/President, Hartnell College		
Graciano Mendoza	VP, Administrative Services, Hartnell College		
Joseph Reyes	Executive Director, Facilities Planning and Construction Management, Hartnell College		
David Tachaira	Controller - HCCD		

CALL TO ORDER & INTRODUCTIONS

The meeting called to order at 3:04 PM

Sonia Jamarillo

ADOPTION OF THE AGENDA

NO Quorum

PUBLIC COMMENTS

NONE

ACTION ITEMS

1. No Action Items – no quorum; Adoption of October 2024 minutes moved to next mtg.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Audit Presentation – CDWL John Dominguez
Mr. Dominguez joined the committee via ZOOM. The presentation of the audit results was divided into two parts. The first was the financial portion and the second was the performance portion.

Hartnell College Vision Statement: Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

Hartnell College Mission Statement: Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

Financial: Objectives in the financial portion of the audit are to obtain reasonable assurance that the financial statements as a whole are free from material misstatement, whether due to fraud or error, and draft a report of their opinions. The findings were unmodified which translates to activity was properly segregated and there was no co-mingling of funds found. The cash balance check found that all funds were properly allocated, there was no indication that interest was being accrued at an improper rate. Capital outlay was solely bond work.

The audit found that there were sound controls over the handling of the funds and there were no deficiencies in practice found.

The overall report was of "no findings". (Audit terminology for a clean audit)

Performance: Under this portion of the audit the objectives are to determine that the funds were expended only for the purposes approved by voters and only on the specific projects developed by the Board of Trustees. For the fiscal 2022-23 year, transactions amounted to \$7,338,688. Of those transactions a sample of \$3,247,071 (44.2% of total transactions) were reviewed. The samples provided a representation across specific construction projects, vendors and payroll activity. Also, verified that funds were not spent for district administrative or instructional salaries. The results of the tests indicated that HCCD expended funds properly and only for the specific projects of Measure T developed by the Board and approved by the voters.

2. President's Report

Michael Gutierrez

The Five Year Strategic Plan was completed and the analysis ended with five major themes, in addition to overhauling potential goals. A draft of the goals has been looked at by the board and at the July Meeting will have goals and feedback from the board.

The board had an election for District 6. The elected representative will fill the remainder of the term for spring and summer and in November new elections that will see 4 board member seats up for election including District 6.

Student persistent rates have risen from 68% one year ago to 73% this year. The Salinas Valley Promise Program (recent High School graduates who attend full time) is a strong reason for the increase. There are 1900 first time students.

3. Measure T Project status

Joseph Reye

Phase II is about half way completed. Building K is finishing up with punch list items and installation of the chiller which was delayed in delivery.

Building J started in February and will have a new HVAC system along with refreshing of the art labs and classrooms. This project is to be completed December 2024.

The last part of the phase II projects is the practice field and new modular restrooms and storage. This too just started in February. Winter rains has made for some delays but demolition and lime treatment of soil has started. This project is scheduled for completion August 2024.

Finally, the last project in this phase is the new Soledad Center CTE building. In the bond language it was possibly identified to be at Alisal, but review of current demographics identified that Soledad was a better and more viable place for the new building. This is in the design phase currently. Architects are ISA In Studio Architecture who were the architects for the first building at Soledad. The goal is to

present the final design to the board in September and then go to DSA with the final construction documents in October 2024.

Phase III will consist of renovation to F, G and H which funds have been approved, and last Merrill Hall. Looking to do programming/design on this project in June 2025. District is watching what will be on the November ballot, a General Obligation bond for the state of which funds may be available from this source for the final projects of Measure T.

4. Financials

David Tachaira

The expenditures were presented by Mr. Tachaira. Presented first were the actual expenses as of 3/31/24 against the allocated budget for each project. There were no overages for this period. The next presentation was the expenses by year and project. As of May 31, 2024, \$97,256,117 has been spent of the \$167,000,000 Measure T funds.

OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. Membership – request for members to network with their groups for additional Interested parties to be members of the committee. Unfortunately, due to health reasons the student representative, Mr. Cosio, will not be able to complete his term. Dawn Henry

NEXT MEETING(S)

July 17, 2024
October 16, 2024
January 15, 2025
April 16, 2025

All meetings start at 3:00 PM

ADJOURNMENT

Sonia Jamarillo

The meeting adjourned at 4:00 PM

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