CALL TO ORDER & INTRODUCTIONS
The meeting called to order at 3:06 PM.

NO QUORUM WAS REACHED

ADOPTION OF THE AGENDA
Motion: 2nd: Adopted

Grant Leonard

Hartnell College Vision Statement: Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

Hartnell College Mission Statement: Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.
PUBLIC COMMENTS
No public comments

ACTION ITEMS
1. Consider: Adoption of previous meeting(s) minutes
   Motion: NO QUORUM
   2nd:

INFORMATION/DISCUSSION/PRESENTATIONS

1. Superintendent Report
   Dr. Patricia Hsieh
   Dr. Hsieh presented the status of the college especially in regards to the COVID-19 pandemic.
   The college has gone to an online delivery and closed the campus to the public. Only essential staff
   are remaining on site.
   Feedback initially is that there have been some students finding it hard to get online especially in the
   south county area. Laptops and mobile hot spots have been obtained and provided to the students.
   Student support is still functioning such as the Panther Lab, Counseling (on line) as well as Crisis
   Counseling.
   For those staff members on site, strict social distancing is being followed, and the college has posted as
   per County guidelines protocols at the door entrances to the buildings. The Board of Trustees has
   passed three resolutions in March and beginning of April in response to the pandemic. Specifically
   relating to Measure T is resolution 20:7 which identifies the projects as essential and work will continue
   per guidelines that the county and state are providing.

2. Introduction of Linda Wilczewski
   Joseph Reyes
   Introduction to the committee of the new Vice President of Administrative Services was conducted by
   Mr. Reyes. Previously at San Jose/Evergreen Community College, she has also held positions in the
   private industry in areas of budget and finance.

3. Plan for Measure T under COVID impact/Status of Series B
   Chet Wang
   Chet Wang, Managing Director of Keygent, LLC was introduced to the committee. Mr. Wang was
   present this meeting to discuss the second series of Measure T – B. A power point presentation was
   given. COVID-19 should not stop district from going forward. There are uncertainties, but it is felt
   that highly rated/secure financings are experiencing greater success in being sold to investors. Next
   steps will be to provide legal documents for board review present the districts credit profile and
   receive ratings. Circulate offering to prospective investors, and then sell bonds and close. Advice is
   for the district to do the above and position itself to be ready for a July issuance. Typically working
   backwards, if want to close in August, typical sale is 3 weeks prior.

4. Financial Presentation
   Linda Wilczewski
   The Vice President went over the financial documents that were provided to the committee via
   posting to the site and email. No questions were raised.

5. Online class and its impact
   Cathryn Wilkinson
   The Vice President of Academic Affairs joined the meeting to provide insight into how students were
   handling online instruction. Dr. Wilkinson shared that approximately 115 course sections were
   scheduled on line for Spring 2020. Courses were reviewed by the curriculum committee to ensure
   teaching methods would meet course objectives. Faculty were trained in online delivery. The
   Chancellor provided a blanket DE curriculum approval for all current sections.
The district reached out to students in need of reliable computers with priority going to those planning to graduate this spring (about 1100). 100 Chromebooks have been distributed thus far. Students starting this week can submit online requests and make arrangements for pick-up of their laptop.

Student feedback: “I just want to say thank you so much for letting us students borrow the Chromebooks. A few weeks ago my computer starting giving me problems. Then it crashed. Last week I was laid off from a job I worked for the last 12 1/2 years. … I got the email at the most perfect time because I was stressing about my semester and the use of a computer. I want to say thank you to you, and the team behind all of you that help make this possible! I really do appreciate this and I will forever remember what Hartnell does to help me towards my future.

Zoom meetings are being held to assist faculty and are using the Chancellor’s Office VISION RESOURCE CENTER to get latest resources, teaching tools and guides.

Summer 2020 is being discussed. Curriculum committee is working with Scheduling dept. and student affairs to continue planning DE should it need to go into summer and beyond.

OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. Q. How is COVID-19 impact so far on the projects?  
   <NAME>
   So far, it has been minimal. As noted by the President, a resolution was passed identifying the projects as essential. The contractors have all complied with county and state regulations and procedures with health questions being administered to their workers and subcontractors. Prior to entering onto the job sites, they are screened with the questionnaire, temperatures taken and are being admonished to keep the 6’ apart guideline in effect. The General contractors have also requested no ride sharing on coming to work. Schedules of the subcontractors is being adjusted to spread them out so they are not working on top of each other.

   One subcontractor requested to be let out of their contract. The steel subcontractor for the King City project. The General Contractor already has a replacement sub under contract. Also due to the pandemic, the cost for steel increased to a slightly higher cost of $900. No other material impact or labor impact has been felt.

NEXT MEETING(S)
   July 15, 22 or 29 – poll to be sent to committee for a date

ADJOURNMENT
Meeting was adjourned at 4:32 pm