

February 18, 2025

Debra Kaczmar, Ph.D., MSN-Ed, RN, CNE  
Department Chair and Director  
Vocational Nursing Program  
Hartnell College  
411 Central Ave.  
Salinas, CA 93901

***Subject: Executive Officer Decision Regarding Continued Program Approval***

Dear Dr.Kaczmar,

The Executive Officer, at its February 18, 2025 meeting, considered the consultant's report regarding the Hartnell College Vocational Nursing Program Request for Continued Program Approval.

The following decisions were rendered:

1. Grant continued full approval for the Hartnell College Vocational Nursing Program for a four-year period beginning February 2, 2025, and issue a certificate accordingly.
2. Require the Program to comply with all requirements listed below.

**PROGRAM REQUIREMENTS**

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. No additional classes are added to the Program's current pattern of admission without prior Board approval. The Program's approved pattern of admission includes one full time day class of 35 students every 12 months (Spring Semester) to replace graduating students.
3. The Program Director documents that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
4. The Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).

5. Comply with all the approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.

Please keep this document in your files for future reference. Please contact me should further clarification be needed.

*M. Brigid Barrett, MSN, RN*

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