4-Year Cycle for Academic PPA's

Program Overview / Course Data / Program Data / Year of the PLO	Budget Request (Annually)	Initiatives (Future Unknowns)

Program Overview (Year 1)
• *description of the program*
• *an explanation of how the program meets its mission*
• *information on faculty, staff, and departmental resources*
• *information on facilities*
• *summary of equipment*
• *verification of the program's values, effectiveness* and mission
• *advisory committee (CTE)*
	• *summary of program activities*
	  - past activity summary
	  - new activities
	• *needs assessment* -budget request
	  - *requests for additional funding*
	  - *present and projected staffing needs*
	  - facility needs
	  - request must be tied to learning (PLOs and SLOs), Strategic Plan, and/or effectiveness/efficiency
		Chancellor's Office
		Accreditation
		District
		Federal
		
		Student Surveys
		Employer Surveys

Course Data (Year 2)
• *course enrollment, success, and retention*
  - *disaggregated by student demographics (gender, ethnicity, and age)*
  - disaggregated by course modality (face-to-face, hybrid, DE)		

Program Data (Year 3) • *awards (certificates and degrees)* • *time to and units to completion*		
Year of the PLO (Year 4) • *student learning outcomes data* used to assess PLOS - -disaggregated by student demographic and course modality • assessment of PLOs and SLOs • assessment of degree and certificate programs (*curriculum*) • program action plans		4-8-2020

Items in *italics* are pieces listed in "Program Review: Setting a Standard" published by The Academic Senate for California Community Colleges.

SLOs are assessed in years 1-3 under the guidance of the O&A Committee.