

HARTNELL COLLEGE  
CURRICULUM COMMITTEE  
AGENDA

4/28/2022, 3:00 PM, Virtual Meeting in Zoom  
Link: <https://cccconfer.zoom.us/j/97080056919>  
Meeting ID: 970 8005 6919

Members

Faculty: Kelly Locke, Chair; Gabriel King, Gabriela Lopez, Joel McKown, Daniel Perez or Rhea Mendoza-Lewis, Mercedes del Real, Norma Cuevas, Joel Torres, Deborah Stephens, Seaneen Sullinger, Violeta Wenger, Ann Wright, Richard Chapman, Emily Sencion, Wendy Lampart

Administrators: Joy Cowden, Guy Hanna, Cathryn Wilkinson, Maria Ceja

O & A Specialist: Elizabeth Morales

Support Staff: Herbert Cortez, Ruby Garcia, Jess Green

- I. Adopt Agenda
- II. Approve minutes of 4/7/2022
- III. Consent Agenda: After review in the subgroups on 4/7/2022, the following courses have been reviewed and recommended for full committee approval by the subgroups. Subgroups recommended PCA approval (where indicated), DE approval (where indicated) and course approval.
  - A) Renumber transferable course with transferable number
    - 1) BUS 150.25 Electronic Spreadsheets becomes BUS 42 Electronic Spreadsheets
  - B) ASL
    - 1) ASL1 American Sign Language I (5 units)
      - (a) DE Addendum
      - (b) Course Approval
    - 2) ASL2 American Sign Language II (5 units)
      - (a) PCA
      - (b) DE Addendum
      - (c) Course Approval
  - C) BUS
    - 1) BUS 50 Introduction to PC Applications (4 units)

(a) DE Addendum

(b) Course Approval

2) BUS110A Beginning Keyboarding (1 unit)

(a) DE Addendum

(b) Course Approval

3) BUS 110B Beginning Formatting and Document Processing (1 unit)

(a) PCA (removal)

(b) DE Addendum

(c) Course Approval

4) BUS 172 Business Machine Calculations (1 unit)

(a) DE Addendum

(b) Course Approval

5) BUS 177 Proofreading and Editing Skill (3 units)

(a) DE Addendum

(b) Course Approval

6) BUS 190 Career Management (2 units)

(a) DE Addendum

(b) Course Approval

D) CHM

1) CHM 1B General Chemistry II (5 units)

(a) PCA

(b) DE Addendum

(c) Course Approval

2) CHM 12A Organic Chemistry I (5 units)

- (a) PCA
- (b) DE Addendum
- (c) Course Approval

3) CHM 22 The Science of Chemistry (4 units)

- (a) PCA
- (b) DE Addendum
- (c) Course Approval

E) MAT

1) MAT 123 Intermediate Algebra (5 units)

- (a) PCA
- (b) DE Addendum
- (c) Course Approval

2) MAT 123L1 Intermediate Algebra Level 1 (1.25 units)

- (a) PCA (removal)
- (b) DE Addendum
- (c) Course Approval

3) MAT 123L2 Intermediate Algebra Level 1 (1.25 units)

- (a) PCA
- (b) DE Addendum
- (c) Course Approval

4) MAT 123L3 Intermediate Algebra Level 1 (1.25 units)

- (a) PCA

(b) DE Addendum

(c) Course Approval

5) MAT 123L4 Intermediate Algebra Level 1 (1.25 units)

(a) PCA

(b) DE Addendum

(c) Course Approval

6) MAT 24 Trigonometry (3 units)

(a) PCA

(b) DE Addendum

(c) Course Approval

7) MAT 27 Accelerated Pre-Calculus & Trigonometry for STEM (6 units)

(a) PCA

(b) DE Addendum

(c) Course Approval

8) PHO 1 Introduction to Photography (3 units)

(a) DE Addendum

(b) Course Approval

9) PHO 2 Beginning Black and White Photography (3 units)

(a) PCA

(b) DE Addendum

(c) Course Approval

10) PHO 3 Advanced Photography Lab Class (3 units)

(a) PCA

(b) DE Addendum

(c) Course Approval

11) PHO 4 Portfolio Photography (3 units)

(a) PCA

(b) DE Addendum

(c) Course Approval

F) TAC

1) TAC 2 Script Analysis (3 units)

(a) DE Addendum

(b) Course Approval

2) TAC 15 Acting for the Camera (3 units)

(a) DE Addendum

(b) Course Approval

3) TAC 20 Introduction to Ensemble Play Production (3 units)

(a) DE Addendum

(b) Course Approval

4) TAC 51 Beginning TV Studio Production (3 units)

(a) DE Addendum

(b) Course Approval

5) TAC 55 Directing (3 units)

(a) DE Addendum

(b) Course Approval

6) TAC 59 Beginning Audio Production (3 units)

(a) DE Addendum

(b) Course Approval

IV. Two Reading Items, First Reading, No Action

A) New Course, First Reading

1) SOC 8-Sociology of Food, Culture, and Society (3 units)

B) Certificate, First Reading

1) Certificate of Achievement in Business, Front-line Supervisors

V. Two Reading Item, Second Reading, Action

A) Proposed recommendation to Academic Senate to remove minimum math and English requirements from Certificates of Achievement.

Currently all Certificates of Achievement (CoA) are required to include a minimum math and English requirement of MAT 106 and ENG 102. We are one of the few community colleges in the system to have minimum math and English requirements for the CoA. AB 705 required colleges to place students **with a goal of transfer** directly into transfer level math and English. Currently there is pressure from CCCC to enroll **all students** in transfer level math and English regardless of goal. Statements made in CCCC sponsored webinars have indicated that students with a goal of Certificate of Achievement might one day decide to transfer, so if a math or English class is required by the CoA, it is better to have them take transfer level courses. Since this would significantly change the focus of the math and English required by our CoAs, and could create a barrier to students who weren't interested in taking transfer level math or English, the committee will consider removing the minimum math and English requirements for the CoA. Individual programs would be free to include math and English requirements as appropriate for the certificate, but it would not be required of all CoAs.

VI. Chair Elections Fall 2022 through Spring 2024

A) Self Nominated/Volunteered: Kelly Locke and Violeta Wenger as co-chairs

B) Nominations from the floor

C) Election

VII. Adjourn to subgroups (next meeting date, May 5, 2022)

- A) Subgroup 1: Led by Violeta, with Maria Ceja, Richard Chapman, Jess Green, Norma Cuevas, Joel McKown, Cathryn Wilkinson  
Zoom Link: Subgroup 1: <https://cccconfer.zoom.us/j/93915522612>
- B) Subgroup 2: Led by Deborah Stephens, with Ruby Garcia, Guy Hanna, Gabriel King, Wendy Lampart, Liz Morales, Mercedes del Real, Seaneen Sullinger, Joel Torres  
Zoom Link Subgroup 2: <https://cccconfer.zoom.us/j/91888511373>
- C) Subgroup 3: Led by Kelly Locke, with Joy Cowden, Gabriela Lopez, Rhea Mendoza-Lewis or Daniel Perez, Emily Sencion, Ann Wright  
Zoom Link Subgroup 3: same as main meeting  
<https://cccconfer.zoom.us/j/99173789947>

Courses for each subgroup are listed on [Curriculum Calendar](#) in the [Curriculum Drive](#). The links can also be found in the documents section of the Curriculum agenda webpage.