

GRANT CONCEPT FORM

Office of Institutional Advancement

November 2024

1. Grant Project

Project Title: California Momentum: Accelerating Student Success in California Community Colleges

Funding Opportunity URL: <https://panoramaglobal.org/request-for-proposals-innovative-postsecondary-models-fund/>

Abstract (Fill in below)

Hartnell College requests funding from the Innovative Postsecondary Models Fund to complete, over an 18-month grant period (February 2027–July 2028), a full transition from a traditional 16-week semester structure to a shortened academic term model across all programs — becoming the first California community college to adopt this model at scale. The innovation extends beyond course scheduling: California's community college system operates within a collective bargaining framework and under a Master Plan for Higher Education dating to 1960, a structural context that has made large-scale, systems-level redesign like this rare. Hartnell's transition is intended to demonstrate a replicable path forward within that environment. This work directly addresses the Fund's "Removing Barriers for Underserved Learners" theme by targeting the needs of part-time students, who make up an estimated 70% of Hartnell's student body and roughly 64% of students system-wide, reducing the academic and financial risk of disruption so more students can maintain momentum toward a credential. Grounded in the implementation research compiled by Achieving the Dream, and informed by the experience of colleges in other states, Hartnell will redesign course scheduling, instructional delivery, advising, financial aid, and student support systems in close collaboration with faculty and labor partners to ensure sustainable, institution-wide implementation. Grant funds will support both this transition and the development of a documented implementation roadmap, positioning Hartnell to inform adoption of the model across the California Community College system, the nation's largest, serving an estimated 2.2 million students across 116 colleges.

2. Grant Type

Funding Source (Sponsor) Due Date

☒ New ☐ Continuation

September 14, 2026

Is this proposal a subaward from another institution? ☐ Yes ☒ No

Funding Source

Funding Source (Sponsor)

Public: ☐ State ☐ Federal

Private: ☒ Foundation ☐ Corporation

Managed by Panorama Global, the Innovative Postsecondary Models (IPM) Fund is a donor collaborative.

3. Fiscal Agent

☒ College ☐ Foundation

4. Does the funding source require matching funds or in-kind contributions?

☒ No ☐ Yes If yes, explain:

5. Are indirect costs allowed?

☐ No ☒ Yes If the indirect cost rate established by the funder is less than the college's federally negotiated rate of 30%, please list the rate here: TBD by IPM Fund

6. Grant Timeline

Grant Start Date: February 1, 2027

Grant Ending Date: July 31, 2028

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7. Proposal Lead

- Proposal Lead: Jason Garrett, Ed.D.
- Title: Acting Dean of Social Science
- College Department: Academic Affairs
- Phone: 831-755-6923
- Email: jgarrett@hartnell.edu

8. Alignment with the College's Strategic Plan and Feasibility

- 35 % **Goal 1:** Ensure that we put students first in everything we do.
- 35 % **Goal 2:** Optimize student access, momentum, and success.
- 20 % **Goal 3:** Maximize operational efficiency and effectiveness.
- 10 % **Goal 4:** Implement fiscal health and sustainability practices.
- 0 % **Goal 5:** Create and sustain meaningful relationships with communities.
- 100 % **Total (Total should equal 100%)**

Feasibility Scoring Criteria (1-5 WEAK to STRONG)

* Be prepared to provide data, such as Labor Market Data, to support the scoring below.

- 4 1. Staff expertise/experience in similar projects
- 5 2. Compelling need at college or in community
- 2 3. Strong business/community/education partnerships
- 3 4. Low demand on resources (space, equipment, etc.)
- 4 5. Capable of sustaining project after grant ends

18 **Total (Total should not exceed 25)**

List Accreditation Standards (i.e., 1, 2, 3):

[Accreditation Standards](#)

1, 2, 3

List the Hartnell values that this grant fulfills:

[Hartnell College's Values](#)

Education, Connection, ¡Sí se puede!, Impact

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9. Intellectual Property

Will the proposed project include the development of intellectual property?

☒ No ☐ Yes If yes, explain:

10. Additional Partners

Will this project include other agencies?

☐ No ☐ Yes If yes, explain:

Achieving the Dream (tentative), technology vendors

11. If the project is for broad institutional capacity building, what are the plans for institution-wide development & implementation of proposed activities?

Hartnell will use the 2027–28 academic year as the transition year, phasing in shortened terms across programs, with full institution-wide adoption beginning Fall 2028. Grant funds will support institution-wide capacity building across three core areas: Student Success (year-long scheduling, Educational Plans, and degree completion); Professional Learning (pedagogy and curriculum redesign, and self-directed learning, alongside staff training in operational functions such as admissions, financial aid, and probation processes); and Access & Momentum (First Year Experience programming and Math and Writing Academies). This structure ensures implementation reaches beyond the classroom to the full range of processes and services that shape student success in a compressed-term model. Progress will be tracked through leading indicators (courses converted, faculty and staff trained) and lagging indicators (course success, persistence, and completion rates) to inform adjustments before full roll-out.

12. Does the project align with or overlap with current activities or events? If yes, please provide information about activities and how current directors and program staff are involved in developing this new project/grant proposal.

This grant would build directly on activities already underway at Hartnell. The college is currently transitioning its institutional focus from college completion to post-graduation success, an effort that includes a robust data infrastructure, work-based learning through industry partnerships, transfer pathways with four-year universities, student support services and academic mapping, writing and math academies, and basic needs resources. Hartnell's existing 8-week summer session further provides a proven internal model for compressed-term scheduling, staffing, and course delivery that this project will extend into fall and spring terms. The transition to shortened terms is designed to reinforce these existing success initiatives.

[Staff involved in developing this grant proposal: Dr. Jason Garrett, project lead; VP Grabiell, VP Guzman, VP Cruz, Ben Grainger, Dr. Gabriela Lopez, Janet Flores, Rhea Mendoza, David Beymer, Ramon Serrano]

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13a. Human Resources: Staffing Positions to Support the Grant

What new/continuing positions will be created to meet the proposed project objectives? Please list the proposed titles and a one-sentence job description below; include cost detail and a source of funding.

No new or continuing permanent staffing positions are proposed under this project. Personnel-related grant funds will instead be used for (1) contracts with external experts to support instructional design, professional development, and change management for the transition to 8-week terms, and (2) special project assignments for current faculty — such as course redesign, curriculum mapping, and academic coordination.

13b. Will the proposed project require HCCD to eventually absorb the cost of staffing for the project?

☒ No ☐ Yes If yes, explain below **and** complete 19a and 19b:

14a. Facilities, Furniture, and Equipment Resources to Support the Grant

Will new/remodeled space be needed? (e.g., offices, lab and activity space, etc.)? Will furniture and equipment be needed (e.g., workstations for staff, computers, phones, chairs, etc.)? If so, include the estimated cost and source of the funding below.

None. This project does not require new workspace or furniture; grant funds will be directed toward personnel contracts, professional learning, and program implementation rather than physical space or equipment.

14b. Will proposed facilities, furniture, and equipment needs continue after grant?

☒ No ☐ Yes If yes, explain below **and** complete 19a and 19b:

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15. Impact on Student Affairs

What current resources will be used to implement the grant? What new resources will be needed?

Transitioning to a shortened academic term model will have an impact on Student Affairs, requiring the office to learn and develop new systems and processes for advising students toward graduation under a compressed-term structure. This includes recalibrating how counselors and graduation evaluators track degree progress, sequence course recommendations, and time interventions — moving from a single 16-week advising cycle per semester to two shorter, more frequent touchpoints — as well as adjusting registration, financial aid disbursement, and probation/intervention timelines to align with the new calendar. Current resources will be used as the foundation for this work. New resources needed include training and professional development for counselors and graduation evaluators on the redesigned advising model to support students through more frequent enrollment on-ramps.

16a. Impact on Institutional Research?

What new institutional research will be needed (e.g., evaluation, new data sets, new reports)? Will the project require a data-sharing agreement? If a data-sharing agreement is required, please provide details.

Hartnell already tracks the metrics and information needed to implement predictive modeling for course scheduling, and IR is already collecting the leading and lagging indicators necessary to measure the impact of a shift to shortened terms, including course success, persistence, and enrollment patterns. However, as with other areas of the college, IR will likely need to devote additional time and capacity to developing new systems and reporting structures that reflect the college-wide transformation and its shift in institutional focus, ensuring data collection and analysis keep pace with the redesigned academic calendar.

16b. Will the proposed institutional research needs continue after grant?

☐ No ☒ Yes If yes, explain below **and** complete 19a and 19b:

17a. Impact on Information Technology Resources?

What new informational technology will be needed (e.g., new or additional software)?

The IT department is already involved in implementing new technology to support the transition to shortened terms, including Award and SmartPlan. This grant could help increase resources to support training and implementation of these new systems, ensuring staff and faculty are equipped to use them effectively as the college moves to a compressed-term model.

17b. Will the proposed institutional research needs continue after grant?

☐ No ☒ Yes If yes, explain below **and** complete 19a and 19b:

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18. Budget Plan – over the term of the grant

	Grant	HCCD Match	Match Other
Personnel Salaries	See note below		
Personnel Benefits			
Travel			
Equipment			
Supplies			
Contractual*			
Construction			
Other			
Indirect**			
Total			

*Include third-party evaluation contracts, procurement contracts, and subawards. Costs related to individual consultants should be listed in the "Other" category. If applicable and charged as a direct cost, include third-party renting or leasing agreements for equipment.

**Required Budget Note:

The indirect cost rate is _____%; the **actual** indirect collected is _____% of the total budget.

Additional Budget Notes:

The application requires only a single dollar figure for the postsecondary program's annual operating budget. A detailed project budget for the proposed activities is not requested.

The grant award will be between \$750,000 and \$1 million. The amount awarded will be "determined by the applicant review committee based on proposed project activities, the applicant organization's overall budget, and the Fund collaborative's total available grant budget".

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19a. If proposed activities will continue after grant funding ends, what are the plans for sustainability?

Indicate years and activities that will be included in Program Planning and Assessment (PPA) and Resource Requests.

Sustainability of this work is closely tied to the anticipated impact of the shortened term model on student outcomes and, in turn, on Hartnell's state funding. As students maintain stronger enrollment intensity, persistence, and completion under the new term structure, Hartnell expects to see a corresponding increase in apportionment. This increased apportionment would provide an ongoing, institutionalized funding source, reducing reliance on continued external funding once the transition is complete.

19b. Budget Plan – HCCD institutional commitment – after grant term ends

Fiscal Year:	20__ / 20__	20__ / 20__	20__ / 20__
Personnel Salaries			
Personnel Benefits			
Travel			
Equipment			
Supplies			
Contractual			
Construction			
Other			
Total			

Budget Notes:

20. Academic Senate - New Programs, Curriculum, and/or Faculty

Does the proposal include new programs, curriculum, or faculty?

☐ No ☒ Yes Proposed date to present to the Academic Senate: TBD

List faculty members involved in development:

Janet Flores, Rhea Mendoza, David Beymer

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21. The proposed project supports the goals and objectives of Hartnell College

The following signatures are the responsibility of the Proposal Lead:

☒	☐	<u>Jason Corrett (Sep 9, 2026 16:38:14 PDT)</u>	
Support	Do Not Support	Proposal Lead	Date
☐	☐	N/A	
Support	Do Not Support	Dean	Date
☐	☐	See below	
Support	Do Not Support	VP	Date

22. The proposed project supports the goals and objectives of Hartnell College

The following signatures are the responsibility of the Office of Institutional Advancement:

☐	☐		
Support	Do Not Support	Academic Senate	Date
☐	☐	<u>Rosslyn Knight (Sep 9, 2026 13:04:20 PDT)</u>	
Support	Do Not Support	Vice President of Institutional Equity	Date
☒	☐	<u>Lacke Cruz (Sep 12, 2026 11:40:16 PDT)</u>	
Support	Do Not Support	Vice President of Institutional Advancement	Date
☒	☐	<u>David Techaira (Sep 10, 2026 15:56:21 PDT)</u>	
Support	Do Not Support	Accounting Manager	Date
☐	☐	<u>Graciela Mendoza (Sep 9, 2026 16:58:24 PDT)</u>	
Support	Do Not Support	Vice President of Administrative Services	Date
☒	☐	<u>Chelsey Pham</u>	
Support	Do Not Support	Vice President of Information Technology	Date
☒	☐	<u>César Torrico (Sep 11, 2026 10:02:52 PDT)</u>	
Support	Do Not Support	Vice President of Human Resources	Date

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☐	☐	<u><i>Isabel Hernandez</i></u>	
Support	Do Not Support	Vice President of Student Affairs	Date
☒	☐	<u><i>Eric Grubiel</i></u>	
Support	Do Not Support	Vice President of Student Success & Teaching	Date

23. Approval

The proposed project is approved and supports the goals and objectives of Hartnell College.

☒	☐	<u><i>Michael Gutierrez</i></u>	
Support	Do Not Support	Superintendent/President	Date