



**HARTNELL
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TECHNOLOGY PLAN DEVELOPMENT PROCESS

PRESENTED BY CAMBRIDGE WEST PARTNERSHIP

AGENDA

- Why a Technology Plan?
- Role of Technology Committee in the Plan
- Process for Creation of the Plan
- Approximate Timeline for the Plan
- Interview Process & Findings
- Format of the Plan
- Questions? Comments?



WHY A TECHNOLOGY PLAN?

Accreditation Standards

3.9. The institution implements, enhances, and secures its technology resources to support and sustain educational services and operational functions. The institution clearly communicates requirements for the safe and appropriate use of technology to students and employees and employs effective protocols for network and data security.

3.10. The institution has appropriate strategies for risk management and has policies and procedures in place to implement contingency plans in the event of financial, environmental, or technological emergencies and other unforeseen circumstances.



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WHY A TECHNOLOGY PLAN?



MEET STRATEGIC PLAN GOALS

- Put Students first in everything we do
- Optimize student access, momentum & success
- Maximize operational efficiency & effectiveness
- Implement fiscal health & sustainability practices
- Create & sustain meaningful relationships with the community

ADDRESS ONE HARTNELL PILLARS

- Core operating standards
- Leadership & performance alignment
- Integration & student lifecycle coordination
- Continuous improvement & equity assurance
- Educational centers, adult education, workforce pathways, and community connection

WHY A TECHNOLOGY PLAN?

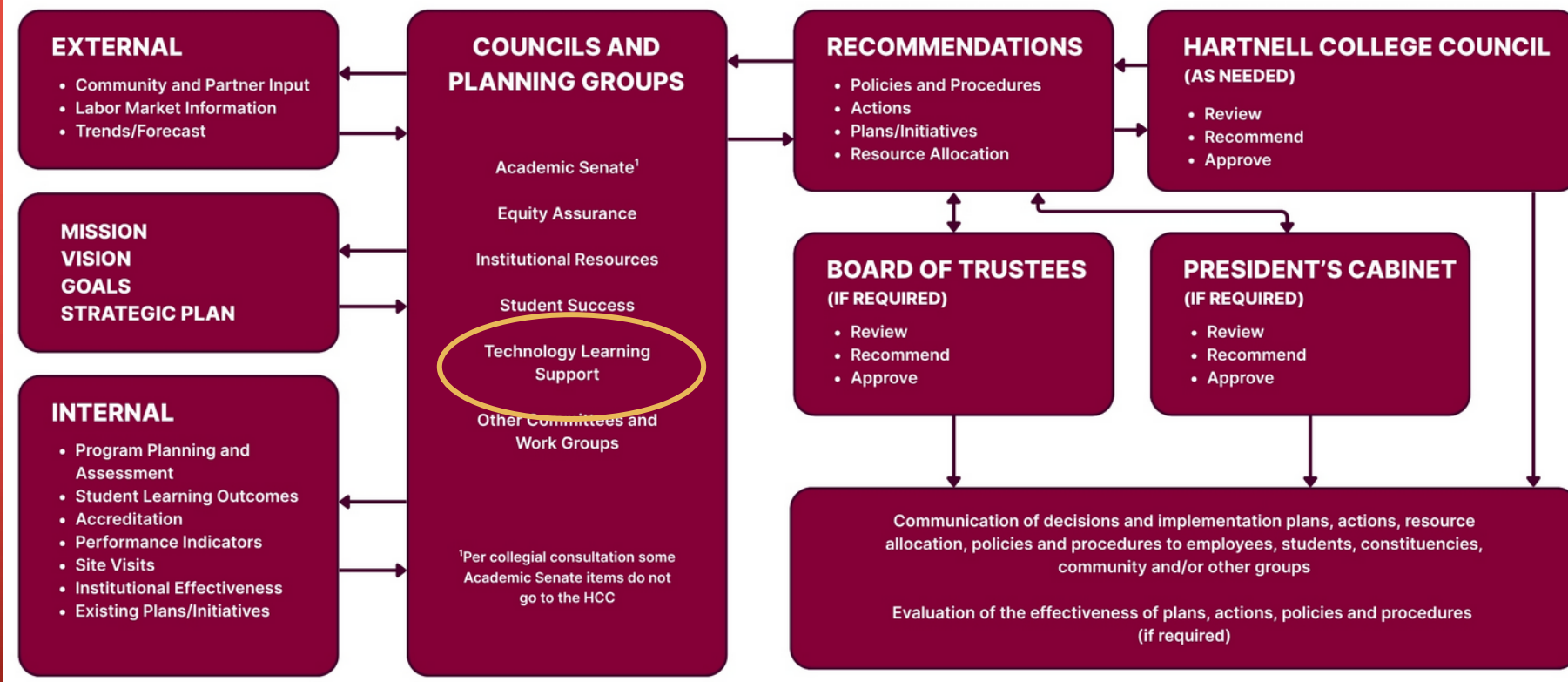
Planning Groups



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HARTNELL COMMUNITY COLLEGE DISTRICT

Governance and Decision-Making Model



WHY A TECHNOLOGY PLAN?

Current Plan will end in 2027



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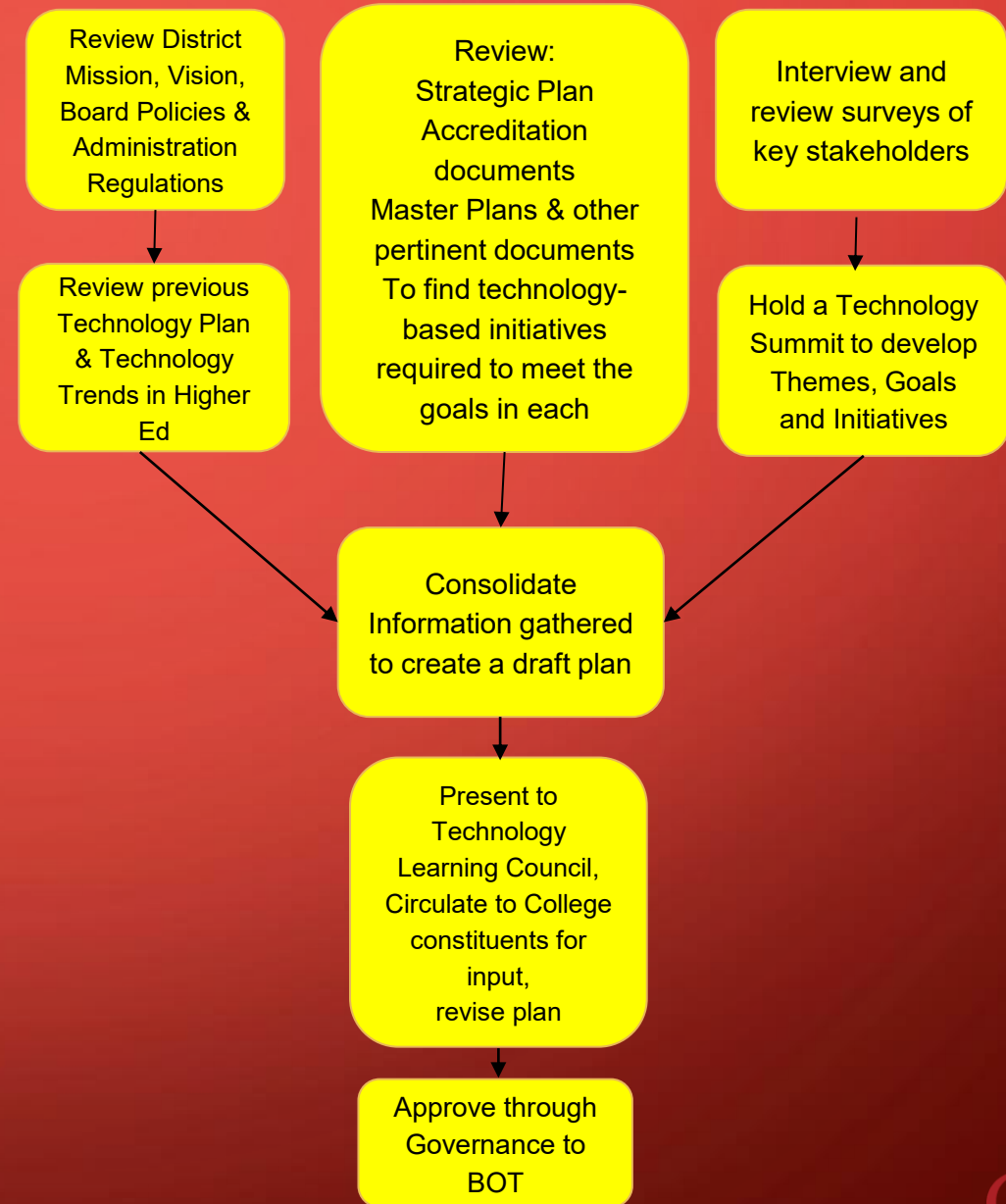


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2022 - 2027

PROCESS FOR CREATION OF A PLAN

Engagement of the entire
College Community is the Key
to Success



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EXAMPLE KEY AREAS OF CONCERN – TECHNOLOGY PLAN



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Key Areas of Concern to Address in Technology Plan	
Student Equipment & Software -need check-out or low-cost equipment for students; need an easier way for students to print; need to be consistent about loaners; equitable access; low or no cost software needed for course work; computer labs for high end applications; research databases; student ability to use computing resources remotely; discounts for students on tools they need and will use in work	76
New System Needs/Emerging Technology/Modernization -ed planning not consistent-different tools-not shared; track professional development; position control; hiring; performance evaluations; overload contracts; physical access system; ability to encrypt email; degree audit/auto-awarding; transfer equivalencies; schedule checks; early alert; replace email for students-they do not use it; CRM-use the same one District-wide; project tracking; timecards; tracking of credit for prior learning; VTEA survey needs to be implemented; refund requests; payment plans for students-self-enrollment; CallSER; AI; social media; vendor search for staff; more student apps-i.e. interactive map; self-service needs payroll info for staff; dashboard on system status i.e. Wi-Fi; reports from Help Desk system; digital wayfinding; OER delivery; wide area loud speakers; move to laptops from desktops; better tools to curb cheating; central calendar of events; tools for online/in-person instruction simultaneously; large touchscreen panels to replace projectors; better proctoring software-not intrusive; electronic forms; warehouse system; online teaching tools	75
Working Together -need to work together better; working in silos; need District-wide protocols; use same forms for same functions (i.e. FERPA); same depts at both campuses need to work together better; need a printing system that students can use at either campus; share costs; standardize tools across District; collaboration tools needed; build trust; need to work directly-going through the hierarchy makes things inefficient; need a culture change; share licensing; common platforms that we can all use the way we need	69

EXAMPLE TECHNOLOGY SUMMIT FORMAT

Day 1 – 4 Hours



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- ✓ Set the stage – review environment, survey & interview findings – 1 hour
- ✓ Break – 10 minutes
- ✓ Draft themes withing the framework of the District Strategic Priorities
 - ✓ Small group breakout to develop themes – 20 minutes
 - ✓ Large group report out & consolidate – 30 minutes
- ✓ Break – 10 minutes
- ✓ Draft technology objectives within the themes
 - ✓ Small group breakout to develop objectives – 20 minutes
 - Large group report out – 30 minutes

EXAMPLE FORMAT FOR TECHNOLOGY PLAN

Moreno Valley College Technology Plan 2026 - 2031

Area of Focus: Student Access and Student Success

Technology Plan Theme 1: The Student Experience						
Objective	Initiative	Responsible Party	Target Completion /Needed Resources (approx.)	Other Related College Plans	Yearly Outcome Assessment	Implications for Next Year's Plan
1.a Improve student access	1.a.1 Evaluate & improve the student loan program for calculators, computers, etc. (citation of appropriate Accreditation Standards) 1.a.2 Document the expected replacement plan for student loan equipment using the 5-year replacement cycle for all District computers 1.a.3 Develop a service delivery plan to extend Help Desk support hours to include weekend coverage for students 1.a.4 Develop & execute a technology onboarding process for students	Identifies the individual or group assigned the responsibility to launch, oversee and complete the initiative. The responsible party may complete the initiative independently or work with one or more groups.	Target completion is the timeframe within which the institution strives to complete the Initiative. Needed resources refer to the personnel, supplies, and equipment needed to carry out the initiative	List the other college plans that have the same or similar goals	A brief statement describing the results for the year in completion of the initiative beginning in the second year	Describes adjustments that may be needed if the outcome described in the previous column requires changes beginning in the second year



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QUESTIONS?
COMMENTS?