



HARTNELL COLLEGE

ACCREDITATION COMMITTEE

December 1, 2025, 3:30 p.m., E-112 and Zoom
Minutes

MEMBERS	Constituent Group	Present	Absent
1. Gayle Pitman, Tri-Lead	Administration	X	
2. Mario Flores	Administration	X	
3. Ana Gonzalez	Administration	X	
4. Sandra Guzman	Administration	X	
5. Graciano Mendoza	Administration	X	
6. Chelsy Pham	Administration		X
7. David Techaira	Administration		X
8. Layheng Ting	Administration	X	
9. Kayla Valentine	Administration	X	
10. Mo Yahdi	Administration		X
11. Vinita Tiwari, Tri-Lead	Classified Professional	X	
12. Lisa Fischler	Classified Professional		X
13. Dawn Henry	Classified Professional		X
14. Vanessa Meldahl	Classified Professional	X	
15. David Beymer, Tri-Lead	H.C.F.A.	X	
16. Peter Calvert	H.C.F.A.		X
17. Peter Gray	H.C.F.A.	X	
18. Miguel-Angel Manrique	H.C.F.A.	X	
19. Heather Rodriguez	H.C.F.A.	X	

1. Call Meeting to Order

Meeting called to order at 3:38 pm.

2. Consider Approval of the Minutes of November 3, 2025

VP Guzman motioned to approve the minutes of November 3, 2025. Ms. Meldahl seconded the motion. The motion carried by consensus.

3. Review of ISER Progress/Assignments and Follow-up

Dr. Pitman reviewed the ISER progress. Standards 1, 3, and 4 are ready. Standard 2 is still in progress - Dr. Pitman will follow up with the deans to make sure everything is ready. She will spend time before the end of December to clean up the report. Our timeline is on track - other councils will receive the report as information items. Academic Senate will receive the report as 1st and 2nd readings before it goes to the Hartnell College Council (HCC). VP Mendoza suggested that we leave an open invitation to the campus community to join our committee meeting if they are interested in hearing the status of the ISER.

It was noted that today's Get Connected presentation on accreditation was well received by everyone.

4. ACCJC Annual Report Targets

Dr. Pitman shared that every April we're required to submit an annual report and annual fiscal report to the ACCJC. We have been using the previous year's targets for a few years, so it's time to set new targets. Dr. Ting shared a spreadsheet with data for 5-year targets based on requirements from VISION 2030. Dr. Pitman suggested using a static target - if we pass the goal, we could increase the target the next year (i.e., adjust as we go). We previously used an escalating target, but this hurt us when COVID hit. We experienced a backslide and thus were unable to meet our target.

ACTION

Dr. Pitman and Dr. Ting will share the spreadsheet with the committee. They would like to bring this to HCC before the end of the semester.

5. [AP 3200, Accreditation](#)

Dr. Pitman reviewed the revised AP draft and made edits based on the committee's suggestions.

VP Guzman motioned to approve the revised AP 3200. Ms. Rodriguez seconded the motion. The motion carried with no opposition.

6. Closing Comments/Adjournment

Ms. Rodriguez motioned to adjourn. VP Guzman seconded the motion. The meeting adjourned at 4:30 pm.

NEXT MEETING(S)

February 2, 2026

March 2, 2026

April 6, 2026

May 4, 2026