

MINUTES OF THE DISTANCE EDUCATION COMMITTEE

10/8/2025 meeting

1. Create repository of exemplary interaction in online courses, hold a showcase.
 - a. Examples and models of some activities, assignments, etc. stored as a resource. And in addition faculty have the opportunity to see other faculty shells as a learning opportunity. Showcase sessions done by members of the DE committee or others with experience and knowledge of DE. Metamajor coaches could participate in the creation of the event(s) and solicit model activities for the shell.
 - b. If interaction is really the individual feedback that is provided to students, how would that go into a repository. Also, who would maintain it? We don't want to build something that would just get outdated, but continue to be used. Showcases could be recorded.
 - c. Showcases on first day back after break. (One day—not the success conference, could we get time?) Synchronous format is important. A big benefit is that faculty will see all the components of exemplary courses and be inspired.
 - d. Instead of a repository could instead create something more like a tutorial with all the different ways that people do RSI and examples. This could be the role of the coaches to create the shell with the tutorials and gather the examples.
2. Revisit DE Plan: what's being done, what's needed
 - . There's been a little of a roadblock with no chair of the committee and no faculty DE coordinator. So we're at a bit of a pause. Also, we are awaiting a new VPI.
3. DE metamajor coaches update:
 - . Positions have been posted and date has been extended. Update will go out from HR. Role is supporting faculty in using the self assessment and documenting the RSI activities in their course. The how includes the showcase idea and the tutorial. Closing date is October 15.
4. What's next with the self assessment?
 - . Tina shared the most recent version of the assessment tool. Members of the committee will use the tool in their own classes to test for potential revisions. Committee could come back next meeting to review a couple of them and do some norming or potential revisions. Concerns that might be too late and a desire of some members to move on this now and not wait since it will end up being November before the tool is available.